

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, November 14, 2018 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Village Trustee Jerry Adrian, Village Trustee Carolyn Clow, Tyler Mortenson, Rich Staley, Ken Machtan, Sandy Bakk, Tom Mooney

Members not present: None

Staff Present: Chief Chris Dennis, Chief Craig Sherven, and Emergency Management Director Charles Di Piazza

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the October 10, 2018 meeting.

Motion by Village Trustee Carolyn Clow, second by Rich Staley, to approve the minutes of the October 10, 2018 meeting. Motion carries 7 - 0 - 0 by acclamation.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

Chief Dennis reviewed the monthly report.

2) Police Department

Chief Sherven reviewed the monthly report.

3) Emergency Management

Emergency Management Director Di Piazza reviewed the monthly report.

- b. Discussion and recommendation on a request from Roundy's Supermarkets, Inc. to modify Village code of ordinances 11-57(h)(1) as it pertains to the requirement that a licensed permit be for a structure.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Carolyn Clow, to remove this item from the table. Motion carries 7 - 0 - 0 by acclamation.

The Committee discussed that some of the surrounding communities that allowed for this type of service had made Ordinance changes and some had not and also discussed that it would be difficult to limit this change to a specific type of business.

Brianna Cotton, representing Roundy's, indicated that the City of Madison ordinance did limit the specific types of businesses. She stated that e-commerce is a big push right now and that excluding alcohol would impact the convenience to the customer.

The Committee determined that it would be interested in seeing a draft ordinance, similar to the City of Madison's, for further discussion and review.

Motion by Jerry Adrian, second by Ken Machtan, to recommend approval to the Village Board on a request from Roundy's Supermarkets, Inc. to modify Village code of ordinances 11-57(h)(1) as it pertains to the requirement that a licensed permit be for a structure. Motion carries 6 - 1 - 0 by acclamation.

- c. License Hearing

1) Conduct hearing on the recommendation from Chief Sherven to deny the issuance of an operator's license for Michaela Reed for the period ending June 30, 2019.

A hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Michaela Reed was conducted at 7:15 p.m. by the Public Safety Committee on November 14, 2018 in Conference Room A of the McFarland Municipal Center, 5915 Milwaukee Street, McFarland, Wisconsin. The hearing was conducted per McFarland Village Ordinance 11-67(d). Public Safety Committee members present were Trustees Jerry Adrian and Carolyn Clow and citizen members Ken Machtan, Tom Mooney, Rich Staley, Tyler Mortenson, and Sandy Bakk. Staff present were Police Chief Craig Sherven, Emergency Management Director Charles Di Piazza, Fire Chief Chris Dennis, and Deputy Clerk O'Malley. Others present were applicant Michaela Reed.

Deputy Clerk O'Malley swore in Chief Sherven, who provided the following exhibits: Exhibit A. A copy of the initial "Application for an Alcohol Beverage Operator's License" and supporting materials completed by Michaela Reed.

Exhibit B. A copy of the October 18, 2018 letter to Michaela Reed from Village Clerk Cassandra Suettinger notifying her of the denial hearing process.

Exhibit C. A copy of the October 17, 2018 memo to the Public Safety Committee from Chief Craig Sherven, apprising them of his recommendation of denial of the Alcohol Beverage Operator's License for Michaela Reed and the reasons for this recommendation.

Chief Sherven presented the following testimony: He stated that he had recommended denial of the application because Ms. Reed had received three convictions within the past five year period for activities that were substantially related to the licensed activity. Based on this information, Ms. Reed would be designated as a habitual law offender.

Deputy Clerk O'Malley swore in Michaela Reed, who provided the following testimony: She indicated that she was 22 years old, has a daughter, and needs a license to support her family. She stated that she had learned her lesson and did not plan to drink and drive again.

The hearing proceeded with discussion by the Committee.

2) Discussion and recommendation on the operator's license for Michaela Reed for the period ending June 30, 2019.

Motion by Village Trustee Jerry Adrian, second by Tom Mooney, to recommend denial on the operator's license for Michaela Reed for the period ending June 30, 2019. Motion carries 7 - 0 - 0 by acclamation.

Information was provided about the Village Board meeting and the next steps and options for the applicant. The hearing was closed at 7:27 p.m.

d. License Hearing

1) Conduct hearing on the recommendation from Chief Sherven to deny the issuance of an operator's license for Kristin Guimond for the period ending June 30, 2019.

A hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Kristin Guimond was conducted at 7:27 p.m. by the Public Safety Committee on November 14, 2018 in Conference Room A of the McFarland Municipal Center, 5915 Milwaukee Street, McFarland, Wisconsin. The hearing was conducted per McFarland Village Ordinance 11-67(d). Public Safety Committee members present were Trustees Jerry Adrian and Carolyn Clow and citizen members Ken Machtan, Tom Mooney, Rich Staley, Tyler Mortenson, and Sandy Bakk. Staff present were Police Chief Craig Sherven, Emergency Management Director Charles Di Piazza, Fire Chief Chris Dennis, and Deputy Clerk O'Malley. Others present were applicant Kristin Guimond.

Deputy Clerk O'Malley swore in Chief Sherven, who provided the following exhibits:
Exhibit A. A copy of the initial "Application for an Alcohol Beverage Operator's License" and supporting materials completed by Kristin Guimond.

Exhibit B. A copy of the September 17, 2018 letter to Kristin Guimond from Village Clerk Cassandra Suettinger notifying her of the denial hearing process.

Exhibit C. A copy of the September 17, 2018 memo to the Public Safety Committee from Chief Craig Sherven, apprising them of his recommendation of denial of the Alcohol Beverage Operator's License for Kristin Guimond and the reasons for this recommendation.

Chief Sherven presented the following testimony: He stated that he had recommended denial of the application because Ms. Guimond had received four convictions within the past ten year period for activities that were substantially related to the licensed activity and a total of 8 felony convictions. Based on this information, Ms. Reed would be designated as a habitual law offender.

Deputy Clerk O'Malley swore in Kristin Guimond, who provided the following testimony: She indicated that she did have a history with drugs but had been clean since July 2012. She stated that she had been working in the community since 2013 and that she had a letter from a therapist indicating the therapist's support of Ms Guimond working.

The hearing proceeded with discussion by the Committee.

- 2) Discussion and recommendation on the operator's license for Kristin Guimond for the period ending June 30, 2019.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Carolyn Clow, to recommend denial on the operator's license for Kristin Guimond for the period ending June 30, 2019. Motion carries 7 - 0 - 0 by acclamation.

Information was provided about the Village Board meeting and the next steps and options for the applicant. The hearing was closed at 7:36 p.m.

- e. Discussion and recommendation on the creation of a special event permit.

The Committee directed staff to put together a draft ordinance and a draft application for the Committee to review.

- f. Discussion and recommendation to authorize the use of State of Wisconsin Funding Assistance Escrow Funds for the purchase of an automated CPR compression device.

Motion by Village Trustee Carolyn Clow, second by Ken Machtan, to recommend approval to authorize the use of State of Wisconsin Funding Assistance Escrow Funds for the purchase of an automated CPR compression device. Motion carries 6 - 0 - 1 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

- a. Wednesday, December 12, 2018 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Carolyn Clow, second by Tom Mooney, to adjourn at 8:01 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk