

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Monday, August 6, 2018 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Chairperson Czebotar called the regular meeting of the Personnel Committee to order at 6:30 PM in Conference Room A.

Members present: Village President Brad Czebotar, Village Trustee Dan Kolk, Steve Kilpatrick, Chris Spanos, and Ken Machtan.

Members not present: Stephanie Bloechl-Anderson, Trish Howen, and Peter Morehouse.

Staff Present: Police Chief Craig Sherven and Village Administrator Matt Schuenke.

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

- a. Discussion and action regarding the minutes of the regular meeting held on May 7, 2018.

Motion by Member Chris Spanos, second by Member Steve Kilpatrick, to approve the minutes of the regular meeting held on May 7, 2018. Motion carries 5 - 0 - 0 by acclamation.

4. BUSINESS.

- a. Discussion and possible action to make a recommendation to the Village Board regarding the Communications and Technology Director position including consideration for the following:

- Position Description
- Status
- Classification
- Permission to fill the Vacancy

Motion by Village President Brad Czebotar, second by Member Chris Spanos, to recommend approval to the Village Board for the revised position description with noted modifications, change in position status, classification for position at Pay Grade 12, and request permission to fill the vacancy for the Communications and Technology Director position. Motion carries 5 - 0 - 0 by acclamation.

- b. Discussion and action to make a recommendation to the Village Board to make a compensation compression adjustment for the Police Sergeants according to Section 3.05(1)(I)(v)(2) Compensation and Benefits Manual.

Motion by Village President Brad Czebotar, second by Ken Machtan, to recommend approval to the Village Board to make a temporary compensation compression adjustment from Pay Grade 16 to 18 for the Police Sergeants according to Section 3.05(1)(I)(v)(2) Compensation and Benefits Manual. Motion carries 5 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

- a. September 3, 2018 at 6:30 pm (LABOR DAY)

No meeting will be held on September 3, 2018. A new meeting date will be scheduled in September to avoid conflict with the holiday.

6. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Member Steve Kilpatrick, to adjourn at 8:15 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator