

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, January 28, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Carolyn Clow, Village Trustee Mary Pat Lytle, Village Trustee Shaun O'Hearn, Village Trustee Dan Kolk, Village Trustee Stephanie Brassington, Village Trustee Jerry Adrian

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community Development Director Pauline Boness, Communications & Technology Director Stephanie Miller and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

None.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) Local McFarland Business US Vets wins 2018 Marketplace Governor's award

b. Public Communications

The Madison Transportation Planning Board is taking appointments for the policy Board. Those interested should contact President Czebotar for more information

5. CONSENT AGENDA.

a. Motion to approve the minutes of the January 14, 2019 Village Board meeting.

b. Motion to approve pre-paid checks #73572-73606 in the amount of \$122,188.95 and current checks #73607-73703 in the amount of \$226,428.47.

c. Motion to approve the alcohol beverage operator's licenses for Joseph Sundell (Hwy 51 Liquor and Bait) and David Page (Kwik Trip) for the period ending June 30, 2019

- d. Motion to approve a revised quote from TDS for equipment to establish the McFarland Cable Channel on their communications network.

Motion by Village President Brad Czebotar, second by Village Trustee Shaun O'Hearn, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

6. BUSINESS.

- a. Presentation from the Wisconsin DNR regarding their Green Tier Legacy Community Program.

Will Erickson, representative from the WI DNR, provided a presentation on the Green Tier Legacy Community Program. He highlighted the program allows municipalities to take actions and share information to achieve superior environmental performance in the areas of water quality and water resource management as well as sustainability practices. There is no charge to participate in the program and the onrequirement is a commitment to attend and be an active participant of the program.

- b. Community Development Authority (Trustees Brassington & O'Hearn)
Plan Commission (President Czebotar & Trustee Kolk)

- 1) Presentation from Ryan Quam regarding a conceptual development plan for 4703 Terminal Drive as a mixed use of commercial and residential improvements.

Ryan Quam appeared before the Board to present his site plan for conceptual development of 4703 Terminal Drive. The plans provide 4 phases which would include 56,000 square feet of office space and 54 units of multi-family apartments. The proposal would also likely also include a request for a TIF financing loan for the first two phases. The Board expressed concern with the possibility of the TIF loan provided the TID will only be active for eight more years. Mr. Quam will bring forward a detailed plan for phase 1 and conceptual plans for 2, 3, and 4 for further review. The Board directed staff to ensure the review process and viability for all phases takes into account the timeline for closure of the TID.

- c. Communications and Technology Committee (Trustees Brassington & O'Hearn)

- 1) Discussion and possible action to renew signing of Polco contract.

Trustee O'Hearn reported on the recommendation from the Communications and Technology Committee to proceed with renewal of the POLCO contract contingent on Department Heads having interest and buy in. Additionally The committee would like to see an permanent agenda item on all Committee agendas regarding setting POLCO questions.

Motion by Village Trustee Shaun O'Hearn, second by Village Trustee Stephanie Brassington, to approve the renewal agreement with Polco to continue the online polling service for 2019. Motion carries 7 - 0 - 0 by acclamation.

- d. Parks, Recreation, and Natural Resources Committee (Trustees Kolk & O'Hearn)

- 1) Discussion and action on ordinance amendment 2019-01: An Ordinance to eliminate Parks, Recreation, and Natural Resource Committee approval for turf disturbance within Village Parks.

Motion by Village Trustee Dan Kolk, second by Village Trustee Shaun O'Hearn, to approve ordinance amendment 2019-01: An Ordinance to eliminate Parks, Recreation, and Natural Resource Committee approval for turf disturbance within Village Parks. Motion carries 7 - 0 - 0 by acclamation.

- e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider performance evaluation data of the Village Administrator regarding 2018 performance for the position.
- b. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss the possible acquisition of property in order to develop a community park.

- c. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a filed lawsuit by the City of Madison against the Village of McFarland concerning lands previously annexed from the Town of Blooming Grove.

Motion by President Czebotar, second by Trustee Kolk, to convene in closed session pursuant to:

a. Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider performance evaluation data of the Village Administrator regarding 2018 performance for the position.

b. Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss the possible acquisition of property in order to develop a community park.

Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a filed lawsuit by the City of Madison against the Village of McFarland concerning lands previously annexed from the Town of Blooming Grove.

Motion carries on a roll call vote with all voting aye at 8:30 p.m.

- d. Discussion and action to reconvene into Open Session.

Trustee Clow left the table at 10:00 pm.

Trustee Clow returned to the table at 10:15 pm.

Motion by President Czebotar, second by Trustee Brassington, to enter back into Open Session at 10:50 pm. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action regarding the 2018 Performance Evaluation for the Village Administrator position.

Motion by Village Trustee Kolk, second by Trustee Brassington, to provide a wage adjustment for the Village Administrator based upon 2018 Performance Evaluation in an amount of 2.0% for an Across the Board base wage adjustment and an additional 3% as a merit based wage adjustment effective with the next available pay period. Motion carries 7 - 0 - 0 by acclamation.

8. ADJOURNMENT.

Motion by Trustee O'Hearn, second by Trustee Adrian, to adjourn at 10:52 pm. Motion carries 7 - 0 - 0 by acclamation

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra M. Suettinger
Village Clerk/Treasurer