

Thursday, September 10, 2026

6:30 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89535514212>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 895 3551 4212

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.safety@mcfarland.wi.us to be included with the agenda materials.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the May 4, 2026 meeting.

4. BUSINESS.

- a. Discussion and possible action to recommend approval of an Event Permit Application from McFarland High School DECA for the Run Wild for Wildlife Event to take place on October 11, 2026 with the conditions provided by Village Staff.
- b. Review and discussion on the updating of the Village of McFarland's Emergency Management Emergency Response Plan.
- c. Discussion and possible action to recommend approval to the Village Board of the location for a new outdoor emergency warning siren.

5. SCHEDULE NEXT MEETING DATE.

- a. October 5, 2026 - Public Safety Committee Meeting - 6:30 p.m.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Monday, May 4, 2026 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Ken Boyd called the regular meeting of the Public Safety Committee to order at 6:35 p.m. in the community room.

Members present: Ken Boyd, Mark Neidinger, Shannon Morrison, Dottie Olson, Pat Shellenberger, Mary Ann Picone

Members not present: Lori Peterson

Staff Present: Fire Captain Kris Loy, Police Chief Redman, Deputy Administrator Cassandra Suettinger, Office Manager Trinity Evans

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.safety@mcfarland.wi.us to be included with the agenda materials.*

The following individuals spoke regarding whether they were in favor of or opposed to La Penca Restaurant's expansion of its premises to include an outdoor patio area.

Charles Buruss - 6108 Rivercrest Dr. McFarland - Against
Araceli Wehr - 6202 Rivercrest Dr. McFarland - Against
Isaiah Wehr - 6202 Rivercrest Dr. McFarland - Against
Patty Hustad - 4704 Grandview Ct. McFarland - Against
Karen DeStaercke - 6106 Rivercrest Dr. McFarland - Against
Tim Haag - 4701 Grandview Ct. McFarland - Against
Kevin Lodholz - 4616 Yahara Dr. McFarland - Against
Dave Ebert - 4702 Grandview Ct. McFarland - Against

The following submitted a form stating if they were in favor or against the to La Penca Restaurant's expansion of its premises to include an outdoor patio area.

Sara McCoy - 6111 Rivercrest Dr. McFarland - Against
Michele & Hugo Stoffel Rosales - 6109 Rivercrest Dr. McFarland - Against

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the 4/9/2026 meeting.*
Motion by Village Trustee Ken Boyd, second by Member Shannon Morrison, to approve the minutes of the 4/9/2026 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

- a. Discussion and recommendation on an application from El Gallito Madison LLC, D/B/A La Penca McFarland, 6115 US Highway 51 for an expansion of the premise for "Class B" Liquor and Class "B" Beer to include an outdoor consumption area.

Motion by Village Trustee Ken Boyd, second by Member Shannon Morrison, to recommend approval to the Village Board of an application from El Gallito Madison LLC, D/B/A La Penca McFarland, 6115 US Highway 51 for an expansion of the premise for "Class B" Liquor and Class "B" Beer to include an outdoor consumption area. Motion carries 6 - 0 - 0 by acclamation.

- b. Discussion and recommendation an application from Grace Coffee McFarland LLC, D/B/A Grace Coffee McFarland, for a Class "B" Beer and "Class C" liquor(wine only) license for the period beginning July 1, 2026 and ending June 30, 2027.

Motion by Village Trustee Ken Boyd, second by Member Dottie Olson, to recommend approval to the Village Board of an application from Grace Coffee McFarland LLC, D/B/A Grace Coffee McFarland, for a Class "B" Beer and "Class C" liquor(wine only) license for the period beginning July 1, 2026 and ending June 30, 2027. Motion carries 6 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an Event Permit Application from Vigil Home Team for the Free Kona Ice Kickoff the Summer Event to take place on June 9, 2026.

Motion by Ken Boyd, seconded by Mark Neidinger, to recommend approval to the Village Board of a Event Permit Application from Vigil Home Team for the Free Kona Ice Kickoff Summer Event to take place on June 9, 2026. Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

- a. June 1, 2026 - Public Safety Committee Meeting - 6:30 p.m.

6. ADJOURNMENT.

Motion by Member Shannon Morrison, second by Village Trustee Mark Neidinger, to adjourn at 7:43 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Trinity Evans
Office Manager

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, September 10, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Tanya O'Malley, Village Clerk, Brian Redman, Police Chief, Chris Dennis, Fire/Rescue Chief, Lee Igl, Public Works Director

AGENDA ITEM: Discussion and possible action to recommend approval of an Event Permit Application from McFarland High School DECA for the Run Wild for Wildlife Event to take place on October 11, 2026 with the conditions provided by Village Staff.

PREVIOUS ACTION:

ISSUE SUMMARY:

McFarland High School DECA is proposing to hold a Run Wild for Wildlife event on October 11, 2026. The event is a 5k Run/Walk fundraiser for Sustain Dane, beginning and ending at Lewis Park. Since the event involves the use of Village streets, an event permit is required.

With this being the first year an event permit is being obtained, the application is required to go through the Public Safety Committee for a recommendation.

FINANCIAL/BUDGET IMPACT:

Permit Fee Revenue

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

[Chapter 36 - Events Requiring a Permit](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommend approval.

Motion to recommend approval of an event permit application from McFarland High School DECA for the Run Wild for Wildlife Event to take place on October 11, 2026 with the conditions provided by staff.

ATTACHMENTS:

1. Run Wild For Wildlife Event Permit Application - Community Organizations Submission_Redacted
2. 2026 Run Wild for Wildlife 5K
3. 20260831 - Run Wild for Wildlife - MFR Event Review
4. Run for Wildlife 5K Run 10-11-2026

Event Permit Application - Community Organizations

Fee Waiver

Community Organization Confirmation	I acknowledge that my group/organization meets the definition of Community Organization and hereby request an Event Permit fee waiver from the Village Board.
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Applicant Information

Name of Primary Contact (First, Middle Initial, Last)	Mallory, Dahl, Scott
Phone Number	
Address	
Email Address	

Agency / Organization Information (If Applicable)

Agency / Organization Name	DECA
Phone Number	
Address	
Email Address	

Event Information

Name of Event	Run Wild For Wildlife
Type of Event	5K Run/Walk Fundraiser for Sustain Dane
Location of Event	Lewis Park
Event Date(s)	October 11th
Event Time(s)	9am-11:30am
Total Number of Anticipated Attendees	80
Total Number of Attendees Anticipated Being at the Event at One Time	100
Setup Start Time	7:30am
Tear-Down End Time	12:00-12:30pm
Public or Private Event	Open to the Public
Is any part of the event proposed to take place on a Village street?	Yes
Will the event involve closure of a Village street?	No
Does this event include a parade? Only allowed for community organizations.	No

Please attach map of event, including all impacted intersections, road closures and parade routes.



Will there be outdoor amplified sound?	No
Will the event generate excessive noise or amplified sound after 10 pm? All events generating noise after 10 pm require a variance from the Village Board.	No
Will alcohol be consumed?	No
Will a Village park be used?	Yes
Please identify the park.	Lewis Park
Will the event involve tents or any other activities that will require digging or turf disturbance?	No
Has this event been previously approved in prior years by the Village?	No
Will the event include any mobile food carts?	No
Will the event include any vendors?	No

Required Attachments

Detailed Event Schedule

Detailed Event Schedule Run Wild For Wildlife:

7:30 am- Volunteers arrive and help with setting up signs, water stations, and cones
8:36-Volunteers head to stations
8:45-Check in
9:00- Race begins and runners/walkers take off
11:00-11:30 wrap up race/ thank everyone for coming
11:30- Clean up begins for volunteers leaving the park/trails better than we found it

Site Plan Requirement - A site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.



Event Details & Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting.

Already met with them!

Event Coordinators

Identify Event Coordinators (Identify 1 for Every 50 Expected Attendees)

i. **Event Coordinator Name**

Mallory Scott

Location at Event (ex. Race Start, Supply Tent)

Lewis Park

Time On-Site (ex. 10 am to 2pm)

7:30am-12:30pm

Cell Phone Number

[REDACTED]

ii. **Event Coordinator Name**

Ginger Verhulst

Location at Event (ex. Race Start, Supply Tent)

Lewis Park

Time On-Site (ex. 10 am to 2pm)

7:30am-12pm

Cell Phone Number

[REDACTED]

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature

[REDACTED]

Date

08/24/2026

I understand the application and event requirements and agree to the following:

Certifications

- I agree to adhere to all applicable federal, state, and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is grounds for revocation of the event permit.
- I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my park reservation.
- I agree to abide by all conditions, including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature

[REDACTED]

Date

08/24/2026

Fees

Fees

Event Permit Fee: Fee waiver requested

Temporary Alcohol License, if applicable: \$10.00

Mobile Food Establishments, if applicable: \$50.00 for each non-consecutive day of the event

Total Amount Owed = \$0.00

McFarland VILLAGE OF

Police Department

5915 Milwaukee St, McFarland, WI 53558 | 608.838.3151 |
www.mcfarland.wi.us/police

Date: August 25, 2026

To: McFarland Public Safety Committee, McFarland Village Board

From: Brian Redman, Chief of Police

Reference: Recommendation of Approval

I reviewed the event permit application for the Run Wild for Wildlife 5K Run/Walk sponsored by the McFarland DECA Club. The event will be held on Sunday October 11, 2026, with setup starting at 7:30am and the event running from 9:00am to 11:30am.

I am recommending approval of the permit. This is the first year of the event and I have met with the organizers. Volunteers will be utilized to assist participants with crossing roadways. Officers will also assist unless assigned to calls for service. Organizers will continue to work with staff if issues arise prior to the event.

Thank you,

Brian Redman
Chief of Police

August 31, 2026

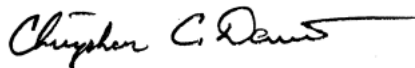
Re: Run Wild for Wildlife – Event

I have reviewed the event permit application submitted by Mallory Scott for the Run Wild for Wildlife event scheduled for October 11th, 2026, from 9:00 am to 11:30 am. The application is complete for EMS and Fire review. As this is the first occurrence of the event, there is no basis for any previous concerns. With a maximum expected attendance of 100, the event on a Sunday, and use of the park and low-volume streets, the event should be able to occur without any major EMS or Fire concerns.

The recommendation for the event staff is to ensure communication among all event staff, including cell phones.

In the event that EMS or Fire services are needed, we request that staff members be available to wave in responding units to the area of need. Often, Fire & Rescue will respond with multiple units, and having staff available for additional units is recommended.

I recommend approval of the permit.



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

September 1, 2026

Re: Run Wild for Wildlife 5K run
October 11, 2026

Ms. Scott,

Public Works will need to be contacted at least 2 weeks prior to the event, to arrange for cones and barricade needs. We will not have enough of either for the entire route. Other arrangements will need to be made for the course. We can be reached at 608-838-7287. Vehicles are not allowed to be driven or parked on the grass at Lewis Park or any other park on the run route.

As discussed in our pre-application meeting, I would require volunteers with portable stop signs and safety vests at the corner of Elvehjem and Grandview conservancy and at the Elvehjem and Hidden Valley intersections.

If portable restrooms are being used, please contact Public Works to make arrangements for locations.

Please let us know if you have any questions or any additional needs.

Best Regards,

Lee Igl

Lee Igl
Director of Public Works

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, September 10, 2026

SECTION: Business

DEPARTMENT: Fire/EMS

CONTACT:

AGENDA ITEM: Review and discussion on the updating of the Village of McFarland's Emergency Management Emergency Response Plan.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Fire & Rescue Department has been working on an update to the Emergency Response Plan used for large-scale emergencies and disasters. The plan has not been reviewed or updated since 2010, and staff will introduce it with the updates completed for committee review and discussion; no action is planned at this time. The information presented is the base plan that provides the framework for how the Village responds to large-scale emergencies and disasters, and authorizes appropriate individuals during such emergencies. The more operational responses are contained in the annexes and are currently being reviewed. The process of reviewing the annexes will be completed at the department level and maintained as restricted for Village operations to prevent bad actors from influencing the outcome and response during emergencies and disasters.

The plan has been distributed to the Department Heads for review, and any changes have been incorporated. The plan was originally intended to be updated in a redline copy; however, due to the number of revisions to the village staff structure and the plan's layout, the benefits of a redline copy were lost. We have included a one-page document for reference to the changes.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Discussion and introduction of the plan and no action at this time.

ATTACHMENTS:

1. 2026 List of EM Plan Changes
2. 2026 Emergency Response Plan McFarland rev 01

List of 2026 Emergency Response Plan Changes/Updates

- Page 1
 - Updated Logo
 - Changed Prepared By to EM Director
- Page 2
 - Updated President, Administrator, EM Director Names
- Page 3
 - Updated date of changes and who performed changes
- Page 4-5
 - Table of Contents adjusted to reflect entire document
- Pages 7-9
 - I. Authority:
 - Updated nearly Federal and State statutes and codes to reflect current edition(s).
 - Added MABAS & CAPMAR Agreements to mutual aid agreement list
- Page 9
 - II. Purpose: Wording of statement adjusted and cleaned up.
- Page 10
 - Added MABAS & CAPMAR to acronyms list
- Page 17
 - Added statement formally adopting the National Incident Management System (NIMS) as the standard for all emergency operations.
- Page 25
 - Removed redundant responsibility from Administrator.
- Page 29
 - Removed Radiological Protection section under Assignment of Responsibilities. This task is redundant and covered under Haz-Mat response.
- Page 40
 - EOC primary location changed to Public Safety Center and backup location is Municipal Center. EOC Activation Protocol Needs to be updated (Appendix 8)
- Page 41
 - Updated the line of succession for president and administrator with advice from Village attorney and administrator.
- Throughout Document
 - Formatting, punctuation, and general language were corrected.



EMERGENCY RESPONSE PLAN

Village of McFarland
Wisconsin

Prepared by: Captain Kristopher Loy

APPROVAL AND IMPLEMENTATION

Emergency Operations Plan

This emergency operations plan is hereby approved. This plan is effective immediately and supersedes all previous editions.

Village President, Stephanie Brassington

Date

Village Administrator, Matt Schuenke

Date

Emergency Management Director, Christopher Dennis

Date

RECORD OF CHANGES

Emergency Operations Plan

Change #	Date of Change	Change Entered By	Date Entered
Approval	04-12-2010	Village Board	04-13-2010
1	09-10-2026	EM Director	

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ANNEXES (distributed under separate cover)

Evacuation
Firefighting
Law Enforcement
Health & Medical Services
Public Works & Engineering

Page reserved for future use

BASIC PLAN

I. AUTHORITY

A. Federal

- 1) Robert T. Stafford Disaster Relief & Emergency Assistance Act, As Amended Through P.L. 118–44, Enacted March 18, 2024
- 2) Emergency Planning and Community Right-to-Know Act, 42 USC Chapter 116
- 3) Emergency Management and Assistance, 44 Code of Federal Regulations (CFR)
- 4) Hazardous Waste Operations & Emergency Response, 29 CFR 1910.120 and 1926.65
- 5) Federal Response Plan and National Response Framework (NFR)
- 6) Federal Radiological Emergency Response Plan (FRERP)
- 7) National Oil and Hazardous Substances Pollution Contingency Plan (NCP)

B. State

- 1) 321.39 Call to Active Service
- 2) 26.97 Law Enforcement and Police Power (Town Chairs)
- 3) 59.03 Administrative Home Rule
- 4) 59.04 Construction of Powers
- 5) 59.017 County Executive; (2) Duties and Powers
- 6) 59.018 County Administrator; (2) Duties and Powers
- 7) 59.12 Chairperson; Vice Chairperson; Powers and Duties
- 8) 59.52 Public Works, How Done; (29) Public Emergencies

- 9) 59.54 General Powers of County Board; (8) Local Emergency Planning Committees
- 10) 59.03 Consolidation of Municipal Services, Home Rule, Metropolitan District (2)
- 11) 59.28 Peace Maintenance
- 12) 83.09 Emergency Repairs of County Trunk Highways
- 13) 213.095 Police Power of Fire Chief, Rescue Squads
- 14) 323.10 Powers and duties related to Emergency Management
- 15) 323.14 Emergency Management
- 16) 323.14 Local government; duties and powers
- 17) 895.483 (2) Civil Liability Exemption; County Emergency Response Team

C. County (Emergency Planning)

- 1) 36.01 Purpose and Authority
- 2) 36.02 Definitions
- 3) 36.03 County Emergency Government Committee
- 4) 36.04 Local Emergency Planning Director
- 5) 36.05 County Emergency Planning Director
- 6) 36.06 Duties of the County Emergency Planning Director
- 7) 36.07 Sharing of Costs
- 8) 36.10 Utilization of Existing Services and Facilities
- 9) 36.11 Debris Removal on Private Property
- 10) 36.99 Penalties

D. Local

1. Village of McFarland Code of Ordinances, Division 2 Article VII-6.
2. Inter-local agreements & contracts. See the summary in Appendix 5.

E. Mutual Aid Agreements

- 1) Dane County Fire Departments Mutual Aid Agreement
- 2) Mutual Aid Box Alarm System (MABAS) Fire & EMS Mutual Aid Master Agreement
- 3) Dane County Emergency Medical Service Mutual Aid Agreement
- 4) Agreement for HazMat Response by the City of Madison within Dane County, Wisconsin for Level B incident.
- 5) State of Wisconsin provision of HazMat Level A response with Madison Fire Department responding under contract with the state.
- 6) Capitol Area Police Mutual Aid Response (CAPMAR)
- 7) Department of Public Works Mutual Aid Agreement

II. PURPOSE

This Basic Plan outlines The Village of McFarland's comprehensive approach to emergency operations. It provides general guidance for emergency management activities and summarizes the community's strategies for mitigation, preparedness, response, and recovery. The plan defines the Village's emergency response structure and assigns responsibilities for key emergency functions. Serving as the foundation for more detailed functional annexes, this plan establishes the framework for identifying who performs specific tasks, as well as when and how those tasks are carried out. It applies to all local officials, departments, and agencies within the Village of McFarland. The intended audience includes the Village's chief elected official and other elected leaders, emergency management personnel, department heads and their senior staff or designees, leaders of local volunteer organizations supporting emergency operations, and all individuals involved in the community's mitigation, preparedness, response, and recovery activities.

III. EXPLANATION OF TERMS

A. **Acronyms**

ARC	American Red Cross
CAPMAR	Capitol Area Police Mutual Aid Response
CHS	County Human Services
CC	County Coroner
CFR	Code of Federal Regulations
DCEM	Dane County Emergency Management
DCPH	Dane County Public Health
EOC	Emergency Operations Center
EPI	Emergency Public Information
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FRERP	Federal Radiological Emergency Response Plan
HazMat	Hazardous Material
IC	Incident Commander
ICP	Incident Command Post
ICS	Incident Command System
MGE	Madison Gas and Electric
MABAS	Mutual Aid Box Alarm System
NIMS	National Incident Management System
OSHA	Occupational Health and Safety Administration
PIO	Public Information Official

RACES	Radio Amateur Civil Emergency Service
SBC	Southwestern Bell Corporation
SOPs	Standard Operating Procedures
TDS	Telephone and Data Systems, Inc.
TSA	The Salvation Army
WDNR	Wisconsin Department of Natural Resources
WEM	Wisconsin Emergency Management

B. Definitions

1) Emergency Operations or Operating Center (EOC)

- a. Specially equipped facilities from which government officials exercise direction and control and coordinate necessary resources in an emergency.

2) Emergency Public Information (EPI)

- a. Information that is disseminated to the public via the news media and other outlets before, during, and/or after an emergency or disaster.

3) Emergency

- a. As used in this plan, this term is intended to describe a range of situations, from an incident to a major disaster. It includes the following:
 - i. Incident: An incident is a situation that is limited in scope and has potential effects. Characteristics of an incident include:
 - 1. Involves a limited area and/or limited population.
 - 2. Evacuation or in-place sheltering is typically limited to the immediate area of the incident.
 - 3. Warning and public instructions are provided in the immediate area, not community wide.
 - 4. One or two local response agencies or departments acting under and IC normally handle incidents. Requests for

resource support are normally handled through agency and/or departmental channels.

5. May require limited external assistance from other local response agencies or contracts.
- ii. Emergency: An emergency is a situation larger in scope and more severe in terms of actual or potential effects than an incident. Characteristics include:
1. Involves a large area, significant population, or important facilities.
 2. May require implementation of large-scale evacuation or in-place sheltering and implementation of temporary shelter and mass care operations.
 3. May require community-wide warning and public instructions.
 4. Requires a sizable multi-agency response operating under an IC.
 5. May require some external assistance from other local response agencies, contractors, and limited assistance from state or federal agencies.
 6. The EOC will be activated to provide general guidance and direction, coordinate external support, and provide resource support for the incident.
- iii. Disaster: A disaster involves the occurrence or threat of significant casualties and/or widespread property damage that is beyond the capability of the local government to handle with its organic resources. Characteristics include:
1. Involves a large area, a sizeable population, and/or important facilities.
 2. May require implementation of large-scale evacuation or in-place sheltering and implementation of temporary shelter and mass care operations.
 3. Requires community-wide warning and public instructions.

4. Requires a response by all local response agencies operating under one or more ICs.
5. Requires significant external assistance from other local response agencies, contractors, and extensive state or federal assistance.
6. The EOC will be activated to provide general guidance and direction, provide emergency information to the public, coordinate state and federal support, and coordinate resource support for emergency operations.

4) Hazard Analysis

- a. A document published separately from this plan that identifies the local hazards that have caused or possess the potential to adversely affect public health and safety, public or private property, or the environment. (See Dane County Analysis)

5) Hazardous Material (Hazmat)

- a. A substance in a quantity or form posing an unreasonable risk to health, safety, and/or property when manufactured, stored, or transported. The substance, by its nature, containment, and reactivity, has the capability for inflicting harm during an accidental occurrence. It can be toxic, corrosive, flammable, reactive, an irritant, or a strong sensitizer, and poses a threat to health and the environment when improperly managed. Hazmat includes toxic substances, certain infectious agents, radiological materials, and other related materials such as oil, used oil, petroleum products, and industrial solid waste substances.

6) Inter-local Agreements

- a. These are arrangements between governments or organizations, either public or private, for reciprocal aid and assistance during emergency situations where the resources of a single jurisdiction or organization are insufficient or inappropriate for the tasks that must be performed to control the situation. These arrangements are commonly referred to as mutual aid agreements.

7) Standard Operating Procedures (SOPs)

- a. An approved method for accomplishing a task or set of tasks. SOPs are typically prepared at the department or agency level.

IV. SITUATION AND ASSUMPTIONS

A. Situation

The Village of McFarland is exposed to many hazards, all of which have the potential for disrupting the community, causing casualties, and damaging or destroying public or private property. A summary of the major hazards to the McFarland community is provided in Figure 1. **More detailed information is provided in appendices.**

Figure 1

HAZARD SUMMARY

	LIKELIHOOD OF OCCURRENCE*	ESTIMATED IMPACT ON PUBLIC HEALTH & SAFETY	ESTIMATED IMPACT ON PROPERTY
HAZARD TYPE	(SEE BELOW)	LIMITED / MODERATE / MAJOR	LIMITED / MODERATE / MAJOR
<i>Natural</i>			
Drought	Occasional	Limited	Limited
Flash Flooding	Unlikely	Limited	Limited
Flooding (river or Tidal)	Occasional	Moderate	Moderate
Tornado	Occasional	Major	Major
Winter Storm	Highly Likely	Moderate	Limited
<i>Technological</i>			
Power Outage	Occasional	Moderate	Limited
Air Disaster	Unlikely	Moderate	Moderate
Transportation Incident	Occasional	Limited	Moderate
Communication Failure	Occasional	Limited	Limited
Dam/Locks Failure	Unlikely	Limited	Moderate
Hazmat/Oil Spill (Fixed site)	Occasional	Moderate	Moderate/Major
Hazmat/Oil Spill (Transport)	Occasional	Moderate/Major	Moderate/Major
Major Structural Fire	Occasional	Moderate	Major
Nuclear Facility Incident	Unlikely	Limited	Limited
Water System Failure	Unlikely	Moderate/Major	Moderate
<i>Security</i>			
Civil Disorder	Occasional	Major	Major
Terrorism	Unlikely	Major	Major
*Likelihood of Occurrence: Unlikely, Occasional, Likely or Highly Likely			

B. Assumptions

- 1) The Village of McFarland will continue to be exposed to and subject to the impact of those hazards described above, as well as lesser hazards and others that may develop in the future.
- 2) It is possible for a major disaster to occur at any time, and at any place. In many cases, dissemination of warnings to the public and implementation of increased readiness measures may be possible. However, some emergency situations occur with little or no warning.
- 3) Mutual aid assistance will be available in all emergency situations. Since it takes time to summon external assistance, it is essential for this jurisdiction to be prepared to carry out the initial emergency response on an independent basis.

V. CONCEPT OF OPERATIONS

A. Objectives

The objectives of the Village of McFarland's emergency management program are to protect public health and safety and preserve public and private property.

B. General

- 1) It is the responsibility of Village of McFarland officials to protect public health and safety and preserve property from the effects of hazardous events. This involves having the primary role in identifying and mitigating hazards, preparing for a response to, and managing the recovery from emergency situations that affect the community.
- 2) Citizens of the Village of McFarland have the responsibility to prepare themselves and their families to cope with emergency situations and manage their affairs and property in ways that will aid the government in managing emergencies.
- 3) Local government is responsible for organizing, training, and equipping local emergency responders and emergency management personnel, providing appropriate emergency facilities, providing suitable warning and communications systems, and for contracting for emergency services. The state and federal governments offer programs that provide some assistance with portions of these responsibilities.
- 4) To achieve the necessary objective, an emergency program has been organized that is both integrated (employs the resources of government,

organized volunteer groups, and businesses) and comprehensive (addresses mitigation, preparedness, response, and recovery). This plan is one element of the preparedness activities.

- 5) This plan is based on an all-hazard approach to emergency planning. It addresses general functions that may need to be performed during any emergency situation and is not a collection of plans for specific types of incidents. For example, the warning annex addresses techniques that can be used to warn the public during any emergency situation, whatever the cause.
- 6) Departments and agencies tasked in this plan are expected to develop and keep current SOPs that describe how emergency tasks will be performed. Departments and agencies are charged with ensuring the training and equipment necessary for an appropriate response are in place.
- 7) This plan is based upon the concept that the emergency functions that must be performed by many departments or agencies generally parallel with some of their normal day-to-day functions. To the extent possible, the same personnel and material resources used for day-to-day activities will be employed during an emergency. Because personnel and equipment resources are limited, some routine functions that do not contribute directly to the emergency may be suspended for the duration of an emergency. The personnel, equipment, and supplies that would normally be required for those functions will be redirected to accomplish emergency tasks.

C. Operational Guidance

1. Initial Response
 - a. Emergency responders are likely to be the first on the scene of an emergency. They will normally take charge utilizing the ICS System and remain in charge of the incident until it is resolved or others who have legal authority to do so assume responsibility. They will seek guidance and direction from local officials and seek technical assistance from the state and federal agencies and industry where appropriate.
2. Implementation of the Incident Command System (ICS)
 - a. The first local emergency responder to arrive at the scene of an emergency will implement the ICS and serve as the IC until relieved by a more senior or more qualified individual. The IC will establish an incident command post (ICP) and provide an assessment of the

situation to local officials, identify response resources required, and direct the on-scene response from the ICP.

- b. For some types of emergency situations, a specific incident scene may not exist in the initial response phase, and the EOC may accomplish initial response actions, such as mobilizing personnel and equipment and issuing precautionary warnings to the public. As the potential threat becomes clearer and a specific impact site or sites are identified, an ICP may be established, and direction and control of the response may be transitioned to the IC.

3. Source and Use of Resources

- a. The Village of McFarland will use its own resources to respond to emergency situations, purchasing supplies and equipment if necessary, and requesting assistance if the resources are insufficient or inappropriate. Local, County, State, and Federal Government processes provide that the county should be the first channel through which a municipality requests assistance when its resources are exceeded. If additional resources are required, the following options exist:
 - i. Summon those resources available pursuant to inter-local agreements. See Appendix 5 to this plan, which summarizes the inter-local agreements and identifies the officials authorized to request those resources.
 - ii. Summon emergency service resources that have been contracted. (See Appendix 5)
 - iii. Request assistance from volunteer groups active in disasters.
 - iv. Request assistance from industry or individuals who have the resources needed to deal with the emergency.
- b. When external agencies respond to an emergency within this jurisdiction, it is expected that the external agency will conform to the guidance and direction provided by the Village of McFarland IC.

D. Incident Command System

The Village of McFarland formally adopts the National Incident Management System (NIMS, 2022 update) as the standard for all emergency operations. The Village of McFarland will employ the ICS in managing emergencies. ICS is both a strategy and a set of organizational arrangements for directing and controlling field operations. It is designed to effectively integrate resources from different agencies into a temporary emergency organization at an incident site that can expand and contract with the magnitude of the incident and resources on hand. A summary of ICS is provided in Appendix 6.

1. An IC using response resources from one or two departments or agencies can handle most emergency situations. Departments or agencies participating in this type of incident response will normally obtain support through their own department or agency.
2. In emergency situations where other jurisdictions or the state or federal government are providing significant response resources or technical assistance, it is generally desirable to transition from the normal ICS structure to a Unified Command structure. This arrangement helps to ensure that all participating agencies are involved in the development of objectives and strategies to deal with the emergency. Appendix 6 provides additional information on Unified Command.

E. Incident Command System (ICS) – Emergency Operations Center (EOC) Interface

1. For major emergencies and disasters, the EOC will be activated. When the EOC is activated, it is essential to establish a division of responsibilities between the ICP and the EOC. A general division of responsibilities is outlined below. It is essential, however, that a more precise division of responsibilities be determined based on the specific circumstances of each emergency response. The EOC is normally located in the McFarland Public Safety Center.
2. The IC is generally responsible for coordinating field operations, including:
 - a. Isolating the scene.
 - b. Directing and controlling the on-scene response to the emergency and managing the emergency resources committed there.
 - c. Warning the population in the area of the incident and providing emergency instructions to them.
 - d. Determining and implementing protective measures (evacuation or in-place sheltering) for the population in the immediate area of the incident and for emergency responders at the scene.
 - e. Implementing traffic control arrangements in and around the incident scene.
 - f. Requesting additional resources from the EOC

3. The EOC is generally responsible for:
 - a. Providing resource support for the incident command operations.
 - b. Issuing community-wide warnings.
 - c. Issuing instructions and providing information to the public.
 - d. Organizing and implementing large-scale evacuations.
 - e. Organizing and implementing shelter and mass arrangements for evacuees.
 - f. Coordinating traffic control for large-scale evacuations.
 - g. Requesting assistance from the State and other external sources.
4. In some large-scale emergencies or disasters, emergency operations with different objectives may be conducted at geographically separated scenes. In such situations, more than one incident command operation may be established. If this situation occurs, it is particularly important that the allocation of resources to specific field operations be coordinated through the EOC.

F. County, State, Federal, and Other Assistance

1. County and State Assistance

- a. If local and county resources are inadequate to deal with an emergency, assistance from the State will be requested. State assistance furnished to local governments is intended to supplement local resources and not substitute for such resources, including mutual aid resources, equipment purchases or leases, or resources covered by emergency service contracts. As noted previously, local jurisdictions must request assistance from their county before requesting state assistance.
- b. Requests for state assistance should be made to Dane County Emergency Management. See Appendix 2 to the Resource Management Annex, for a form that can be used to request state assistance. In essence, state emergency assistance to local governments begins at the county level and the key person to validate a request for, obtain, and provide that state assistance and support is the Dane County Emergency Management Director. This official has the authority to utilize all state resources within the district to respond to a request for assistance, except for the

National Guard. Use of National Guard resources requires approval of the Governor.

- c. A request for state assistance must be made by the Village President and may be made by telephone, fax, and email.
- d. The Dane County Emergency Management Director will forward requests for assistance that cannot be satisfied with county resources within the area to the State EOC for action.

2. Federal and Other Assistance

- a. If resources required to control an emergency are not available within the State, the Governor may request assistance from other states pursuant to several interstate compacts or from the federal government through the Federal Emergency Management Agency (FEMA)
- b. For major emergencies and disasters for which a Presidential declaration has been issued, federal agencies may be mobilized to aid states and local governments. The Federal Response Plan (FRP) describes the policies, planning assumptions, concept of operations, and responsibilities of designated federal agencies for various response and recovery functions. The Federal Radiological Emergency Response Plan (FRERP) addresses the federal response to major incidents involving radioactive materials.
- c. FEMA has the primary responsibility for coordinating federal disaster assistance. No direct federal assistance is authorized prior to a Presidential emergency or disaster declaration. See the Recovery Annex for additional information on the assistance that may be available during disaster recovery.

G. Emergency Authorities

- 1. Key federal, state, and local legal authorities pertaining to emergency management are listed in Section 1 of this plan.
- 2. State statutes and the Executive Order of the Governor Relating to Management provide local government, principally the chief elected official, with several powers to control emergency situations. If necessary, these powers will be invoked during emergency situations.

These powers include:

a. Emergency Declaration

In the event of a riot or civil disorder, the Village President may request the Governor to issue an emergency declaration for this jurisdiction and take action to control the situation. Use of the emergency declaration is explained in the Legal Annex.

b. Disaster Declaration

When an emergency has caused severe damage, injury, or loss of life or it appears likely to do so, the Village President may, by executive order or proclamation, declare a local state of disaster. The Village President may subsequently issue orders or proclamations referencing that declaration to invoke certain emergency powers granted the Governor *on an appropriate local scale* to cope with the disaster. These powers include:

- 1) Suspending procedural laws and rules to facilitate a timely response.
- 2) Using all available resources of government and commandeering private property, subject to compensation, to cope with the disaster.
- 3) Restricting the movement of people and occupancy of premises.
- 4) Prohibiting the sale or transportation of certain substances.
- 5) Implementing price controls.

A local disaster declaration activates the recovery and rehabilitation aspects of this plan. A local disaster declaration is helpful in obtaining state and federal disaster recovery assistance. See the Legal Annex, for further information on disaster declarations and procedures for invoking emergency powers.

H. Activities by Phases of Emergency Management

This plan addresses emergency actions that are conducted during all four phases of emergency management.

1. Preparedness

Preparedness activities will be conducted to develop and test the response capabilities needed in the event of an emergency. Among the preparedness activities included in the emergency management program are:

- a. Providing emergency equipment and facilities.
- b. Emergency planning, including maintaining this plan, its annexes, and appropriate SOPs.
- c. Conducting or arranging appropriate training for emergency responders, emergency management personnel, other local officials, and volunteer groups who assist this jurisdiction during emergencies.
- d. Conducting periodic drills and exercises to test emergency plans and training.

2. Response

The Village of McFarland will respond to emergency situations effectively and efficiently. The focus of most of this plan and its annexes is on planning for the response to emergencies. Response operations are intended to resolve an emergency while minimizing casualties and property damage. Response activities include warning, emergency medical services, firefighting, law enforcement operations, evacuation, shelter and mass care, EPI (emergency public information), search and rescue, as well as other associated functions.

3. Mitigation

The Village of McFarland will conduct mitigation activities as an integral part of the emergency management program. Mitigation is intended to eliminate hazards, reduce the probability of hazards causing an emergency, or lessen the consequences of unavoidable hazards. Mitigation should be a pre-disaster activity, although mitigation may also occur in the aftermath of an emergency with the intent of avoiding repetition of the situation. The mitigation program is outlined in the Mitigation Annex.

4. Recovery

If a disaster occurs, the Village of McFarland will carry out a recovery program that involves both short-term and long-term efforts. Short-term operations seek to restore vital services to the community and provide for the basic needs of the public. Long-term recovery focuses on restoring the community to its normal state. The federal government, pursuant to the Stafford Act, provides the vast majority of disaster recovery assistance. The recovery process includes assistance to individuals, businesses, and to government and other public institutions. Examples of recovery programs include temporary housing, restoration of government services, debris removal, restoration of utilities, disaster mental health services, and reconstruction of damaged roads and bridges. The recovery program is outlined in the recovery Annex.

VI. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. **Organization**

1. General

Most departments and agencies of local government have emergency functions in addition to their normal day-to-day duties. During emergency situations, normal organizational arrangements are modified to facilitate emergency operations. Village governmental organizations for emergencies include an executive group, emergency services, and support services.

2. Executive Group

The Executive Group provides guidance and direction for emergency management programs and for emergency response and recovery operations. The Executive Group includes the Village President, Village Administrator, Emergency Management Director, and Department Heads.

3. Emergency Services

Emergency Services include the Incident Commander (IC) and those departments, agencies, and groups with primary emergency response actions. The IC is the person in charge at an incident site.

4. Emergency Support Services

This group includes those departments and agencies that support and sustain emergency responders and coordinate emergency assistance

provided by organized volunteer organizations, business and industry, and other sources. This group is activated and operated as part of the Emergency Operation Center (EOC).

5. Volunteer and Other Services

This group includes organized volunteer groups and businesses who have agreed to provide certain support for emergency operations.

B. Assignment of Responsibilities

1. General

For most emergency functions, successful operations require a coordinated effort from several departments, agencies, and groups. To facilitate a coordinated effort, elected and appointed officials, departments and agency heads, and other personnel are assigned primary responsibility for planning and coordinating specific emergency functions. Generally, primary responsibility for an emergency function will be assigned to an individual from the department or agency that has legal responsibility for that function or possesses the most appropriate knowledge and skills. Other officials, departments, and agencies may be assigned support responsibilities for specific emergency functions. Appendix 3 summarizes the general emergency responsibilities of local officials, department and agency heads, and other personnel.

2. Executive Group Responsibilities

The individual having primary responsibility for an emergency function is normally responsible for coordinating preparation of and maintaining that portion of the emergency plan that addresses those functions. Plan and annex assignments are outlined in Appendix 4. Listed below are general responsibilities assigned to the Executive Group, Emergency Services, Support Services, and other Support Agencies. Additional specific responsibilities can be found in the functional annexes to this Basic Plan.

a. The Village President will:

- 1) Monitor the emergency response during disaster situations and provide direction where appropriate.
- 2) With the assistance of the Public Information Officer, keep the public informed during emergency situations.
- 3) With the assistance of the legal staff, declare a local state of disaster, request the Governor declare a state of emergency,

or invoke the emergency powers of the government when necessary.

- 4) Request assistance from other local governments or the State when necessary.

b. The Village Administrator will:

- 1) Monitor the emergency response during disaster situations and provide direction where appropriate.
- 2) Keep the Village President and Village Board apprised of the preparedness status and emergency management needs.
- 3) Act as primary Public Information Officer, keeping the public informed during emergency situations. The Administrator may utilize the services of the Communications Division to best disseminate information.
- 4) Assign emergency management program tasks to departments and agencies.
- 5) Ensure that departments and agencies participate in emergency planning, training, and exercise activities.

c. The Emergency Management Director will:

- 1) Organize the emergency management program and identify personnel, equipment, and facility needs.
- 2) Implement the policies and decisions of the governing body relating to emergency management.
- 3) Coordinate the operational response of local emergency services.
- 4) Coordinate activation of the EOC and supervise its operation.
- 5) Keep the Village President and Village Administrator apprised of the preparedness status and emergency management needs.
- 6) Coordinate local planning and preparedness activities and the maintenance of this plan.

- 7) Prepare and maintain a resource inventory.
- 8) Arrange appropriate training for local emergency management personnel and emergency responders.
- 9) Coordinate periodic emergency exercises to test emergency plans and training.
- 10) Manage the EOC, develop procedures for its operation, and conduct training for those who staff it.
- 11) Activate the EOC when required.
- 12) Perform day-to-day liaison with the state emergency management staff and other local emergency management personnel.
- 13) Coordinate with organized volunteer groups and businesses regarding emergency operations.

3. Common Responsibilities

All emergency services and support services will:

- 1) Provide personnel, equipment, and supplies to support emergency operations upon request.
- 2) Develop and maintain SOPs for emergency tasks.
- 3) Provide trained personnel to staff the ICP and EOC and conduct emergency operations.
- 4) Provide current information on emergency resources for inclusion in the Resource List in Appendix 1 to the Resource Management annex.
- 5) Report information regarding emergency situations and damage to facilities and equipment to the IC or the EOC.

4. Emergency Services Responsibilities

a. The IC will:

- 1) Manage emergency response resources and operations at the incident site command post to resolve the emergency.

- 2) Determine and implement required protective actions for response personnel and the public at an incident site.
- 3) Operate under the ICS Unified Command structure as needed.

b. Warnings and Alerts

- 1) Primary responsibility for this function is assigned to the DCEM who will prepare and maintain the Warning Annex to this plan and supporting SOPs.
- 2) Emergency tasks to be performed include:
 - a. Receive information on emergency situations.
 - b. Alert key local officials of emergency situations.
 - c. Disseminate warning information and instructions to the public through available warning systems.
 - d. Disseminate warning and instructions to special facilities such as schools and hospitals.

5. Communications

- a. Primary responsibility for this function is assigned to the Fire Chief (or designee) who will prepare and maintain the Communications Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Identify the communications systems available with the local area and determine the connectivity of those systems.
 - 2) Develop plans and procedures for coordinated use of the various communications systems available in this jurisdiction during emergencies.
 - 3) Determine and implement means of augmenting communications during emergencies, including support by volunteer organizations.

7. Evacuation

- a. Primary responsibility for this function is assigned to the Police Chief, who will prepare and maintain the Evacuation Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Identify areas where evacuation has already taken place where it is necessary and determine population at risk.
 - 2) Perform evacuation planning for known risk areas to include route selection and determination of traffic control requirements.
 - 3) Develop simplified planning procedures for ad hoc evacuations.
 - 4) Determine EPI requirements.
 - 5) Perform evacuation planning for special needs facilities (schools, hospitals, nursing homes, and other institutions).
 - 6) Identify security needs of the evacuated areas to minimize potential looting and repopulation.

8. Firefighting

- a. Responsibility for this function is assigned to the Fire Chief, who will prepare and maintain the Firefighting Annex to this plan and supporting SOPs.
- a. Emergency tasks to be performed include:
 - 1) Fire prevention activities
 - 2) Fire detection and control
 - 3) Hazmat and oil spill response
 - 4) Terrorist incident response
 - 5) Evacuation support
 - 6) Post-incident reconnaissance and damage assessment

- 7) Fire safety inspection of temporary shelters.
- 8) Prepare and maintain fire resource inventory
- 9) Fire investigation of origin and cause.

9. Law Enforcement

- a. Primary responsibility for this function is assigned to the Police Chief who will prepare and maintain the Law Enforcement Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Maintenance of law and order
 - 2) Traffic control
 - 3) Terrorist incident response
 - 4) Provision of security for vital facilities, evacuated areas, and shelters.
 - 5) Access control for damaged or contaminated areas.
 - 6) Warning support
 - 7) Post-incident reconnaissance and damage assessment
 - 8) Prepare and maintain law enforcement resource inventory.

10. Health and Medical Services (check county plan)

- a. Primary responsibility for this function is assigned to the DCCPH.
- b. Emergency tasks to be performed include:
 - 1) Coordinate health and medical care and EMS support during emergency situations.
 - 2) Public health information and education.
 - 3) Inspection of food and water supplies.
 - 4) Develop emergency public health regulations and orders.

- 5) Coordinate collection, identification, and interment of deceased victims.

11. Direction and Control

- a. Primary responsibility for this function is assigned to the Village Administrator, who will prepare and maintain the Direction and Control Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Direct and control local operating forces.
 - 2) Maintain coordination with neighboring jurisdictions.
 - 3) Assign maintenance responsibilities for the EOC in an operating mode or be able to convert the designated facility space into an operable EOC rapidly.
 - 4) Assign representative, by title, to report to the EOC and develops procedures for crisis training.
 - 5) Develop and identify the duties to the staff, use of displays and message forms, and procedures for EOC activation.
 - 6) Coordinate the evacuation of areas at risk.

12. Hazardous Materials

- a. The primary responsibility for this function is assigned to the Fire Chief, who will prepare and maintain the HazMat and Oil Spill Response Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) In accordance with Occupational Health and Safety Administration (OSHA) regulations, establish ICS to manage the response to Hazmat incidents.
 - 2) Establish the hazmat incident functional areas (e.g., Hot Zone, Warm Zone, Cold Zone, etc.)
 - 3) Determine and implement requirements for personal protective equipment for emergency responders.

- 4) Initiate appropriate actions to control and eliminate the hazard in accordance with established hazmat response guidance and SOPs.
- 5) Determine areas at risk and which public protective actions, if any, should be implemented.
- 6) Apply appropriate firefighting techniques if the incident has, or may, result in a fire.
- 7) Determine when affected areas may be safely reentered.

13. Search and Rescue

- a. The primary responsibility for this function is assigned to the Fire Chief, who will prepare and maintain the Search and Rescue Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Coordinate and conduct search and rescue activities.
 - 2) Identify requirements for specialized resources to support rescue operations.
 - 3) Coordinate external technical assistance and equipment support for search and rescue operations.

14. Terrorist Incident

- a. Primary responsibility for this function is assigned to the Police Chief, who will prepare and maintain the Terrorist Incident Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Coordinate and carry out defensive anti-terrorist activities, including criminal intelligence, investigation, protection of facilities, and public awareness activities.
 - 2) Coordinate and carry out offensive counter-terrorist operations to neutralize terrorist activities.
 - 3) Carry out terrorism consequence operations conducted in the aftermath of a terrorist incident to save lives and protect public and private property.

- 4) Ensure required notification of terrorist incidents is made to state and federal authorities.

C. Support Services Responsibilities

1. Shelter and Mass Care

- a. Primary responsibility for this function is assigned to Emergency Management Director who will prepare and maintain the Shelter and Mass Care Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Perform emergency shelter and mass care planning.
 - 2) Coordinate and conduct shelter and mass care operations with other departments, relief agencies, and volunteer groups.

2. Emergency Public Information

- a. Primary responsibility for this function is assigned to the Village of McFarland Administrator, who will prepare and maintain the Emergency Public Information annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Conduct on-going hazard awareness and public education programs.
 - 2) Compile and release information and instructions for the public during emergency situations and respond to questions relating to emergency operations.
 - 3) Provide information to the media and the public during emergency situations. Recommend utilizing the Village's Communications Division to assist with disseminating information.
 - 4) Arrange for media briefings.
 - 5) Compile print and photo documentation of emergency situations.

3. Recovery

- a. Primary responsibility for this function is assigned to the Village Administrator along with EM Director who will prepare and maintain the Recovery Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Assign and coordinate the efforts of the damage assessment teams with state and federal personnel who may be dispatched to assist this jurisdiction.
 - 2) Assess and compile information on damage to public and private property and needs of disaster victims and formulate and carry out programs to fill those needs.
 - 3) If damages are beyond Village capability to deal with, compile information for use by the elected officials in requesting County, State, or Federal disaster assistance.
 - 4) If determined that McFarland is eligible for state or federal disaster assistance, coordinate with state and federal agencies to carry out authorized recovery programs.
 - 5) Inspection of buildings.

4. Public Works and Engineering

- a. Primary responsibility for this function is assigned to the Public Works Director, who will prepare and maintain the Public Works and Engineering Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Protect government facilities and vital equipment where possible.
 - 2) Assess damage to streets, bridges, traffic control devices, and other public facilities.
 - 3) Direct temporary repair of vital facilities.
 - 4) Restore damaged roads and bridges.
 - 5) Restore waste treatment and disposal systems.

- 6) Arrange for debris removal.
- 7) General damage assessment support.
- 8) Community Development.
- 9) Provide specialized equipment to support emergency operations.
- 10) Support traffic control and search and rescue operations.

5. Utilities

- a. Primary responsibility for this function is assigned to the Public Works Director who will prepare and maintain the Energy and Utilities Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Prioritize restoration of utility service to vital facilities and other facilities.
 - 2) Arrange for the provision of emergency power sources where required.
 - 3) Identify requirements for emergency drinking water and portable toilets to the department or agency responsible for mass care.
 - 4) Assess damage to, repair, and restore public utilities.
 - 5) Monitor recovery activities of privately-owned utilities.

6. Resource Management

- a. Primary responsibility for this function is assigned to the Director of Public Works who will prepare and maintain the Resource Management Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Maintain an inventory of emergency resources.
 - 2) During emergency operations, locate supplies, equipment, and personnel to meet specific needs.

- 3) Maintain a list of suppliers for supplies and equipment need immediately in the aftermath of an emergency.
- 4) Establish emergency purchasing procedures and coordinate emergency procurements.
- 5) Establish and maintain a manpower reserve and coordinate assignment of reserve personnel to departments and agencies that require augmentation.
- 6) Coordinate transportation, sorting, temporary storage, and distribution of resources during emergency situations.
- 7) Establish staging areas for resources, if required.
- 8) During emergency operations, identify to the Donations Management Coordinator those goods, services, and personnel that are needed.
- 9) Maintain records of emergency-related expenditures for purchases and personnel.

7. Human Services

- a. Primary responsibility for this function is assigned to the DCEM with support from the McFarland Senior Outreach Services Director who will prepare and maintain the Human Services Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Identify emergency feeding sites.
 - 2) Identify sources of clothing for disaster victims.
 - 3) Secure emergency food supplies.
 - 4) Coordinate the operation of shelter facilities, whether operated by local government, local volunteer groups, or organized disaster relief agencies such as the American Red Cross. (ARC).
 - 5) Coordinate care for disaster victims that have special requirements such as the aged, special needs individuals, and others.

- 6) Coordinate the provision of disaster mental health services to disaster victims, emergency workers, and/or others suffering trauma due to the emergency incident/disaster.

8. Hazard Mitigation

- a. The primary responsibility for this function is assigned to the Village Administrator who will prepare and maintain the Hazard Mitigation Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Maintain the local Hazard Analysis.
 - 2) Identify beneficial pre-disaster hazard mitigation projects and seek approval from local officials to implement such projects.
 - 3) In the aftermath of an emergency, determine appropriate actions to mitigate the situation and coordinate implementation of those actions.
 - 4) Coordinate and carry out post-disaster hazard mitigation program.

9. Transportation

- a. The primary responsibility for this function is assigned to the Village Administrator who will prepare and maintain the Transportation Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Identify local public and private transportation resources and coordinates their use in emergencies.
 - 2) Coordinate deployment of transportation equipment to support emergency operations.
 - 3) Establish and maintain a reserve pool of drivers, maintenance personnel, parts, and tools.
 - 4) Maintain records on use of transportation equipment and personnel for purpose of possible reimbursement.

10. Donations Management

- a. The primary responsibility for this function is assigned to the Village Clerk, who will prepare and maintain the Donations Management Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Compile resource requirements identified by the Resource Management staff.
 - 2) Solicit donations to meet known needs.
 - 3) Establish and implement procedures to receive, accept or turn down offers of donated goods and services, and provide instructions to donors of needed goods or services.
 - 4) In coordination with the Resource Management staff, establish a facility to receive, sort, and distribute donated goods.

11. Legal

- a. The primary responsibility for this function is assigned to the Village Attorney, who will prepare and maintain the Legal Annex to this plan and supporting SOPs.
- b. Emergency tasks to be performed include:
 - 1) Advise local officials on emergency powers of local government and procedures for invoking those measures.
 - 2) Review and advise the local officials on possible legal issues arising from disaster operations.
 - 3) Prepare and/or recommend legislation to implement the emergency powers that may be required during an emergency.
 - 4) Advise local officials and department heads on record-keeping requirements and other documentation necessary for the exercising of emergency powers.

12. Other

Department and agency heads not assigned a specific function in this plan will be prepared to make their resources available for emergency duty at the direction of the chief elected official.

D. Volunteer and Other Services

1. Volunteer Groups

The following are local volunteer agencies that can provide disaster relief services and traditionally have coordinated their efforts with the local government:

a. Badger Chapter, American Red Cross

Provides shelter management, feeding at fixed facilities through mobile units, first aid, replacement of eyeglasses and medications, provision of basic clothing, and limited financial assistance to those affected by emergency situations. The Red Cross also provides feeding for emergency workers.

b. The Salvation Army (TSA)

Provides emergency assistance to include; mass and mobile feeding of feeding of emergency workers, temporary shelter, counseling, missing person services, medical assistance, and the warehousing and distribution of donated goods including food, clothing, and household items. It also provides referrals to government and private agencies for special services.

c. Radio Amateur Civil Emergency Service (RACES)

R.A.C.E.S. provides amateur radio support for emergency operations, including communications support in the EOC.

d. Business Support

Provides emergency assistance to include; equipment, food, supplies, and labor.

VII. DIRECTION AND CONTROL

A. General

1. The Emergency Management Director is responsible for establishing objectives and policies for emergency management and providing general guidance for disaster response and recovery operations. During disasters, he/she may carry out those responsibilities from the EOC.
2. The Emergency Management Director, with assistance from the Village Administrator, will provide direction of the response activities of all departments. During major emergencies and disasters, they will normally carry out those responsibilities from the EOC.
3. The Emergency Management Director will manage the EOC.
4. The IC, assisted by a staff sufficient for the tasks to be performed, will manage the emergency response at an incident site.
5. During emergency operations, department heads retain administrative and policy control over their employees and equipment. However, personnel and equipment will carry out mission assignments directed by the IC. Each department and agency is responsible for having its own operating procedures to be followed during response operations, but interagency procedures, such as common communications protocol, may be adopted to facilitate coordinated effort.
6. If the Village's own resources are insufficient or inappropriate to deal with an emergency, assistance from other jurisdictions, organized volunteer groups, or the State may be requested. The process for requesting county, state or federal assistance is covered in Section V.F. of this plan; see also the Request for Assistance form in the Resource Management Annex, Appendix 3. External agencies are expected to conform to the general guidance and direction provided by the senior decision-makers of this jurisdiction.

B. Emergency Facilities

1. Incident Command Post

Except when an emergency threatens, but has not yet occurred, and those situations for which there are no specific hazard impact site (such as severe winter storm or area-wide utility outage), an ICP or command posts will be established in the vicinity of the incident site(s). As noted previously, the IC will be responsible for directing the emergency response and managing the resources at the incident scene.

2. Emergency Operating Center

When major emergencies and disasters have occurred or appear imminent, the EOC, which is located at McFarland Public Safety Center, will be activated. If the Public Safety Center is inoperative, the EOC will be located at the McFarland Municipal Center.

3. Authorization

The following individuals are authorized to activate the EOC:

- a. Emergency Management Director
- b. Village Administrator
- c. Police Chief or designee
- d. Fire Chief or designee
- e. Village President

4. Responsibilities

The general responsibilities of the EOC are to:

- a. Assemble accurate information on the emergency and current resource data to allow local officials to make informed decisions on courses of action.
- b. Working with representatives of emergency services, determine and prioritize required response action, and coordinate their implementation.
- c. Provide resource support for emergency operations.
- d. Suspend or curtail government services, recommend the closure of schools and businesses, and cancellation of public events.
- e. Organize and activate large-scale evacuation and mass care operations.
- f. Provide emergency information to the public.

5. Representatives of those departments and agencies assigned emergency functions in this plan will staff the EOC. EOC operations are addressed in

the Direction and Control Annex. The interface between the EOC and the ICP is described in paragraph V.E. above.

6. The Primary EOC location is the Public Safety Center and the alternate is located at Municipal Center. This facility will be used if the primary EOC becomes unusable.
7. A mobile command and control vehicle, operated by DCEM, may be used as an ICP.

C. Continuity of Government

- 1) The line of succession for the Village Board President is:
 - a) In the event of a vacancy or temporary incapacitation of the Village Board President, the McFarland Village Board shall adhere to the procedures outlined in Municipal Code Section 2-512.
- 2) The line of succession for the Village Administrator is:
 - a) Deputy Administrator/Village Clerk
 - b) Police Chief
 - c) Public Works Director
- 3) The lines of succession for each department and agency heads shall be in accordance with the SOPs established by those departments and agencies.

VIII. READINESS LEVELS

A. Readiness Levels

Many emergencies follow some recognizable build-up period during which actions can be taken to achieve a gradually increasing state of readiness. A four-tier system is utilized. Readiness Levels will be determined by the Emergency Management Director or, for certain circumstances, the Village Administrator. General actions to be taken at each readiness level are outline in the annexes to this plan; more specific actions will be detailed in departmental or agency SOPs.

B. Readiness Level Descriptions

The following Readiness Levels will be used as a means of increasing this jurisdiction's alert posture.

1. **Level 4 – Normal Conditions**

- a. Emergency incidents occur and local officials are notified. One or more departments or agencies respond to handle the incident; an ICP may be established. Limited assistance may be requested from other jurisdictions pursuant to established inter-local agreements.
- b. The normal operations of government are not affected.

2. **Level 3 – Increased Readiness**

- a. Increased Readiness refers to a situation that presents a greater potential threat than “Level 4” but poses no immediate threat to life and/or property. Increased readiness actions may be appropriate when situations similar to the following occur:

1) **Tornado Watch**

Indicates possibility of tornado development. Readiness actions may include increased situation monitoring and placing selected staff on alert.

2) **Flash Flood Watch**

Indicates flash flooding is possible due to heavy rains occurring or expected to occur. Readiness actions may include increased situation monitoring, reconnaissance of known trouble spots, deploying warning signs.

3) **Mass Gathering**

For mass gatherings with previous history of problems, readiness actions may include reviewing security, traffic control, fire protection, and first aid planning with organizers and determining additional requirements.

4) **Winter Storm/Thunderstorm Watch**

Issued when heavy snow, rain, sleet, or freezing rain are forecast to occur separately or in combination. Readiness actions may include preparing for possible power outages, putting road crews on stand-by to clear and/or sand the roads, and continuous situation monitoring.

- b. Declaration of “Level 3” will generally require the initiation of the “Increased Readiness” activities identified in each annex to this plan.

3. **Level 2 – High Readiness**

- a. High Readiness refers to a situation with significant potential and probability of causing loss of life and/or property. This condition will normally require some degree of warning to the public. Actions could be triggered by severe weather warning information issued by the National Weather Service such as:

- 1) Tornado Warning

Issued when a tornado has been sighted in the vicinity or indicated by radio or the National Weather Service and may strike in the local area. Readiness actions may include activating the EOC, continuous situation monitoring, and notifying the public about the warning.

- 2) Flash Flood Warning

Issued to alert persons that flash flooding is imminent or is occurring on certain streams or designated areas, and immediate action should be taken. Readiness actions may include notifying the public about the warning, evacuating low-lying areas, opening shelters to house evacuees, and continuous situation monitoring.

- 3) Mass Gathering

Civil disorder with relatively large-scale localized violence is imminent. Readiness actions may include increased law enforcement presence and close monitoring.

- 4) Winter Storm/Thunderstorm Warning

Issued when heavy snow, rain, sleet, or freezing rain are forecast to occur separately or in combination. Readiness actions may include preparing for possible power outages, putting road crews on stand-by to clear and/or sand the roads, and continuous situation monitoring.

- b. Declaration of a “Level 2” will generally require the initiation of the “High readiness” activities identified in each annex to this plan.

4. **Level – 1 Maximum Readiness**

- a. Maximum readiness refers to situations where hazardous conditions are imminent. This condition denotes a greater sense of danger and urgency than associated with a “Level 2” event. Actions could also be generated by severe weather warning information issued by the National Weather service combined with factors making the event more imminent.

- 1) Tornado Warning

Tornado has been sighted especially close to a populated area or moving towards a populated area. Readiness actions may include taking immediate shelter and putting damage assessment teams on stand-by.

- 2) Flash Flood Warning

Flooding is imminent or is occurring at specific locations. Readiness actions may include evacuations, rescue teams on alert, sheltering evacuees and/or others displaced by the flooding, and continuous monitoring of the situation.

- 3) Mass Gathering

Civil disorder is about to erupt into large-scale and widespread violence. Readiness actions may include having all EMS units on stand-by and all law enforcement present for duty. Continuous situation monitoring is required.

- 4) Winter Storm/Thunderstorm Warning

Issued when heavy snow, rain, sleet, or freezing rain are imminent or are occurring separately or in combination. Readiness actions may include preparing for possible power outages, putting road crews on stand-by to clear and/or sand the roads, and continuous situation monitoring.

- b. Declaration of “Level 1” will generally require the initiation of the “Maximum Readiness” activities identified in each annex to this plan.

IX. ADMINISTRATION AND SUPPORT

A. Agreements and Contracts

1. Should local resources prove to be inadequate during an emergency; requests will be made for assistance from other DCEM local jurisdictions, other agencies, and industry in accordance with existing mutual-aid agreements and contracts and those agreements and contracts concluded during the emergency. Such assistance may be in the form of equipment, supplies, or personnel. All agreements will be entered into by authorized officials and should be in writing whenever possible.
2. The agreements and contracts pertinent to emergency management that this jurisdiction is party to are summarized in Appendix 5.

B. Reports

1. Hazmat Spill Reporting

If this jurisdiction is responsible for a release of hazardous materials of a type or quantity that must be reported to state and federal agencies, the department or agency responsible for the spill shall make the required report. See the Hazardous Material and Oil Spill response annex, for more information. If the party responsible for a reportable spill cannot be located, the IC shall ensure that the required report(s) are made.

2. Initial Emergency Report

This short report should be prepared and transmitted by the EOC when an on-going emergency incident appears likely to worsen and assistance from other local governments or the State may be needed. See the Direction and Control Annex for the format and instructions for making this report.

3. Situation Report

A daily situation report should be prepared and distributed by the EOC during major emergencies or disasters. See the Direction and Control Annex, for the format of and instructions for making this report.

4. Other Reports

Several other reports covering specific functions are described in the annexes to this plan.

C. Records

1. Record Keeping for Emergency Operations

The Village of McFarland is responsible for establishing the administrative controls necessary to manage the expenditure of funds and to provide reasonable accountability and justification for expenditures made to support emergency operations. This shall be done in accordance with the established local fiscal policies and standard cost accounting procedures. The Village Clerk or designee will provide support for record keeping responsibilities.

a. Activity Logs

The ICP and the EOC shall maintain accurate logs recording key response activities, including:

- 1) Activation or deactivation of emergency facilities.
- 2) Emergency notifications to other local governments and to state and federal agencies.
- 3) Significant changes in the emergency situation.
- 4) Major commitments of resources or requests for additional resources from external sources.
- 5) Issuance of protective action recommendations to the public.
- 6) Evacuations.
- 7) Casualties.
- 8) Containment or termination of the incident.

b. Incident Costs

All departments and agencies shall maintain records summarizing the use of personnel, equipment, and supplies during the response to day-to-day incidents to obtain an estimate of annual emergency response costs that can be used in preparing future department or agency budgets.

c. Emergency or Disaster Costs

For major emergencies or disasters, all departments and agencies participating in the emergency response shall maintain detailed records of costs for emergency operations to include:

- 1) Personnel costs, especially overtime costs
- 2) Equipment operation costs
- 3) Costs for leased or rented equipment
- 4) Costs for contract services to support emergency operations
- 5) Costs of specialized supplies expended for emergency operations

These records may be used to recover costs from the party responsible or insurers or as a basis for requesting financial assistance for certain allowable response and recovery costs from the state and/or federal government.

2. Preservation of Records

- a. In order to continue normal government operations following an emergency situation disaster, vital records must be protected. These include legal documents as well as property and tax records. The principal causes of damage to records are fire and water; therefore, essential records should be protected accordingly. Each agency responsible for preparation of annexes to this plan will include protection of vital records in its SOPs.
- b. If records are damaged during an emergency situation, this jurisdiction will seek professional assistance to preserve and restore them.

D. Consumer Protection

Consumer complaints regarding alleged unfair or illegal business practices often occur in the aftermath of a disaster. Such complaints will be referred to the Village Attorney, who will pass such complaints to the Consumer Protection Division of the Office of the Attorney General as warranted.

E. Post-Incident and Exercise Review

The Emergency Management Director and Village Administrator are responsible for organizing and conducting a critique following the conclusion of a significant emergency event/incident or exercise. The critique will entail both written and verbal input from all appropriate participants. Where deficiencies are identified, an individual, department, or agency will be assigned responsibility for correcting the deficiency and a due date shall be established for that action.

X. PLAN DEVELOPMENT AND MAINTENANCE

A. Plan Development

The Emergency Management Director is responsible for the overall development and completion of the Emergency Response Plan, including annexes. The Village Administrator is responsible for approving and promulgating this plan.

B. Distribution of Planning Documents

1. The Village Administrator shall determine the distribution of this plan and its annexes. In general, copies of plans and annexes should be distributed to those individuals, departments, agencies, and organizations tasked in this document. Copies should also be set aside for the EOC and other emergency facilities.
2. The Basic Plan should include a distribution list (See Appendix 1 to this plan) that indicates who receives copies of the basic plan and the various annexes to it. In general, individuals who receive annexes to the basic plan should also receive a copy of this plan, because the Basic Plan describes the emergency management organization and basic operational concepts.

C. Review

The Basic Plan and its annexes shall be reviewed annually by local officials. The Emergency Management Director will establish a schedule for annual review of planning documents by those tasked in them.

D. Updates

1. This plan will be updated based upon deficiencies identified during actual emergency situations and exercises and when changes in threat hazards, resources and capabilities, or government structure occur.

2. The Emergency Management Director is responsible for distributing all revised or updated planning documents to all departments, agencies, and individuals tasked in those documents.
3. The Emergency Management Director is responsible for submitting copies of planning documents to county/state/other governmental agencies as directed by law.

XI. REFERENCES

FEMA, Independent Study Course, IS-288: The Role of Voluntary Organizations in Emergency Management

FEMA, State and Local Guide (SLG) 101: Guide for all-Hazard Emergency Operations Planning

FEMA National Continuity Program: Continuity Guidance Circular, February 2018

State Emergency Operations Plan

Hazard Analysis

XII. APPENDICES

Appendix 1	Distribution List
Appendix 2	Organization for Emergencies
Appendix 3	Functional Responsibility Matrix
Appendix 4	Annex Assignments
Appendix 5	Summary of Agreements and Contracts
Appendix 6	Incident Command System Summary
Appendix 7	Telephone List

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Thursday, September 10, 2026

SECTION: Business

DEPARTMENT: Fire/EMS

CONTACT:

AGENDA ITEM: Discussion and possible action to recommend approval to the Village Board of the location for a new outdoor emergency warning siren.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village Board approved a contract with Emergency Communication Services to install a new outdoor emergency warning siren, as parts of the Village are currently not covered by the system. As a reminder, the outdoor emergency warning sirens are intended to be supplemental warnings for individuals outdoors and are not intended to replace other warning methods or to be heard indoors. Staff has been working with Dane County Emergency Management, Emergency Communication Services, and Alliant Energy on a location for the siren installation that will provide the necessary coverage for the Village. During the process, it was determined that one location along the County AB/MN corridor in the highway right-of-way would meet the current coverage requirements with a single siren. There were three additional locations evaluated, and two are indicated on the attached map as Alternate A and Alternate B. The third location was within the Door Creek Conservancy; however, the conservancy's deed restrictions prohibited placement there. The recommended location is shown with a green expected coverage area shown. The location is within the County AB/MN Highway Right-of-Way, and discussions with Dane County indicate it will be acceptable. Alternate A and Alternate B are not being recommended as they don't provide the same coverage for the Elvehjem Road area. In summary, the proposed location is the only location that will provide the desired coverage where we are able to place an outdoor emergency warning siren.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation to the Village Board to approve the installation location of the new outdoor warning siren on the south side of County Road AB/MN, approximately 1000' west of County Road AB north.

ATTACHMENTS:

1. DC Siren-System-Map - 2026 Placement



Dane County Siren System Estimated Outdoor Coverage

