VILLAGE OF MCFARLAND

VILLAGE BOARD MINUTES

Monday, June 11, 2018 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Shaun O'Hearn

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, and Public Works Director.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. *Public Announcements*

1) *Correspondence dated May 29, 2018 from the International Organization for Standardization (ISO) regarding the completion of a recent Public Protection Classification (PPC) survey.*

2) *Notice to Municipal Securities rule making board - Village bond rating upgraded from Aa3 to Aa2.*

3) *Correspondence dated June 5, 2018 from the International Organization for Standardization (ISO) regarding the completion of a recent Building Code Effectiveness Grading Classification survey.*

b. *Public Communications*

1. Letter from Dane County Cities and Villages Association announcing they are accepting letters of interest for an appointment to the DaneCom governing Board..

4. CONSENT AGENDA.

a. *Motion to approve the minutes of the May 29, 2018 Village Board meeting.*

b. *Motion to approve Resolution 2018-11: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for July 1, 2018-June 30, 2019*

c. *Motion to approve the original and renewal alcohol beverage operator's licenses on the report dated 6/4/18 for the period of July 1, 2018 through June 30, 2019*

d. *Motion to approve pre-paid checks #71835-71854 in the amount of $13,116.38 and current checks #71855-71938 in the amount of $168,427.75.*
Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda as presented with O'Hearn abstaining on item 4b. Motion carries 7 - 0 by acclamation on 4a, 4c, and 4d, 6-1 on item 4b.

5. PUBLIC APPEARANCES.

(None)

6. BUSINESS.

a. *Discussion and action on Resolution 2018: a resolution authorizing the issuance and awarding the sale of $3,550,000 general obligation promissory notes providing the form of the notes; and levying a tax in connection therewith.*
Carol Wirth, representative of Wisconsin Public Finance Professionals LLC, appeared before the Board to provide an overview of the resolution to issue and award the sale of $3.55 million dollars in G.O. promissory notes. She congratulated the Board on the Village's bond upgrade. She reported the upgrade was a result of many years of hard work by the Village, and the Village will see savings in the form of lower interest rates on current and future borrowing. The final true interest rate of the issuance was 2.77%. She also reported there was excess premium which was used to payoff the principal faster and will result in a savings over the life of the loan.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Carolyn Clow, to approve Resolution 2018: a resolution authorizing the issuance and awarding the sale of $3,550,000 general obligation promissory notes providing the form of the notes; and levying a tax in connection therewith.. Motion carries 7 - 0 by acclamation.

The Board recessed at 7:38 p.m.

b. *Finance Committee (Trustees Lytle & Clow)*

1) *Discussion and action regarding revisions to the Investment Policy (Chapter 5).*
The Board returned from their recess at 7:47 p.m.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Mary Pat Lytle, to postpone the item to a future meeting as issues that were brought to the last meeting have not been fully covered and the policy is not time sensitive. Motion carries 4 - 3 by acclamation.

Trustee Clow reported it was her intention to bring revised language to policy to review at a future meeting.

c. *Discussion and action on the establishment of a public comment policy for public meetings.*
Motion by Village President Brad Czebotar, second by Village Trustee Shaun O'Hearn, to approve a public comment policy for public meetings with the change to the lettering in section 1.03. Motion carries 7 - 0 by acclamation.

d. *Discussion and action to approve a proposal from the City of Madison to construct rapid rectangular flashing beacons (RRFBs) at the intersection of Carncross/Black Walnut and Siggelkow as a jointly funded pedestrian enhancement project between the Town of Blooming Grove, McFarland School District, and Village.*
Motion by Village Trustee Jerry Adrian, second by Village Trustee Carolyn Clow, to approve a proposal from the City of Madison to construct rapid rectangular flashing beacons (RRFBs) at the intersection of Carncross/Black Walnut and Siggelkow as a jointly funded pedestrian enhancement project between the Town of Blooming Grove, McFarland School District, and Village. Motion carries 7 - 0 by acclamation.

e. *Discussion and action on setting the date for the 2018 Planning Retreat.*
Village President Czebotar reported the 2018 Planning Retreat is where Village Board reviews their current goals and sets new goals. It is typically a two step process in which the Village Board meets first as a group, and then a second meeting is scheduled to follow up on established goals with Department Heads. The goals then become part of the budget process to determine which goals will be funded by the Board for the upcoming year.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve setting the date for the 2018 Planning Retreat for Thursday July 12th at 4 p.m. Motion carries 7 - 0 by acclamation.

The Board directed staff to distribute the 2017/2018 goals with updates on progress in advance of the meeting. The Board also set a second meeting for July 26th at 4 p.m.

f. *Discussion regarding the format and objectives for conducting strategic planning session(s).*
The Board discussed continuing the discussion on strategic planning as part of the 2018 Planning Retreat.

g. *Discussion and action on the purchase of Badger Books(electronic poll books).*
Motion by Village Trustee Carolyn Clow, second by Village Trustee Jerry Adrian, to approve the purchase of Badger Books(electronic poll books). Motion carries 7 - 0 by acclamation.

h. *Authority Board, Commission and Committee agenda item requests, referrals, and updates.*
President Czebotar referred to the Public Works Committee discussion on side walks for Ridge Road from North Cook up to the Preston Place Development.

7. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Village Trustee Shaun O'Hearn, to adjourn at 8:30 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasure