VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

Committee of the Whole

Monday, June 25, 2018 **5:00 PM** **McFarland Municipal Center**
Conference Room A

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC APPEARANCES.
4. APPROVAL OF MINUTES.
   a. Discussion and action regarding minutes of the meeting held June 11, 2018.
5. BUSINESS.
   a. Discussion and review of options regarding McFarland Facilities Project Development Plan.
6. SCHEDULE NEXT MEETING DATE.
   a. To be determined as needed.
7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF MCFARLAND

VILLAGE BOARD MINUTES

Monday, June 11, 2018 - 6:00 PM

1. CALL TO ORDER.

Village President Czebotar called the Committee of the Whole meeting of the McFarland Village Board to order at 6:06 pm in Conference Room A of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Shaun O'Hearn

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Fire/EMS Director Chris Dennis, and Brendan Kress (Strand Associates).

3. PUBLIC APPEARANCES.

(None)

4. APPROVAL OF MINUTES.

a. *Discussion and action regarding minutes of the meeting held May 29, 2018.*
Approved by unanimous consent.

5. BUSINESS.

a. *Discussion and review of options regarding McFarland Facilities Project Development Plan.*

The Board discussed the central issues of future facility development continue to center around the expansion of Village Public Safety services. The Board noted the Fire Department has identified significant space issues currently facing the department.

Without objection President Czebotar allowed public comment from previous Village Administrator Don Peterson regarding the original construction of the municipal center and the process. Mr. Peterson reported the process for constructing the current municipal center took approximately three years. He also reported the original construction did plan for future expansion of the Municipal Center onto the second floor; however, that expansion was only planned for Village services not a community center. He noted the original planning assumed the Community Center would be constructed in a different location. He also noted there was no referendum requirement at that time.

The Board discussed the desire to have a public safety needs study conducted to help direct the facilities expansion discussion. The Board directed staff to distribute the original facilities study out to Board members. Board members will review the documents to determine what additional information should be pursued to answer outstanding questions.

6. SCHEDULE NEXT MEETING DATE.

a. *To be determined as needed.*

The Board set the next meeting date of the Committee of the Whole for June 25th at 5 p.m.

7. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Village Trustee Carolyn Clow, to adjourn at 6:53 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, June 25, 2018**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT:

AGENDA ITEM: **Discussion and review of options regarding McFarland Facilities Project Development Plan.**

PREVIOUS ACTION:

ISSUE SUMMARY:

At the last meeting it was discussed that further study of the Public Safety facility needs become the focus. As a means to advance this discussion the Board was to review the former Facilities Master Plan to develop additional questions they may have on this topic. Some questions have been submitted prior to this meeting and will be discussed as appropriate in the meeting. Next steps are planned to be discussed as to how these questions are answered and assessed as a means to move a project forward as may be desired.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None