VILLAGE OF MCFARLAND

Library Board Minutes

Monday, March 4, 2019 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Karin Mandli, Sharon Payne, Evan Richards, Peter Sobol, Ken Machtan, Mary Pat Lytle, Michael Shumway

Members not present: None

Staff Present: Heidi Cox

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. *Motion to approve the minutes of the February 4, 2019 meeting.*
Motion by Ken Machtan, second by Karin Mandli, to approve the minutes of the February 4, 2019 meeting. Motion carries 7 - 0 - 0 by acclamation.

b. *Approval of the February 2019 general fund bills and trust fund bills.*
Motion by Village Trustee Mary Pat Lytle, second by Michael Shumway, to approve the February 2019 general fund bills and trust fund bills. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *2018 Budget Update*

b. *2019 Budget Update*

c. *Director's Report*
i. Library System Report
ii. Friends Report
iii. Endowment Report

d. *Monthly Statistical Report*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Library Board Member Terms*
The Library Board reviewed the member terms and those whose terms expire in 2019 were asked to contact the Library Director if they did not wish to continue on with another term.

b. *Parking lot closure for bike rodeo*
Motion by Evan Richards, second by Village Trustee Mary Pat Lytle, to approve Parking lot closure for bike rodeo on May 4, 2019 Motion carries 7 - 0 - 0 by acclamation.

c. *2018 Annual Report Review*
The 2018 annual report was reviewed and the Director presented a comparison to 2017.

d. *Study Room Policy*
The study room policy was discussed and the Library Director was asked to present information at a future Library Board meeting regarding allowing businesses to use the study rooms.

6. ADJOURNMENT

Motion by Ken Machtan, second by Village Trustee Mary Pat Lytle, to adjourn at 6:15.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director