

VILLAGE OF MCFARLAND
Public Works Committee Minutes
Tuesday, November 13, 2018 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Carolyn Clow called the regular meeting of the Public Works Committee to order at 6:08 PM in Conference Room A.

Members Present: Member Elizabeth Bohuski, Member Chris Fredrick, Member Marv Meyers, Village Trustee Carolyn Clow, Village Trustee Jerry Adrian

Members not Present: Member Richard Vela

Staff Present: Matt Schuenke (Village Administrator), Brian Berquist (Town & Country Engineering) and Allan Coville (Director Public Works / Utilities)

2. PUBLIC APPEARANCES.

None at this time.

3. APPROVAL OF MINUTES.

a. Approval of October 9, 2018 Public Works Minutes

Motion by Village Trustee Carolyn Clow, second by Member xx, to Approve the October 9, 2018 Public Works Minutes as amended. Motion carries 4 - 0 - 2 by acclamation.

4. BUSINESS.

a. Review and possible recommendation regarding sidewalks and bike lanes along streets to be paved in 2019.

Streets slated for resurfacing in 2019: (Pulverize and re-pave asphalt)

- Main St from Marsh to Eighth (replace water main): Desire for bike lanes and sidewalks, committee would like to see some more sidewalk layouts for here.
- Eighth, East part from Marsh to the end: Not identified in plan doc for more sidewalk or bike lanes. Resurfacing only.
- Timber Lane: Not identified in plan doc for more sidewalk or bike lanes. Potential water main diameter change from 8" to 10". Gap of missing curb and gutter already in budget. No painting changes proposed.
- Autumn Lane from Main to Sigglekow: Not identified in plan doc for more sidewalk or bike lanes. Resurfacing only.
- Smith Ridge Road: Holscher to Black Walnut. Not identified for bike routing. Sidewalks already there. Resurfacing only.
- Scott Street: Leanne to the end. Small section already done recently, which would not be touched. Potential for minor stormwater drainage and manhole work. No sidewalks or bike lanes currently and none identified in plan doc. Resurfacing only.
- Tina: Heading North. No sidewalks or bike lanes currently and none identified

in plan doc. Resurfacing only.

- Hankins Court: Resurfacing only.
- Osborn: Anthony to 120' east of Running Deer. Sidewalks there, no additional in plan. Some ADA ramps should be re-done. Resurfacing only.
- Creamery Court: No sidewalks or bike lanes currently and none identified in plan doc. Resurfacing only.

T&C will come back with additional layouts and costs for sidewalks and bike lanes along Main Street.

b. Review and possible recommendation regarding Public Works Director's job description.

Schuenke reviewed and explained the changes to the job description with the Committee.

Motion by Frederick to make a recommendation to the Village Board to approve the Public Works Director's job description with minor changes, second by Meyers. Motion carries 5-0-0.

Review and possible recommendation regarding Public Works Organizational Chart.

Schuenke reviewed and explained the changes to the Public Works Organizational Chart with the Committee.

Motion by Frederick to make a recommendation to the Village Board to approve the Public Works Organizational Chart with consideration given to elevating the PW Superintendent higher than the Parks Superintendent, second by Meyers. Motion carries 5-0-0.

Discussion and possible recommendation regarding trash and recycling container sizes.

The Village currently owns the trash and recycling containers. When the Village orders containers, they must order a minimum of 144 McFarland-branded containers at a cost of \$55/each. The question was posed if we can eliminate the use of the 96 Gallon containers. It was suggested that if a resident wants a 96 gallon can that we have Pelliteri supply a generic can that they maintain. It was suggested to follow up with Pelliteri on costs as well as update the information on the Village website regarding the sizes offers.

5. SCHEDULE NEXT MEETING DATE.

a. December 11, 2018 at 6:00 pm was cancelled.

January 8, 2018 at 6:00 pm.

6. ADJOURNMENT.

Motion by Member Marv Meyers, second by Member Chris Fredrick, to adjourn at 7:44 pm.