

**VOLUNTEER
COMMITTEE**

Thursday, April 4, 2019

6:00 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Discussion and approval of minutes from the March 6, 2019 meeting
4. BUSINESS.
 - a. Verify completion of March tasks and review April tasks from timeline
 - b. Discuss sign up genius
 - c. Review and discuss brochure
5. SCHEDULE NEXT MEETING DATE.
 - a. May 2, 2019 6:00 would be next scheduled date unless otherwise noted
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE of McFARLAND
Draft - VOLUNTEER COMMITTEE
March 6, 2019

Call to order:

Chairman O'Hearn called the March 6, 2019 meeting of the Volunteer Committee to order at 6:00 P.M. in Conference Room A of the McFarland Municipal Center.

Members present: Trustee Shaun O'Hearn (chair), Village Board President Brad Czebotar and citizen members: Ken Brost and Ella Tschopik.

Members absent: citizen member: Susan Smith.

Staff present: Senior Outreach Director, Lori Andersen.

Volunteer Coordinator present: Outreach Case Worker Katie Gletty-Syoen.

1. **Review and possible approval of the Minutes of the February 18, 2019 Volunteer Committee meeting.**

Motion by Brost, seconded by Czebotar, and carried 4-0 to approve the minutes of the February 18, 2019 meeting.

2. **a. Business: Review February Community Service Day tasks completed.**

The 11th annual **McFarland Community Service Day is scheduled for April 20, 2019.** Committee members reviewed their tasks that were completed.

b. Business: Review March and April tasks yet to be completed.

The committee members signed up for March and April tasks. Gletty-Syoen will make up a new flyer publicizing volunteer opportunities sponsored by the Volunteer Committee. These flyers will be distributed on Election Day and Community Service Day. Andersen and Czebotar discussed local river clean-up as a probability. It was also suggested that a mascot could be created for the day i.e. a tree and the slogan would be "Hug a Tree."

c. Announce new Volunteer Coordinator.

Andersen introduced Katie Gletty-Syoen as the new McFarland Outreach Case Manager and Volunteer Coordinator.

d. Discuss Polco question results and if we want to proceed with a same day post event for 2019.

A small sample of McFarland residents responded to the Polco questions and the results were split 50-50. In addition, the event takes place on Easter weekend. As a result, the committee members decided to table the post event idea until the next Community Service day.

3. The next scheduled meeting is **at 6:00 P.M. on Thursday, April 4, 2019.**

4. **Agenda items to be discussed are:**

- Discuss 2019 Community Service Day and complete task assignments.
- Volunteer Coordinator report.

5. **Adjournment**

Motion by Brost, seconded by Czebotar, and carried 4-0 by acclamation to adjourn the meeting at 6:30 P.M.

Respectfully submitted,
Jackie Burger (citizen), Volunteer Recorder



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, April 4, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Verify completion of March tasks and review April tasks from timeline

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



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MEETING DATE: Thursday, April 4, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss sign up genius

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

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BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, April 4, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review and discuss brochure

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None