

**SENIOR OUTREACH
SERVICE COMMITTEE**

Thursday, February 21, 2019

8:30 AM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Discussion and approval of December 20, 2018 minutes
4. BUSINESS.
 - a. Directors annual report
 - b. Upcoming events for 2019
 - c. Update on Nutrition program changes per 2019 contract
 - d. Discuss township contracting changes for 2020
5. SCHEDULE NEXT MEETING DATE.
 - a. Next scheduled date would be April 18th. Need to reschedule a different date.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

SENIOR OUTREACH SERVICES COMMITTEE

Thursday, December 20, 2018

8:30 A.M.

McFarland Municipal Center

MINUTES

Call to order.

1. The meeting was called to order by Chair Adrian at 8:32 am.

Present: Jerry Adrian (Trustee/Chair), Lori Andersen (Director), Brad Czebotar, Carol Lobes, Becky Losby, Monica Macarra, Colleen McCormick, Sara Sprang (Case Manager)

3. Approval of minutes from October 18, 2018

Minutes were approved by Lobes and second by McCormick

4. Business

a. Directors report

- Director of Senior Outreach handed out survey results from Dane County to the committee regarding meal site and meal on wheels participants. McFarland has had an increase in meal site participants.

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1) Bimonthly Program updates

- Dane County 610 report, case manager will remove clients that reside in Rutland.
- Case management clients have increased in 2018 to 135 clients.
- For 2019, Dane County set a goal for McFarland to serve 152 case management clients and 544 service units.
- Dane County's budget increased for the nutrition program and case management program. Dane County received an additional \$75,000 for case management and McFarland's portion was \$5,100.
- Supportive Home Care program funded by Dane County will continue. McFarland received \$11,941 for 2019. This program will help individuals that need assistance with personal cares and housekeeping and do not qualify for other long term care programs.
- Senior Outreach continues to partner with the McFarland Police Department with the Are you Okay? Program and Care Trak S.O.S committee suggested to promote these programs in the monthly newsletter.

- Medicare Part D open enrollment was October 15th thru December 7th. 15 individuals changed plans and saved a total of \$3,356.51
- Director of Senior Outreach met with all Townships for an annual update.
- Powerful Tools for Caregiving training was completed by Director of Senior Outreach and Case Manager. Books and posters were purchased for the class.
- 20 medication lock boxes were handed out at the Community Wellness and Awareness Fair
- 5 Tax clinics will be held in February and March of 2019. A volunteer will begin to call past participants to make appointments.
- Director of Senior Outreach and Case Manager attended Suicide & Self Harm conference in December.

Endowment updates

- A targeted mailing for fundraiser was completed. Open meeting and reelection of Officers will be in January.
- b. 2019 contract changes**
 - McFarland will no longer cover Town of Rutland. McFarland will begin Meals on Wheels delivery and transportation services (shopping and medical rides) to Town of Dunn and Pleasant Springs clients. Informational letters were sent to individuals affected by this change in service.
 - Two additional routes will be added to Meal on Wheels delivery, RSVP is currently recruiting more volunteer drivers and a RSVP coordinator. Jackie Burger resigned from the volunteer coordinator position. Director of Senior Outreach voiced her appreciation to Jackie for the valuable work she did with the RSVP program.

c. 2019 planning/initiatives

- Applications are being taken for a new Case Manager/Volunteer Coordinator until January 11, 2019. The position will be 24 hours a week.
- Dementia Friendly Initiatives and training to area businesses continues. Director of Senior Outreach submitted information to Dane County for annual report.
- Continue to host Healthy Living classes in Spring and Fall.
- Monetary Donations given to McFarland Senior Outreach are used for Healthy Living class supplies and events.
- Brad Czebotar asked the committee to think about what the senior outreach program should look like in the future. Czebotar suggested to tie the Senior Outreach Service pieces and possibilities into the Village's overall strategic planning.

5. Next meeting: February 21, 2019
6. **Adjournment:** meeting was adjourned at 9:32am with a motion by McCormick and second by Lobes.

Submitted by,
Sara Sprang



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, February 21, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Directors annual report

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, February 21, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Upcoming events for 2019

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, February 21, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Update on Nutrition program changes per 2019 contract

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, February 21, 2019

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss township contracting changes for 2020

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None