

**POLICE & FIRE
COMMISSION**

Tuesday, April 16, 2019

5:30 PM

McFarland Municipal Center
Conference Room C

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Approve Minutes of March 19, 2019 Meeting
4. BUSINESS.
 - a. Fire Rescue Department Update
 - 1) Discussion and possible approval of hiring process for Administrative Captain
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND



POLICE AND FIRE COMMISSION

MEETING MINUTES

March 19, 2019

5:30 p.m.

McFarland Municipal Center

Conference Room C

Members Present: John Stransky, Kathy Krusiec, Vince Wagner and Jean Papalia

Member Excused: Patrick Fernan

Others in Attendance: Fire Rescue Chief Dennis, Police Chief Craig Sherven

Meeting called to order by President John Stransky at 5:30 p.m.

Review of the Minutes of the May 8, 2018 meeting. Motion by Papalia, second by Wagner to approve as presented. Motion carried.

Police Department Update: Monthly reports are mailed to the commissioners. Chief Sherven was present at the meeting and had copies available. He reviewed and highlighted numerous activities; staffing, budget, equipment, department initiatives and training. A copy of the handout is filed with the minutes.

The Chief presented a letter to the chair in which he requested official permanent appointment of three officers; Officer Joel Zietsma, Bryan Wallace and Jason Onken.

Motion by Papalia that the chair prepare a letter to each officer stating their permanent appointment effective immediately and a copy of the letter be placed in their personnel files. Second by Wagner. Motion carried.

Fire & Rescue Department Update: Chief Chris Dennis was present and related activities within the department. Monthly reports are prepared and sent to each commissioner. He highlighted some the activities from those reports. They are in the early stages of preparing to fill

a vacant position. A new replacement ambulance is on order. They now have two well stocked units. The department is working with the police department in training personnel and implementing a newly acquired drone. First responder jump kits are now available to personnel on the engines and command cars.

The Chief stated that AEMT Kyle Neuman and AEMT Dan Drewes have successfully completed their probation and he recommended permanent appointment.

Motion by Papalia that the chair prepare a letter stating their permanent appointment effective immediately and that a copy be placed in their personnel file. Second by Wagner. Motion carried.

Next Scheduled Meeting: By the call of the chair.

Adjournment: Motion for adjournment by Wagner second by Papalia. Motion carried. Meeting adjourned at 6:23 p.m.

Submitted by: Kathy Krusiec, Secretary