

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, December 3, 2018 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Member Karin Mandli, Member Sharon Payne, Member Evan Richards, Member Peter Sobol, Ken Machtan, Member Michael Shumway

Members not present: Village Trustee Mary Pat Lytle

Staff Present: Heidi Cox

2. PUBLIC APPEARANCES AND COMMUNICATION

Cox shared a patron comment from the suggestion box about the library: "I Love this Library! Excellent displays. Opportunities for enjoyment. Quiet, peaceful spaces, wifi. So Good. Thanks You!"

3. ACTION ITEMS

a. Motion to approve the minutes of the November 5, 2019 meeting.

Motion by Member Sharon Payne, second by Member Evan Richards, to approve Motion to approve the minutes of the November 5, 2019 meeting. Motion carries 6 - 0 - 0 by acclamation.

b. Approval of the November 2018 general fund bills and trust fund bills.

Motion by Ken Machtan, second by Member Sharon Payne, to approve Approval of the November 2018 general fund bills and trust fund bills. Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. 2018 Budget Update

*b. Director's Report
Library Systems Report
Friends Report
Endowment Report*

c. Monthly Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. 2018 Director Goals update

The Director's 2018 Goals with updates were reviewed.

b. 2019 Draft Director's Goals

Motion by Ken Machtan, second by Member Michael Shumway, to approve 2019 Draft Director's Goals Motion carries 6 - 0 - 0 by acclamation.

c. Borrowing Rules Policy

Motion by Member Karin Mandli, second by Member Evan Richards, to approve an update to Borrowing Rules Policy removing fines on Juvenile fines, deleting references to VHS, and allowing temporary library cards to be issued to Juveniles until a custodial guardian signs their library card application. Motion carries 6 - 0 - 0 by acclamation.

d. Closed Session - Motion to convene in Closed Session in accordance with Wisconsin Statute 1985(1)c to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction (compensation and performance evaluation issues).

e. Open Session - Motion to adjourn the Closed Session and reconvene in Open Session to act on items of business discussed in Closed Session.

Motion by Member Karin Mandli, second by Member Sharon Payne, to approve Open Session - Motion to adjourn the Closed Session and reconvene in Open Session to act on items of business discussed in Closed Session. Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Sharon Payne, to adjourn at 6:38

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director