

**COMMUNICATIONS
AND TECHNOLOGY
COMMITTEE**

Tuesday, November 27, 2018

6:00 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the October 23, 2018 meeting.
4. BUSINESS.
 - a. Update regarding the recruitment for the Communications and Technology Director position.
 - b. Discussion and action to make a recommendation to the Village Board regarding revisions to the position description and status for the Technology Specialist position within the Communications and Technology Department.
 - c. Discussion and action to make a recommendation to the Village Board regarding revisions to the Organizational Chart for the Communications and Technology Department.
5. POLCO QUESTIONS
 - a. Creation, discussion, and possible action regarding questions to be posted on Polco.
6. SCHEDULE NEXT MEETING DATE.
 - a. Next regular meeting: December 25, 2018 - Christmas Day.
7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.