

VILLAGE OF MCFARLAND
Special Village Board Minutes

Tuesday, April 16, 2019 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the Organizational Meeting of the McFarland Village Board to order at 5:30 pm in Conference Room A of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Stephanie Brassington, Mary Pat Lytle, Eric Kryzenske, and Clair Utter.

Village Board members not present: Village Trustee Dan Kolk.

Staff Present: Administrator Matt Schuenke.

3. BUSINESS.

a. Ceremonial swearing of elected Trustees Stephanie Brassington, Eric Kryzenske, Clair Utter and Village President Brad Czebotar.

The Village Administrator performed the oath of office for the Village Trustee position for Stephanie Brassington, Eric Kryzenske, and Clair Utter.

The Village Administrator performed the oath of office for the Village President position for Brad Czebotar.

b. Committee Appointments

1) Confirmation of appointments of Village Board members to boards, commissions, and committees as recommended by the Village President.

President Czebotar presented his appointments of Village Board members to boards, commissions, and committees.

A motion was made by Trustee Adrian, seconded by Trustee Lytle, for the Village Board to confirm the appointments of Village Board members to boards, commissions, and committees as presented by the Village President.

Trustee Utter requested he not be appointed to the Landmarks Commission in order to avoid his perceived conflict of interest with his work as a member of the board for the McFarland Historical Society.

Trustee Brassington volunteered to serve on the Landmarks Commission in place of Trustee Utter.

The motion by Trustee Adrian, seconded by Trustee Lytle, was amended for the Village Board to confirm the appointments of Village Board members to boards, commissions, and committees as presented by the Village President with Trustee Brassington appointed as Chair of the Landmarks Commission in place of Trustee Utter. Motion carried 6 - 0 - 0.

2) Election of Trustee Lytle as the village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.

President Czebotar stated that he has appointed Trustee Lytle to the Library Board as the Village Board representative.

A motion was made by Trustee Adrian, seconded by Trustee Utter, and unanimously carried by the Village Board to confirm the appointment of Trustee Lytle to the Library Board as the Village Board representative. Motion carried 6 - 0 - 0.

3) Election of Trustee Kolk as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.

President Czebotar stated that he has appointed Trustee Kolk to the Plan Commission as the Village Board representative.

A motion was made by Trustee Utter, seconded by Trustee Brassington, and unanimously carried by the Village Board to confirm the appointment of Trustee Kolk to the Plan Commission as the Village Board representative. Motion carried 6 - 0 - 0.

c. Organizational Issues

1) Process and timetable for appointment of citizen members to boards, commissions, and committees.

President Czebotar stated that he is working with the Village Clerk/Treasurer on finalizing the roster for resident appointments to boards, commissions, and committees. This will be presented to the Village Board as part of the meeting on April 22, 2019. Once the presented appointments are in place then we will continue to work on filling noted vacancies as needed.

4. ADJOURNMENT.

Motion by Trustee Utter, second by Trustee Kryzenske, and unanimously carried by the Village Board to adjourn at 5:42 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator