

**VILLAGE of McFARLAND
VOLUNTEER COMMITTEE
February 18, 2019**

Call to order:

Chairman O'Hearn called the February 18, 2019 meeting of the Volunteer Committee to order at 6:00 P.M. in the main assembly room of the McFarland Municipal Center.

Members present: Trustee Shaun O'Hearn (chair), Village Board President Brad Czebotar and citizen members: Ken Brost, Susan Smith, and Ella Tschopik.

Members absent: citizen member:

Staff present: Senior Outreach Director, Lori Andersen

Volunteer Coordinator present: position vacant

1. **Review and possible approval of the Minutes of the January 3, 2019 Volunteer Committee meeting.**

Motion by Brost, seconded by Smith, and carried 5-0 to approve the minutes of the January 3, 2019 meeting.

2. **a. Business: Discussion on Community Service Day 2019 tasks and framework. b. Discussion on McFarland Business involvement on Community Service Day.**

The 11th annual **McFarland Community Service Day is scheduled for April 20, 2019.** Committee members reviewed the timeline and assigned tasks. McFarland Bank will be hosting 'shredding' on April 20th. Sign-Up Genius will be reviewed and updated by Stephanie and Lori. 'World of Ron' will probably be doing recycling. Kwik Trip will donate \$100. McFarland Café will donate ice cream tokens. Culvers still haven't responded. Banners, other notifications, and Village Hall lobby will be on display by April election day. Supplies need to be assessed and obtained. Brost suggested that Sponsors contribute supplies with their logos during future Community Service days.

c. Business: Discussion on concept and feasibility of post event picnic.

Chairman O'Hearn reported that the McFarland Chamber of Commerce is not interested in being involved in a post event picnic. Other ideas were presented.

d. Business: Discussion, creation, and possible action regarding questions to be posted on Polco.

O'Hearn and Andersen will confer with Stephanie and post questions to the community via Polco in order to determine the feasibility of a community picnic following Service Day activities.

3. The next scheduled meeting is **at 5:30 P.M. on WEDNESDAY, March 6, 2019.**

4. **Agenda items to be discussed are:**

- Discuss 2019 Community Service Day and extended activity (post picnic) and complete task assignments.
- Develop a formal job description for the Volunteer Coordinator.

5. **Adjournment**

Motion by Brost, seconded by Smith, and carried 5-0 by acclamation to adjourn the meeting at 6:45 P.M.

Respectfully submitted,

Jackie Burger (citizen), Volunteer Recorder