

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, July 9, 2018 - 5:00 PM

1. CALL TO ORDER.

President Czebotar called the Committee of the Whole to order at 5:00 PM in Conference Room A.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustees Jerry Adrian, Stephanie Brassington, Carolyn Clow (joined at 5:12 p.m.), Dan Kolk, Mary Pat Lytle, Shaun O'Hearn.

Village Board members not present: (none)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger.

3. PUBLIC APPEARANCES.

None.

4. APPROVAL OF MINUTES.

a. Discussion and action regarding minutes of the meeting held June 11, 2018.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to Approve the minutes of the meeting held June 23, 2018. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

a. Discussion and action regarding the creation of a Facility Concept Development Process.

Administrator Schuenke began to review the Facility Concept Development Process including the work desired to be completed and timeline in which it could be completed. The Committee discussed its questions centering around the need to construct a new Public Safety Facility and its preference to address these prior to undertaking another round of facility planning. Direction was provided by the Committee for Village Staff to prepare a Scope of Services based on the questions the Committee has raised in order to engage someone to conduct a Public Safety Analysis. Staff will also provide a list of possible consultants the Committee can consider providing the Scope of Services to for a proposal.

Trustee Lytle requested the Committee direct the Village Board to consider revising Village Ordinance regarding the requirements to hold a referendum for certain public improvements. The Committee members discussed these requirements as it reflected on the discussions held to date. The Committee provided direction to Village Staff that the Village Board should conduct this discussion following Public Hearing at its meeting on August 13th as might be feasible.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined as needed.

The next Committee of the Whole meeting date will be held on Monday, July 23, 2018

at 5:00 pm.

7. ADJOURNMENT.

Motion by Village Trustee Shaun O'Hearn, second by Village Trustee Stephanie Brassington, to adjourn at 6:19 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator