

**VOLUNTEER
COMMITTEE**

Wednesday, March 6, 2019

6:00 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Discussion and approval of minutes from February 18, 2019 meeting
4. BUSINESS.
 - a. Review February Community Service Day tasks completed
 - b. Review March and April task yet to be completed
 - c. Announce new Volunteer Coordinator
 - d. Discuss Polco question results and if we want to proceed with a same day post event for 2019
5. SCHEDULE NEXT MEETING DATE.
 - a. Next date would be April 4, 2019.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE of McFARLAND
Draft - VOLUNTEER COMMITTEE
February 18, 2019

Call to order:

Chairman O'Hearn called the February 18, 2019 meeting of the Volunteer Committee to order at 6:00 P.M. in the main assembly room of the McFarland Municipal Center.

Members present: Trustee Shaun O'Hearn (chair), Village Board President Brad Czebotar and citizen members: Ken Brost, Susan Smith, and Ella Tschopik.

Members absent: citizen member:

Staff present: Senior Outreach Director, Lori Andersen

Volunteer Coordinator present: position vacant

1. **Review and possible approval of the Minutes of the January 3, 2019 Volunteer Committee meeting.**
Motion by Brost, seconded by Smith, and carried 5-0 to approve the minutes of the January 3, 2019 meeting.
2. **a.Business: Discussion on Community Service Day 2019 tasks and framework. b. Discussion on McFarland Business involvement on Community Service Day.**
The 11th annual **McFarland Community Service Day is scheduled for April 20, 2019.** Committee members reviewed the timeline and assigned tasks. McFarland Bank will be hosting 'shredding' on April 20th. Sign-Up Genius will be reviewed and updated by Stephanie and Lori. 'World of Ron' will probably be doing recycling. Kwik Trip will donate \$100. McFarland Café will donate ice cream tokens. Culvers still haven't responded. Banners, other notifications, and Village Hall lobby will be on display by April election day. Supplies need to be assessed and obtained. Brost suggested that Sponsors contribute supplies with their logos during future Community Service days.

c. Business: Discussion on concept and feasibility of post event picnic.
Chairman O'Hearn reported that the McFarland Chamber of Commerce is not interested in being involved in a post event picnic. Other ideas were presented.

d. Business: Discussion, creation, and possible action regarding questions to be posted on Polco.
O'Hearn and Andersen will confer with Stephanie and post questions to the community via Polco in order to determine the feasibility of a community picnic following Service Day activities.
3. The next scheduled meeting is **at 5:30 P.M. on WEDNESDAY, March 6, 2019.**
4. **Agenda items to be discussed are:**
 - Discuss 2019 Community Service Day and extended activity (post picnic) and complete task assignments.
 - Develop a formal job description for the Volunteer Coordinator.
5. **Adjournment**
Motion by Brost , seconded by Smith, and carried 5-0 by acclamation to adjourn the meeting at 6:45 P.M.

Respectfully submitted,
Jackie Burger (citizen), Volunteer Recorder



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Wednesday, March 6, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review February Community Service Day tasks completed

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



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DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Announce new Volunteer Coordinator

PREVIOUS ACTION:

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BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



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CONTACT:

AGENDA ITEM: Discuss Polco question results and if we want to proceed with a same day post event for 2019

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ATTACHMENTS:

None