

**EMERGENCY  
MANAGEMENT  
COMMITTEE**

**Thursday, July 26, 2018**

**2:00 PM**

**McFarland Municipal Center**  
*Conference Room A*

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
  - a. Motion to approve the minutes of the January 25, 2018 meeting.
4. BUSINESS.
  - a. Update on outdoor warning siren
  - b. Update on Community Events
  - c. Update on Training
  - d. Update on Emergency Response Manual
  - e. Update on significant impact from weather related incidents
  - f. Round Table Discussions for future Agenda items
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us).

# EMERGENCY MANAGEMENT COMMITTEE

## EMERGENCY MANAGEMENT MINUTES

January 25, 2018

**1. Call to Order:** EM Director Chuck Di Piazza called the meeting to order at 2:05 PM, with 8 members present

**2. Public Appearances:** none

**3. New Business:** Approval of November 30, 2017 Minutes, Motion by Sherman, second by Adrian, motion carried

**4. Old Business:**

**a. Update on outdoor warning sirens:**

1. **Di Piazza**, I am still waiting to here from Dave Janda and Rick Lange with Dane County Emergency Management on their preparation of a map showing current coverage of the outdoor warning sirens for the village. I will report back to this committee upon any activity from the County.

**b. Update on Community Events:**

1. **Allan Coville**, Community Service Day is scheduled in April.
2. **Allan Coville**, Biurdfest, Lewis Park is scheduled in April.
3. **Allen Coville**, Bicycle Trail opening in June
4. **Allen Coville**, Softball Tournaments will be starting in June

**c. Update on Training:**

1. **Chief Dennis**, advised of hosting upcoming training for a Regional Ice Rescue this coming Saturday January 27 with lecture and information in the training Room in the morning and then all involved will be going out to Fish Camp Park in the afternoon. Actual training will involve suiting up and utilizing ice rescue equipment. Expectations of normally 30 – 40 attendees.

**d. Update on Emergency Response Manual:**

1. **Di Piazza** will meet with Allan Coville, Chief Dennis and Chief Sherven to review both the Traffic Accident with Explosion and the Small Aircraft Crash Scenarios at a later date. Information and protocols will be provided to this committee upon completion.
2. Di Piazza met with Allan Coville and reviewed 4 Emergency Response Scenarios, The Train Derailment, Bank Robbery, Shots Fired, Natural Gas Leak, and the Tornado Touchdown. Scenarios are attached to the minutes and to remain only as review by this committee.

**e. Update on Significant Impact From Weather Related Incidents:**

1. **Allan Coville**, experienced mostly light snow and ice. Upon accumulations the Public Works Crew begins working at 4:00 AM to begin clearing

snow and or salting the roadways by the time traffic begins to become heavy normally between 6:30 and 7:00 AM.

**Di Piazza**, inquired about the Alternate Side Parking Ordinance and if the roads were being plowed and taken care of as the ordinance dictates, as some other communities have extreme controversy being the ordinance is in effect although the roads are not cleared and residents receive continuous parking tickets. Excellent discussion as **Coville** explained the workings of the Village to include an actual snow emergency as well.

**e. Round Table discussions for future agenda items:**

**1. Jerry Adrian**, Began discussion on upcoming road construction, how the construction will affect the schools and other areas of the Village. Concern for parking for the high school during the construction process as well as the concern for the width of the roadways as **Chief Dennis** had concerns for safe passage of fire vehicles and apparatus. Further discussion involved the congestion of the roadways during the construction and the ability of emergency vehicles traveling through areas responding to emergency incidents.

**2. Tim Solberg**, provided information on the Citgo Terminal Community putting on an upcoming table top training exercise as well as the tank farm community conducting a full blown emergency response training to include boom deployment.

**3. Chief Dennis**, provided information on mix for salt solution as well.

**4. Bill Foust**, advised that he will be meeting with Chief Sherven next week for the update day of school procedures.

Next meeting scheduled for Thursday March 29, 2018 at 2:00 PM Conference Room A

**5. Adjournment:**

Motion by Rob Sherman, second by Jerry Adrian for Adjournment at 2:40 PM unanimous approval

Submitted by: Chuck Di Piazza