

**SENIOR OUTREACH
SERVICE COMMITTEE**

**Thursday, December 20,
2018**

8:30 AM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Approval of Minutes for Meeting October 18, 2018
4. BUSINESS.
 - a. Directors report
 - 1) Bimonthly Program updates
 - 2) Endowment updates
 - b. 2019 Contract changes
 - c. 2019 planning/initiatives
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

SENIOR OUTREACH SERVICES COMMITTEE

Thursday, October 18, 2018

8:30 A.M.

McFarland Municipal Center

MINUTES

Call to order.

1. The meeting was called to order by Chair Adrian at 8:30 am.

Present: Jerry Adrian (Trustee/Chair), Lori Andersen (Director), Carol Lobes, Becky Losby, Monica Macarra, Colleen McCormick, Sara Sprang (Case Manager)

3. Approval of minutes from August 23, 2018 and September 27, 2018

Minutes were approved for August 23, 2018 by Lobes and second by McCormick
Correction made to minutes for the correct date of Thursday, September, 27, 2018.
Approved by McCormick and second made by Losby.

4. Business

a. Directors report

- Living Well with Diabetes class is currently being held with five participants. Director of Senior Outreach and Case Manager completed the training for Powerful Tools for Caregiving. This class can also be held for parents with children with special needs.
- Case Manager and Director of Senior Outreach continue to attend training for continuing education hours to maintain social work license.
- Medicare Part D Open Enrollment and Energy Assistance heating season has begun.
- Annual Meals on Wheels assessments are being completed
- Emerging trends include homelessness and available affordable housing
- McFarland Senior Outreach has a small amount of non-perishable food for clients that are in need of food.
- Medical loan closets has been increasingly busy.
- Christmas party will be held on Friday, December 14th. McFarland High School Orchestra will be performing.
- McFarland Senior Outreach participated in the Fire Department Open House, Family Festival and will participate in the Wellness and Awareness Fair.
- Care Trak equipment was purchased by McFarland Police Department. Officer Joel Zietsma is the coordinator for the Are you Okay? Program.

Case Manager and Officer Zietsma do joint home visits on a regular basis to vulnerable older adults in the Village of McFarland.

- RSVP coordinator resigned. RSVP is currently recruiting for a coordinator and drivers.
- In 2019, will hire an individual for the 24 hour position. This position will include outreach, volunteer coordinator and various tasks.
- Lobes discussed a possible time study regarding complex client cases.
- Losby suggested a photo opportunity with Officer and Case Manager for the Are You Okay? Program.
- Senior Outreach could have an opportunity to assist with Christmas in the Village with selling food after the parade. Several committee members volunteered to help.

b. Endowment update

- Endowment applications for client assistance have increased recently. Financial assistance has been used for purchase of an air conditioner, dental care, utilities, Care Trak bracelet, medications and a small portion of cost of a scooter.

c. Update and discussion on 2019 contract changes

- A meeting was held with Dane County Area Agency on Aging (AAA) and Town of Dunn. Town of Dunn proposed dividing transportation and meal services by school District. AAA did not agree and McFarland Senior Outreach Services is currently identifying individuals affected by the territory change.
- Director of Oregon Senior Center, Director of Stoughton Senior Center, Director of McFarland Senior Outreach and RSVP Director met regarding transportation. All transportation and meals will be coordinated from the focal point where individuals receive case management services. McFarland will provide transportation for shopping trips and to McFarland meal site from Town of Dunn and Town of Pleasant Springs clients.
- Annual report given to the Town of Dunn. Discussion regarding a formal agreement is ongoing.
- Director of McFarland Senior Outreach met with the Town of Pleasant Springs Clerk and informed the clerk of the upcoming changes.
- Village of McFarland board is currently working on the 2019 budget. Committee discussed if the meal program should continue in McFarland. \$7000 is needed to make the program function. SOS committee proposed no changes made to the meal program.
- SOS committee discussed the future relationship between McFarland and Dane County.

5. Schedule Next meeting date: December 20,2018

- 6. Adjournment:** meeting was adjourned at 10:50am with a motion by McCormick and second by Lobes.

Submitted by,
Sara Sprang