

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 29, 2018 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the special meeting of the McFarland Village Board to order at 5:30pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Shaun O'Hearn

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community Development Director Pauline Bonness, Public Works Director Allan Coville, Assistant Public Works Director Jim Hessling and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

None.

4. BUSINESS.

a. Discussion and review of the 2019 Budget including the following sections:

1) Changes since last distribution.

Village Administrator Schuenke provided an overview of changes since the last budget meeting including the final assessed value figures, update in general transportation aid, and the effects of the health insurance open enrollment on the 2019 budget.

2) Library Fund (205)

Library Director Heidi Cox provided an overview of the 2019 budget submittal for the library fund.

3) Youth Center Fund (210)

Village Administrator Schuenke provided an overview of the 2019 budget submittal for the Youth Center Fund.

4) Tax Increment District #3 Fund (305)

Village Administrator Schuenke provided an overview of the 2019 budget submittal for TID District #3.

5) Tax Increment District #4 (310)

Village Administrator Schuenke provided an overview of the 2019 budget submittal for TID District #4.

6) Tax Increment Finance District #5 (315)

Village Administrator Schuenke provided an overview of the 2019 budget submittal for TID District #5.

7) Capital Projects Fund (400)

Department Heads and Administrator Schuenke provided an overview of the 2019 budget submittal for the Capital Projects Fund.

8) Parks Fund (405)

Department Heads and Administrator Schuenke provided an overview of the 2019 budget submittal for the Parks Fund.

9) Retiree Fund (700)

Department Heads and Administrator Schuenke provided an overview of the 2019 budget submittal for the Retiree Fund.

10) Canine Fund (800)

Department Heads and Administrator Schuenke provided an overview of the 2019 budget submittal for the Canine Fund.

b. Discussion regarding the proposed Organizational Structure for the Public Works Department to be reviewed via Committee(s).

The Board discussed the proposed organization structure for the Public Works Department to be reviewed via committee(s). The Board directed staff to put together job descriptions for the Office Manager and Parks Superintendent and bring it back to the Village Board for review at their next meeting.

c. Discussion and review of the 2019 Budget including the following sections:

5. ADJOURNMENT.

Motion by Trustee O'Hearn, second by Trustee Lytle, to adjourn at 8:49 p.m

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treas