

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, August 6, 2018 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the regular meeting of the Library Board to order at 5:15 PM in the Library Meeting Room 103

Members present: Member Sharon Payne, Member Evan Richards, Member Peter Sobol, Ken Machtan, Village Trustee Mary Pat Lytle

Members not present: Michael Shumway, Karin Mandli

Staff Present: Heidi Cox

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Approval of the draft minutes of the July 2, 2018 Library Board meeting

Motion by Member Evan Richards, second by Village Trustee Mary Pat Lytle, to Approve the draft minutes of the July 2, 2018 Library Board meeting Motion carries 5 - 0 - 0 by acclamation.

b. Approval of the July 2018 general fund bills and trust fund bills.

Motion by Village Trustee Mary Pat Lytle, second by Ken Machtan, to Approve the July 2018 general fund bills and trust fund bills. Motion carries 5 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. 2018 Budget Update

*b. Director's report
Library Systems report
Friends' Report
Endowment Report*

c. Monthly Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Trustee Continuing Education Opportunities

The Library Board discussed different opportunities for training.

b. SCLS Technology Agreement

Motion by Ken Machtan, second by Member Evan Richards, to Approve SCLS Technology Agreement Motion carries 5 - 0 - 0 by acclamation.

c. 2018-2023 Strategic Plan

Motion by Village Trustee Mary Pat Lytle, second by Member Sharon Payne, to Approve the 2018-2023 Strategic Plan with one change (adding staff training to goal 6) Motion carries 5 - 0 - 0 by acclamation.

d. Video Surveillance Policy

The Library Board reviewed the current policy and reached a consensus that they did not want to change it.

Motion by Village Trustee Mary Pat Lytle, second by Member Evan Richards, to Approve Video Surveillance Policy Motion carries 5 - 0 - 0 by acclamation.

e. Ukulele Policy

Motion by Village Trustee Mary Pat Lytle, second by Member Evan Richards, to Approve Ukulele Policy Motion carries 5 - 0 - 0 by acclamation.

f. Eligibility for Benefits policy

Motion by Member Evan Richards, second by Village Trustee Mary Pat Lytle, to Approve changing the number of budgeted hours a staff person must work from 14 to 20 hrs to eligible for benefits. The update to the Eligibility for Benefits policy was approved on Motion carries 5 - 0 - 0 by acclamation.

g. Holidays Policy

Motion by Member Evan Richards, second by Village Trustee Mary Pat Lytle, to Approve changing the budget hours a staff person has to work from 14 hours to 20 hours to qualify for holiday pay in the Holidays Policy Motion carries 5 - 0 - 0 by acclamation.

h. Waiving Fines

Motion by Member Evan Richards, second by Village Trustee Mary Pat Lytle, to Approve Waiving Fines that are under \$100 and over 10 years old. Motion carries 5 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Village Trustee Mary Pat Lytle, second by Ken Machtan, to adjourn at 6:09

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director