

VILLAGE OF MCFARLAND
Finance Committee Minutes

Thursday, February 19, 2026 - 5:00 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Luke Fessler called the Finance Committee meeting to order at 5:00 pm in the Community Room of the McFarland Municipal Center.

Members present: Stephanie Brassington, Kathy Annen, Luke Fessler

Members not present: N/A

Staff Present: Village Administrator Matt Schuenke, Finance Manager/Treasurer Lisa Skar

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to finance@mcfarland.wi.us to be included with the agenda materials.*

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the January 15, 2026 Finance Committee meeting.*

Motion by Village Trustee Luke Fessler, second by Village President Stephanie Brassington, to approve the minutes of the January 15, 2026 Finance Committee meeting. Motion carries 3 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board on Chapter 4 of the Village Fiscal Policy manual regarding Fund Balance including dissolution of Chapter 8 on interfund advances.*

Village Administrator Matt Schuenke provided a brief summary of the proposed revisions to the Chapter 4 Fund Balance Policy and the Chapter 8 Interfund Advances Policy that were introduced at the last Finance Committee meeting.

Motion by Village Trustee Luke Fessler, second by Village President Stephanie Brassington, to recommend approval to the Village Board of Chapter 4 Fund Balance, removal of Chapter 8 on interfund transfers with the changes as noted in the meeting. Motion carries 3 - 0 - 0 by acclamation.

- b. Discussion on Chapter 12 of the Village Fiscal Policy manual regarding the Vehicle Replacement Policy.

Village Administrator Matt Schuenke introduced Chapter 12 of the Village Fiscal Policy Manual, which outlines the Vehicle Replacement Policy. The Finance Committee proposed revisions and requested additional clarification and follow-up from Department Heads. This item will be revisited at the next Finance Committee meeting.

5. SCHEDULE NEXT MEETING DATE.

- a. Thursday, March 19, 2026 at 6:00 pm.
- b. Thursday, April 16, 2026 at 6:00 pm.

6. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Kathy Annen, to adjourn at 5:40 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Lisa Skar
Finance Manager/Treasurer