

VILLAGE OF MCFARLAND
Public Works Committee Minutes

Tuesday, October 9, 2018 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Carolyn Clow called the regular meeting of the Public Works Committee to order at 6:00 PM in Conference Room A.

Members present: Member Elizabeth Bohuski, Member Chris Fredrick, Member Marv Meyers, Member Richard Vela, Village Trustee Jerry Adrian, Village Trustee Carolyn Clow

Members not present: None

Staff Present: Brian Berquist & Tim Stieves (Town & Country Engineering), Jim Hessling and Allan Coville (Village staff).

2. PUBLIC APPEARANCES.

None

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the July 10, 2018 meeting.

Motion by Marv Meyers, second by Jerry Adrian, to approve the minutes from the July 10, 2018 PW Committee meeting. Motion carries 6 - 0 - 0.

4. BUSINESS.

a. Discussion and possible recommendation to Village Board to accept the Public Works Capital Budget items for 2019.

Allan Coville presented each of the 2019 Public Works Capital Budget items to the Committee. After much discussion, Jerry Adrian made a motion to accept the capital budget items as presented, and recommend to the Village Board acceptance of those items. Rich Vella seconded the motion. The motion passed by unanimous consent.

b. Discussion and recommendation on a request to consider safety upgrades to Siggelkow Road near Brandt Park.

Allan Coville gave a background update regarding the Little Spartan Daycare's request to install a pedestrian crossing from their business on the north side of Siggelkow Road, to Brandt Park which is on the south side of Siggelkow Road. Their concern is that they take their kids from their facility to Brandt Park. They have to cross Siggelkow Road and was wondering if there was a better way to cross. Brian Berquist offered some suggestions to the Committee but there was not a good solution. It is not recommended to install a crosswalk mid block as there is diagonal parking they would be walking through which is not safe from a pedestrian crossing stand point. The option to go east to Terminal Drive was suggested but there is not enough right-of-way to place a sidewalk on the back side of the curb along the north side of Siggelkow Road. The option to go west to Erling was not a good option being they would have to cross two driveway entrances where multiple semi's pull into and out of on a daily basis.

Therefore, Jerry Adrian made a motion not to do anything at this time as there was not a safe option to cross from the north side of Siggelkow Road to the south side of Siggelkow Road. Chris Fredrick seconded the motion and the motion passed 6-0.

c. Discussion and possible action to start a recycling campaign for the Village

Allan Coville gave background to this item. The initial interest started back in the spring time when Pellitteri offered to pick up recycling on a weekly basis. Carolyn Clow then discussed her interest to make sure the public was informed on what to recycle and any rules or regulations regarding recycling was communicated to the public. Information regarding recycling was going to be included in the Village's Outlook newsletter and website. This will be an ongoing item to make sure residents are kept up to speed on the weekly requirements. Bohuski mentioned posting information on this item on the Village Facebook page.

d. Discussion and possible action to educate the public on leaf raking and winter salt usage.

Allan Coville explained that it is against Village ordinance to rake leaves into the street. This is to help the streets from flooding and help keep phosphorus out of our lakes, rivers and streams. The Village will pick up leaves at the curb side during the week of November 12, 2018, as long as the residents have the leaves in a bag and the bag has a special sticker placed on it that is Village supplied. The cost of the stickers for the residents is \$2 per sticker.

Bohuski mentioned posting information on this item on the Village Facebook page.

- e. Discussion and possible action regarding the placement of trash and recycling containers for weekly pick up.

Allan Coville explained to the Committee that trash and recycle containers are not to be placed in the streets anytime of year. During the spring, summer and fall, the containers block the street and provide a hindrance for the street sweeper and other Public Works vehicles needing access to the street. During the winter, the containers provide a hindrance to snow plowing and interfere with the snow plows from keeping the streets clean and passable. Bohuski mentioned posting information on this item on the Village Facebook page.

- f. Discussion and possible recommendation regarding Risen Savior Lutheran Church request to leave driveway access to Holscher Road.

Allan Coville provided background to the Risen Saviors Church's request to keep their driveway to Holscher Road in place. The initial condition of approval for the Church to build stated that the Church could have driveway access to Holscher Road until development to the Church's east had streets which would allow access to the Church's property. Now that the development to the Church's east is building out, the Church wants to keep their Holscher Road access. The Church has been told that they will have to make their request to the Planning Commission beings that Commission was the group that gave the conditional approval to access their drive way to Holscher Road.

- g. Department Head project update.

Allan Coville gave a brief update on the status of projects in the Village and status of his replacement recruitment.

5. SCHEDULE NEXT MEETING DATE.

- a. Next Meeting is scheduled for November 13, 2018, at 6:00 pm.

6. ADJOURNMENT.

Motion by Marv Meyers, second by Rich Vella, to adjourn at 8:13 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Allan Coville
Director Public Works / Utilities