

VILLAGE OF MCFARLAND
Public Works Committee Minutes

Tuesday, February 12, 2019 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Members present: Chris Fredrick, Richard Vela, Jerry Adrian, Carolyn Clow, Terry Lawrin

Members not present: Elizabeth Bohuski, Marv Meyers

Staff Present: Matt Schuenke (Village Administrator), Jim Hessling (Acting Director of Public Works), Brian Berquist and Tim Stieve (Town & Country Engineering)

2. PUBLIC APPEARANCES.

None. Residents from 5410 Eighth Rd appeared to speak on agenda item 4a, but were allowed to speak following a presentation by Town and Country Engineering consultant Brian Berquist.

3. APPROVAL OF MINUTES.

a. Discussion and action regarding the minutes of the meeting held on January 8, 2019.

Motion by Village Trustee Adrian, second by Member Vela, to Approve the January 9, 2019 Public Works Minutes. Motion carries 5 - 0 - 0 by acclamation.

4. BUSINESS.

At this point in the meeting, agenda item 4b was moved ahead of agenda item 4a.

a. Review and Possible Recommendation regarding sidewalks and bike lanes along streets to be paved in 2019.

At the January Public Works Committee meeting, Brian Berquist had been asked to research and present possible sidewalk options for both Main Street and Eighth Road.

Berquist indicated that one of the upcoming 2019 street projects is to replace the watermain and as well as resurface Main Street from Marsh Road to Eighth Road. This would include upsizing the existing watermain from a 6" pipe to an 8" pipe. He explained that whenever a street project is taken on, one of the exercises is to review historic planning documents including the Village Comprehensive Plan as well as a planning document developed by the ad hoc Transportation Committee. The Transportation Committee, in particular, recommended making a sidewalk connection to Main Street from Eighth Road as well as adding sidewalk on Main Street from Broadhead to Eighth. Based on his findings, Berquist made the following recommendations and observations:

- Eighth Road: Sidewalk should be installed on the north side of Eighth as there is insufficient space on the south side. One tree would need to be removed to allow for the sidewalk installation on the north side as well as relocating one fire hydrant.
- Main Street: Sidewalk should be installed on the west side. The street is centered on the right of way, however, the east side has one more driveway to cross than the west and the grades are more accommodating on the west side.

Some trees along Main Street will need to be removed as part of the watermain replacement. A question was asked about tree replacement in this instance and it really depends on the situation.

Residents living at 5410 Eighth inquired as to the need for a sidewalk as there's only four houses on this short street and they don't see much pedestrian traffic coming through currently. Berquist explained that with new road construction in the Village, sidewalks are automatically placed on both sides of the street. When dealing with older neighborhoods, Fredrick explained the Committee must make decisions for the long-term as reconstruction opportunities arise in conjunction with street maintenance. Clow indicated with each street project, the Committee reviews sidewalks and bike paths at the same time.

The residents inquired as to what drives the decision for one versus the other. Berquist explained the committee looks at things like cost, snow removal issues, resident concerns, etc.

The residents also inquired as to new fruit trees they had planted within the 15' work area of construction. Berquist and Hessling indicated they should be able to work around the newly planted trees.

The residents also inquired as to a potential change in their driveway grade. Berquist indicated they will model each driveway in the impacted area to ensure that the

- b. Discussion and action to make a recommendation to the Village Board regarding the position description and approval to fill the vacancy for the Public Works Seasonal Crewperson position within the Public Works Department.

This is a new position, meant to be more generalized across all Public Works departments, to help full-time with various tasks over the June through August timeframe. This is different than the seasonal parks help, which is primarily assistance with lawn mowing.

It was requested that the language under basic requirements be clear as to not discourage high school students from applying. It was also suggested that the ability to maneuver uneven terrains be added to the basic competencies section.

Motion by member Member Fredrick, second by Member Lawrin to make a recommendation to the Village Board to approve the job description as presented and fill the vacancy. Motion carries 5 - 0 - 0.

- c. Directors Report

Hessling presented the Director's report.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, March 12, 2019 (Joint meeting with Public Utilities Committee).

6. ADJOURNMENT.

Motion by Village Trustee Jerry Adrian, second by Member Chris Fredrick, to adjourn at 6:55 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Jim Hessling
Acting Director of Public Wor