

**JOINT PARKS,
RECREATION, &
NATURAL RESOURCES
COMMITTEE**

Thursday, June 21, 2018

7:00 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the PRNR June 21, 2018 meeting
4. BUSINESS.
 - a. Improvements to McDaniel Park
 - Gateway Sign
 - Second Shelter
 - Internal Paved Trails
 - Facility Expansion
 - b. Presentation and possible action regarding the use of Metrogro Biosolids Cakes in Village Parks
 - c. Discussion and possible action regarding the repurposing of the train equipment that was removed from the Discovery Garden.
 - d. Discussion and possible action regarding Mobile Food Carts in Village Parks
5. SCHEDULE NEXT MEETING DATE.
 - a. July 19, 2018 at 7:00 pm
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

Parks, Recreation, and Natural Resources Committee Meeting Minutes May 17, 2018

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 7 p.m. in the Conference Room A of the McFarland Municipal Center by chair Dan Kolk. Roll call: Kolk, O'Hearn, Rolfsmeyer, Ruecking, Schkirkie, Tisue, Waldera. Absent: Feldner.

Staff present: Allan Coville, Jim Hessling, Pauline Bonness, Phil McDade.

Public members present: Larry Gates, Mike Chandler, and Amy Purintun – McFarland Soccer Club.

2. PUBLIC COMMENT. None.

3. REVIEW AND POSSIBLE ACTION ON THE DRAFT PRNR COMMITTEE MINUTES OF MARCH 22, 2018.
Approved on unanimous voice vote.

4. BUSINESS:

a. **Discussion and possible action regarding the Neighborhood events at Lewis Park.** Coville gave a brief background on the Neighborhood event that is scheduled to take place in June / July of this year. The event will be similar to the event that was held last year which includes music and is open to the public. The Committee members briefly discussed the use of soft amplified music at the park. No action was taken.

b. **Review and possible action regarding the Special Event Policy.** Committee members reviewed a draft Special Event policy. The draft policy originated from the Police Department and the Village's Public Safety Committee as a result of staffing issues at large events not covered by the Village's current special events license ordinances. Committee members expressed concern about what several considered the overly broad reach of the draft policy, and how the policy would be coordinated with the Village's on-line park reservation system. Chair Kolk is going to meet with Police Chief Sherven and report back to the Committee sometime in the future. No formal action was taken by the committee on the draft policy.

c. **Review and possible action regarding installation of additional awnings at the Bocce Ball Courts.** The Bocce Association requested the Village buy two more awnings and then the Bocce Association would repay the Village over the next few years. This proposal has already been approved by the Village Board and was brought to the Committee for their information.

d. **Discussion and possible action regarding the Disc Golf layout.** Kolk gave a status report of the Disc Golf project. The consensus of staff and disc golf experts brought in to review the course site was that the Village should build a nine-hole course and not an 18 hole course. The Committee discussed hiring a Wisconsin-based disc golf designer to layout the course. The Committee was in favor of utilizing the initial course layout and then using the local designer to polish the design. No formal action was taken by the Committee.

e. **Discussion and possible action regarding the recreation survey.** Director Boness updated the Committee on the status of the recreation survey. Boness with the Committee, reviewed the questions

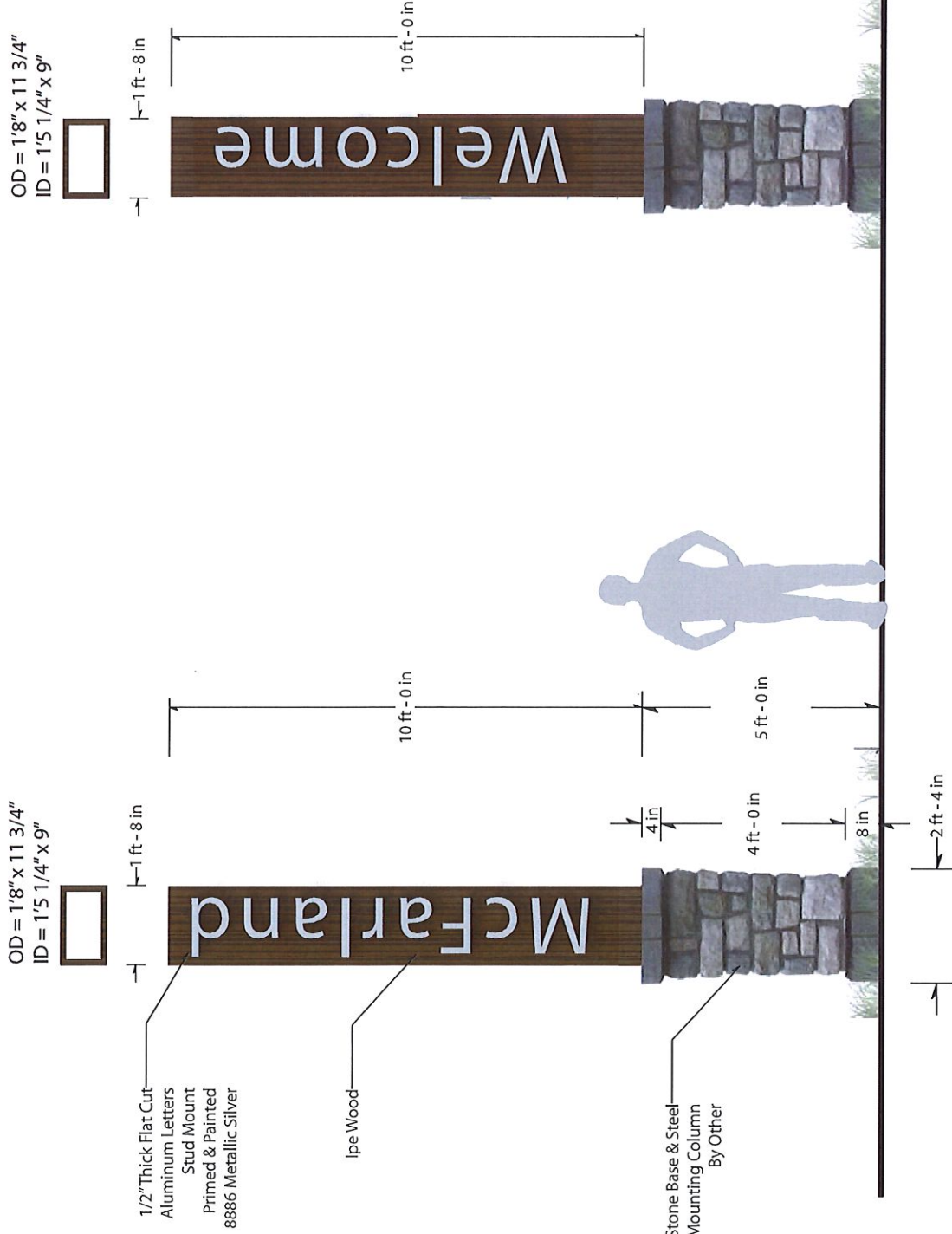
that would be included in the survey. Boness is then going to use the reviewed and accepted questions in the survey that will be opened to the public. The results of the survey will be brought back to the Committee at some point in the future with the goal to have the Recreation Plan updated before the end of 2018.

f. Discussion and possible action regarding new park equipment at Egner Park. The Committee was updated on a project a local family would like have done in the Village. The project is updating and expanding the Egner Park playground equipment. A family is donating money to make this happen. The Village will also kick in park fund monies to help offset the cost to upgrade the park. The Committee was given three options to review. On a motion by Kolk, seconded by O'Hearn, voted 4-3 to approve Option #2 with the addition of a three-station swing set as shown on Option #1.

4. STAFF REPORT:

a. Public Works Director update. Coville provided updates on Village projects, including a dog waste station at Highland Oaks Park.

5. ADJOURNMENT. Rolfsmeyer moved, O'Hearn seconded, to adjourn the meeting. Motion approved unanimously at 9:21 p.m.





Openwood Studios Inc.



Proposal Submitted To: McFarland, Village of	Phone 608-838-7287	Email allan.coville@mcfarland.wi.us	Date 10-5-17
Address 5915 Milwaukee St.	Project Trailhead Signs		
City/State/Zip McFarland, WI 53558	Project Location McFarland, WI		

Openwood Studios Inc., proposes to furnish materials and labor - complete in accordance with specifications below for the sum of:

50% Down Payment. All accounts are due and payable in ten (10) days following date of invoice.
Finance charge of 1.5% per month, which is an annual percentage rate of 18% charge on all past due accounts.
This proposal may be withdrawn by Openwood Studios Inc., if not accepted within 30 days.

Authorized Signature

Vertical Trail Head Signs - Option 1

2 - Ipe Wood 4 Sided Box Column Signs (per specifications) 1'8" x 1'8" x 10'0" - From 2x12 Ipe	\$ 6,288.00
2 - Sets Dimensional Aluminum Cut Out Letters Primed & Painted - 16 Letters Total 1/2" x 15" Stud Mount - Installed on Box Column Signs	3,890.00
2 - Box Sign Site Installation on Existing Stone Base Stone Base & Steel Mounting Column By Other	685.00
	<u>\$ 10,863.00</u>

Horizontal Park Sign - Per Existing Park Program - Option 2

1 - Standard McFarland Park Sign - Includes Posts & Mounting Hardware 6'0" x 2'0" x 2x CVGC Single Sided	\$ 2,350.00
1 - Existing McDaniel Park Sign Refinish	695.00
All Signs Site Instalation - Two Trips	695.00
	<u>\$ 3,740.00</u>

SUBTOTAL _____
TAX _____
TOTAL _____
DOWN PAYMENT _____
NET 10 DAYS

Acceptance of proposal:

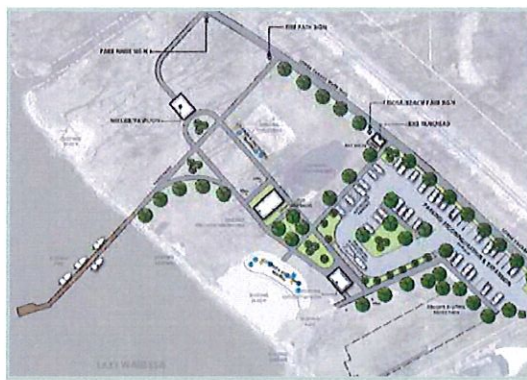
The above prices, specifications and conditions are satisfactory and are hereby accepted. Openwood Studios Inc., is authorized to do the work specified.
Payment will be made as outlined above.

Signature: _____

Date: _____

6915 Raywood Road, Madison WI 53713 • 608/222-1842 • fax: 608/222-5838
email: info@openwood.com • online: www.openwood.com

September 2017



ACKNOWLEDGEMENTS

Village Board

Brad Czebotar, Village President
Jerry Adrian, Trustee
Stephanie Brassington, Trustee
Carolyn Clow, Trustee
Dan Kolk, Trustee
Mary Pat Lytle, Trustee
Shaun O'Hearn, Trustee

Parks, Recreation & Natural Resources Committee

Dan Kolk, Chairperson-Village Trustee
Shaun O'Hearn, Vice Chairperson-Village Trustee
Kate Barrett
John Feldner
Chuck Rolfsmeyer
Rick Ruecking
Judy Sauer
Jacob Schkirkie
Jacob Tissue
Darrell Waldera

Village Staff

Matt Schuenke, McFarland Village Administrator
Allan Coville, Public Works Director
Pauline Boness, Community Development Director

Park Design Consultant

Vandewalle & Associates
120 East Lakeside Street
Madison, Wisconsin 53715
(608) 255.3988

Jeff Maloney, Principal Designer
Kurt Schmidt, Associate Designer

The Village of McFarland retained Vandewalle & Associates to prepare a master plan for McDaniel Park, located on Lake Waubesa at the north end of the Village. This document summarizes the planning process and master plan drawings prepared during this process. The series of maps and figures referred to in this document are attached at the end.

INTRODUCTION

Existing Site

McDaniel Park is located at the north end of McDaniel Lane, just off Siggelkow Road and along the eastern shore of Lake Waubesa. This popular park currently contains a mix of active and passive uses. The active uses include a large playground with rubber surface, volleyball court, boat pier, and canoe launch, while passive uses include pavilions, beach, grills, and lawn areas. Other park infrastructure includes a parking lot for 28 spaces, restrooms, and paths connecting uses. The park is bounded by Village owned land to the north, Wisconsin and Southern Railroad to the east (WisDOT owned), a private house to the south and Lake Waubesa to the west.

With the Lower Yahara River Trail under construction at the time of this park planning exercise, the Village sees opportunities to welcome new park visitors and enhance the existing facilities to make a marquee Village park space.

Process

Vandewalle & Associates visited the site and prepared draft concept plan sketches in the beginning of June 2017. This planning work was presented at the following Parks, Recreation, and Natural Resources Committee Meetings:

June 15, 2017 – Draft McDaniel Park Master Plan
July 20, 2017 – Revised McDaniel Park Master Plan
August 17, 2017 – Updated Concept Plan

Design Program & Project Goals

The following were provided as desired design elements:

- Expanded vehicular parking to accommodate increased park visitors.
- Locate the Lower Yahara River Trail through the site.
- Provide bicycle infrastructure including a bicycle trailhead and paths connecting to the Lower Yahara River Trail.
- Locate a new pavilion for increased public events.
- Community gateway feature to welcome bicyclists into McFarland.
- Internal circulation improvements.
- Review opportunities for place making amenities.

The design program is consistent with the specific development recommendations listed in the *McFarland Outdoor Recreation & Open Space Plan, 2013-2018*:

- Expand the existing parking lot.
- Implement plans to develop a future trail connection to the Capital Springs State Recreation Area. Increase establishment of native plant species along trail corridor.
- Install a multi-use path.
- Develop additional picnic areas.
- Increase woodland buffers with additional tree plantings.
- Construct second shelter/storage building.
- Add larger outdoor grills, information kiosks, horse shoe pits, and trash cans.
- Maintain pier.
- Replace and add trees.

Project Deliverables

- Map 1 – Park Master Plan
- Map 2- Pavilion Area Concept Plan
- Figure 1 – Pavilion North/South Elevation
- Figure 2 – Pavilion East/West Elevation
- Figure 3 – Community Gateway Concept A
- Figure 4 – Community Gateway Concept B
- Figure 5 – Gateway Column Feature Detail
- Figure 6 – Park Kiosk (Front View)
- Figure 7 – Park Kiosk (Side View)
- Figure 8 – Bike Trailhead
- Figure 9 – Park Seating Options
- Figure 10 – Shade Structure Options
- Figure 11 – Pavilion Area Eye Level Sketch
- Figure 12 – Pavilion Area Bird’s Eye Sketch
- Table 1 – Pavilion Area Plan Preliminary Cost Estimate

Master Plan graphics at the end of this document are described in the following pages.

MASTER PLAN (SEE MAP 1)

The following describes the park concept plan specific components:

Parking Lot

Park attendance is anticipated to increase as new improvements are implemented, which will require additional vehicle parking.

- Expanded existing parking lot from approximately parking 28 spaces to 54 spaces.
- Drop-off space for park visitors, specifically people dropping off items at the pavilions. The drop-off also provides a free-flow turn around parking lot movement.
- One-way parking lot configuration was explored, but yielded less parking spaces due to angled parking and inefficient parking lot corners.
- Potential additional future parking is reserved at the southeast corner of the site.
- On-street parking is also available McDaniel Lane and Sigglekow Road adjacent to Brandt Park.

Second Pavilion

A second open-air structure pavilion is located northwest of the restroom building, potentially reusing the existing concrete pad.

- The size and architecture matches the existing pavilion structure located near the beach area (see Figures 1 & 2).
- Materials are high quality and durable featuring stone columns and steel columns. A steel roof may be explored as an option during the public bidding process.
- This second pavilion provides additional gathering spaces for Village residents and visitors.

Paths and Walkways

The Lower Yahara River Trail was under construction at the time of this planning process and is located along the northern edge of the park.

- Park paths connect to the Lower Yahara River Trail at three locations – gateway, pier, and bike trailhead.
- Internal paths connect the three pavilions through the center of the park and connect these activity areas to the parking lot and pier.

Community Gateway

A community gateway is proposed to welcome new visitors to McFarland who are entering via the Lower Yahara River Trail.

- Two options for the gateway feature were presented to the Village Board (See Figures 3 and 4).
- Gateway Concept A (Figure 3) included two horizontal walls on each side of the trail, using tumbled stones as would be found near Lake Waubesa. On the walls were spaces for Village identification signs.
- Gateway B (Figure 4) was the preferred option and included a series of three vertical columns providing a more dramatic Village entrance. Each column contains welcome messaging.
- A conceptual detail of the vertical columns is illustrated in Figure 5. The columns are proposed to contain stone bases to match the park pavilions, with weather-resistant wood columns extending out of the bases. Steel back, lit lettering is attached to the wood columns.

Wayfinding

With the construction of the Lower Yahara River Trail, additional wayfinding is proposed along the trail.

- Park entrance sign.
- Pier wayfinding sign.
- Park kiosk sign (See Figure 6 & 7) providing park, trail and community information.

Bicycle Trailhead

Another community welcome feature along the Lower Yahara River Trail is proposed as a bicycle trailhead. This functional park feature is the following:

- 20' x 20' concrete pad with bicycle maintenance station and bicycle rack.
- Bicycle maintenance station including a bike pump, tools, repair stand, water bottle filling station, and signs (See Figure 8).
- Optional covered structure.

Other Park Features

- Additional grills for expanded pavilion users.
- Conversion of main beach area from pea gravel to sand.
- Bicycle racks near the existing pavilion & restroom building.
- Moveable seating and umbrella structures at the volleyball court and beach area (see Figure 9 for different examples).
- Figure 10 provides options for permanent canopy structures that may be installed within the beach area.

PAVILION AREA CONCEPT PLAN (SEE MAP 2)

During the park planning process an opportunity was identified to plan a building addition to the restroom building for concession sales and an outdoor seating area. The following describes these features:

Building Addition

- 13' wide and 30' long building addition, extending the existing roof peak out over the addition.
- 13'x18' concession area with two work counters, vending window, and exterior door access.
- 8'x14' walk in cooler to store concessions.
- 5'x14' storage room for concession or park maintenance equipment
- The façade of the building addition is shown in Figure 11. This façade should be constructed of quality materials similar to the existing pavilion including stone column bases, metal columns, and wood arched front. The façade should be of quality design and have architectural details unique to the future use and not appear to be an ordinary park structure.

Outdoor Seating Area

- The gravel seating area is 50'x85' and is located northwest of the building addition
- 24 picnic tables are located within the gravel area providing seating space for 6 people per table.
- An overhead string light system that can be installed and removed seasonally.
- Surrounded by 10' wide grass area and a decorative fence.
- 40'x50' grass area for general open space, lawn games, and children play area.

Other Features

- A potential second volleyball court just north of the existing
- New pedestrian paths that connect this area to parking and the County trail

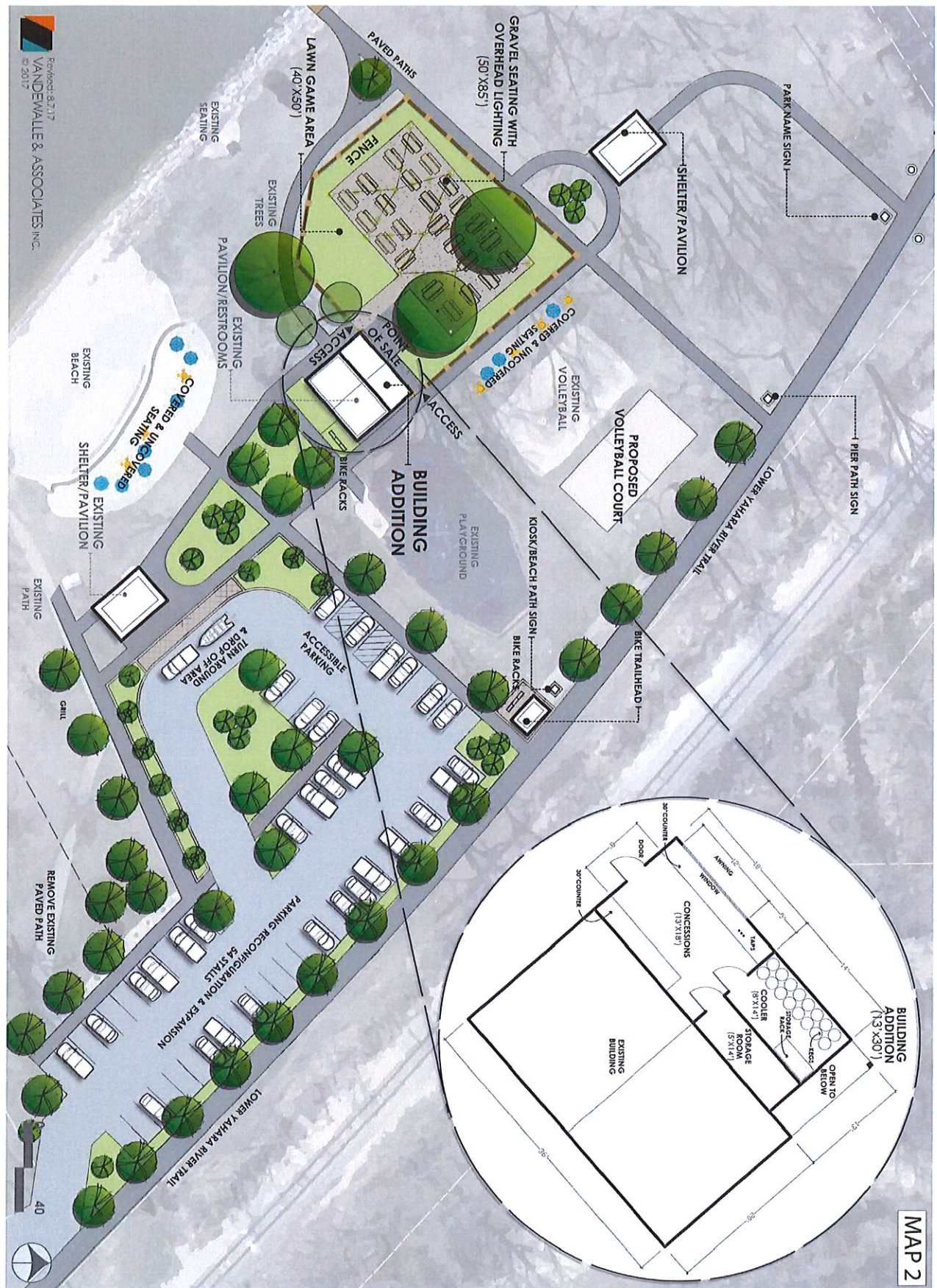
Figures 11 and 12 illustrate a design vision for the pavilion addition, outdoor seating area, and lawn game area. The ground level sketch (Figure 11) illustrates a vision for the outdoor seating space at twilight. The gathering space could become an asset for the Village and become a metro-area attraction. The space provides a great venue to enjoy the outdoors, sunsets and park activities. The bird's eye sketch in Figure 12 also shows the area from the air, illustrating how the proposed components complement existing park elements. Table 1 provides a preliminary cost estimate for this Updated Concept Plan project.

Implementation

The facility expansion and development is meant to encourage place making within the park through the introduction of amenities that enhance its utilization. The opening of the trail in 2017 provided for an opportunity to complement an improvement that has already increased use within the park. The desire is for the Village to take the lead in developing the basic level of facility improvements and partnering with a private entity to oversee the facility's operations. This is a similar platform to what has been done in Brandt Park (softball) and is proposed in McFarland Park (soccer) as well as in other municipalities that lease space for these types of purposes. Factors to consider when reviewing this amenity as part of this Master Plan:

- Village will construct the addition to the existing facility, create the gravel seating area, and fence in the area as recommended in the plan. Project will be paid for through the Parks and Capital Projects Fund.
- The space to be created will be leased to a private operator. The revenue collected will go towards paying back the Village's investment to create the new space. Lease holder will be responsible for build out, layout, business development, insurance, and accountability for all aspects of their operations.
- An RFP process will be utilized to solicit proposals from potential private operators. The Village will select the proposal it feels is most in line with its vision for the operations within McDaniel Park.
- Ability to properly obtain a Class "B" fermented malt beverage license shall be a minimum requirement within the RFP. The licensing of the facility for intoxicated liquors will be prohibited. The lease can also establish additional criteria to help limit the development of public nuisances including hours of operations, sales volume, etc.
- Food options should be limited due to the space availability within the facility and desire to avoid direct competition with neighboring full-service restaurants. However, option will remain open to potential bidders as to what extent they see concession sales being successful as part of their operations in the park.
- It is understood that the project was originally proposed as a "beer garden", but is being put forth in this plan as the McDaniel Park Pavilion. This is done as a means not to limit the vision for this facility and that of potential operators desiring to bid on the project.





MCDANIEL PARK

McFARLAND, WISCONSIN

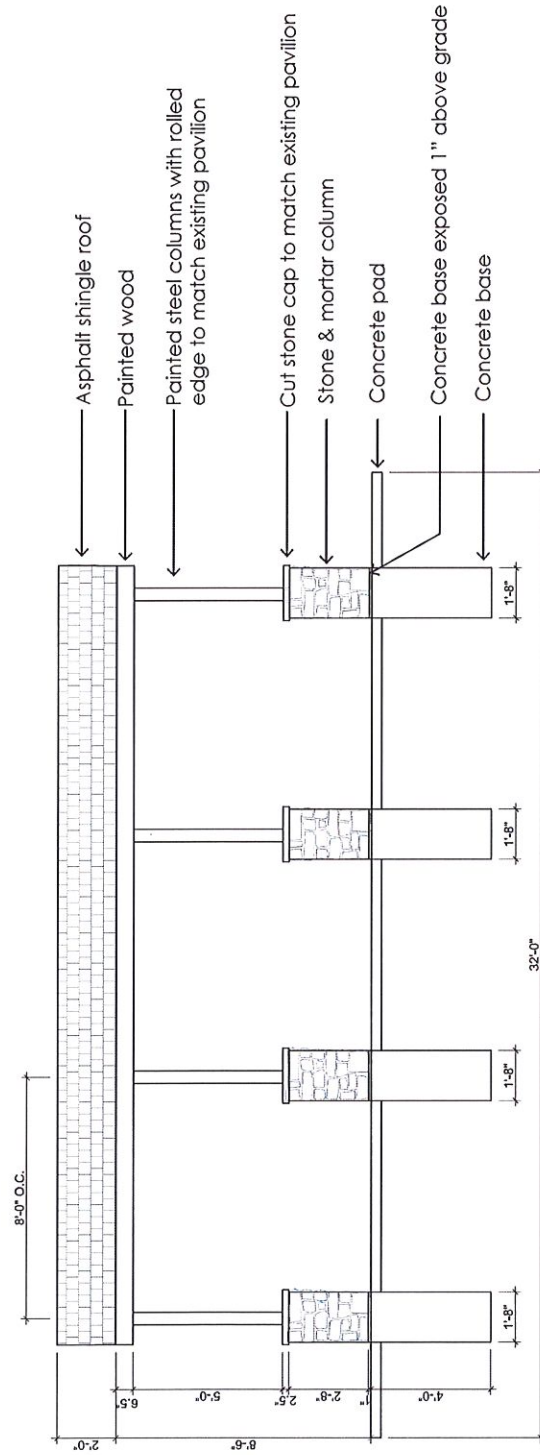
Pavilion Area Concept Plan

Revised : 8.7.17
Scale : 1"= 40'





FIGURE 1



MCDANIEL PARK

McFARLAND, WISCONSIN

Created: 7.11.17

Scale: 1" = 4'

Pavilion
North/ South
Elevation

Note: Drawing for informational purposes and all dimensions are approximate.
Contractor shop drawings required for any bid submittals. Final pavilion shall match existing.



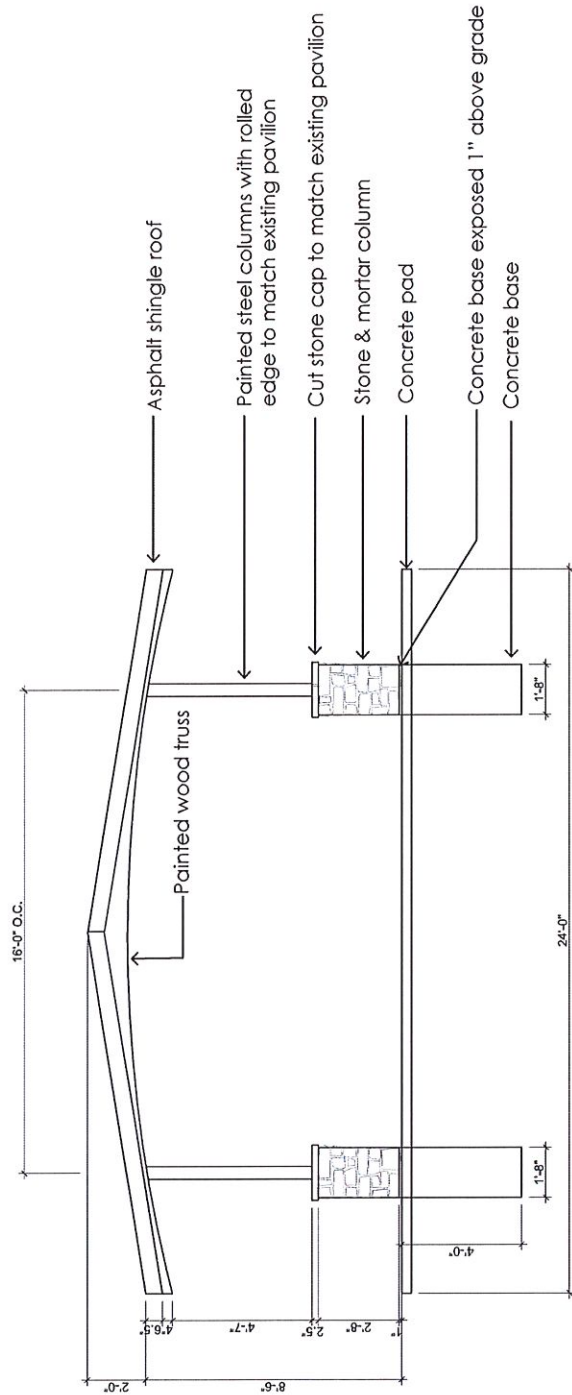
FIGURE 2

MCDANIEL PARK

McFARLAND, WISCONSIN

Created : 7.11.17
Scale : 1"= 4'

Pavilion
East / West
Elevation



Note: Drawing for informational purposes and all dimensions are approximate.
Contractor shop drawings required for any bid submittals. Final pavilion shall match existing.



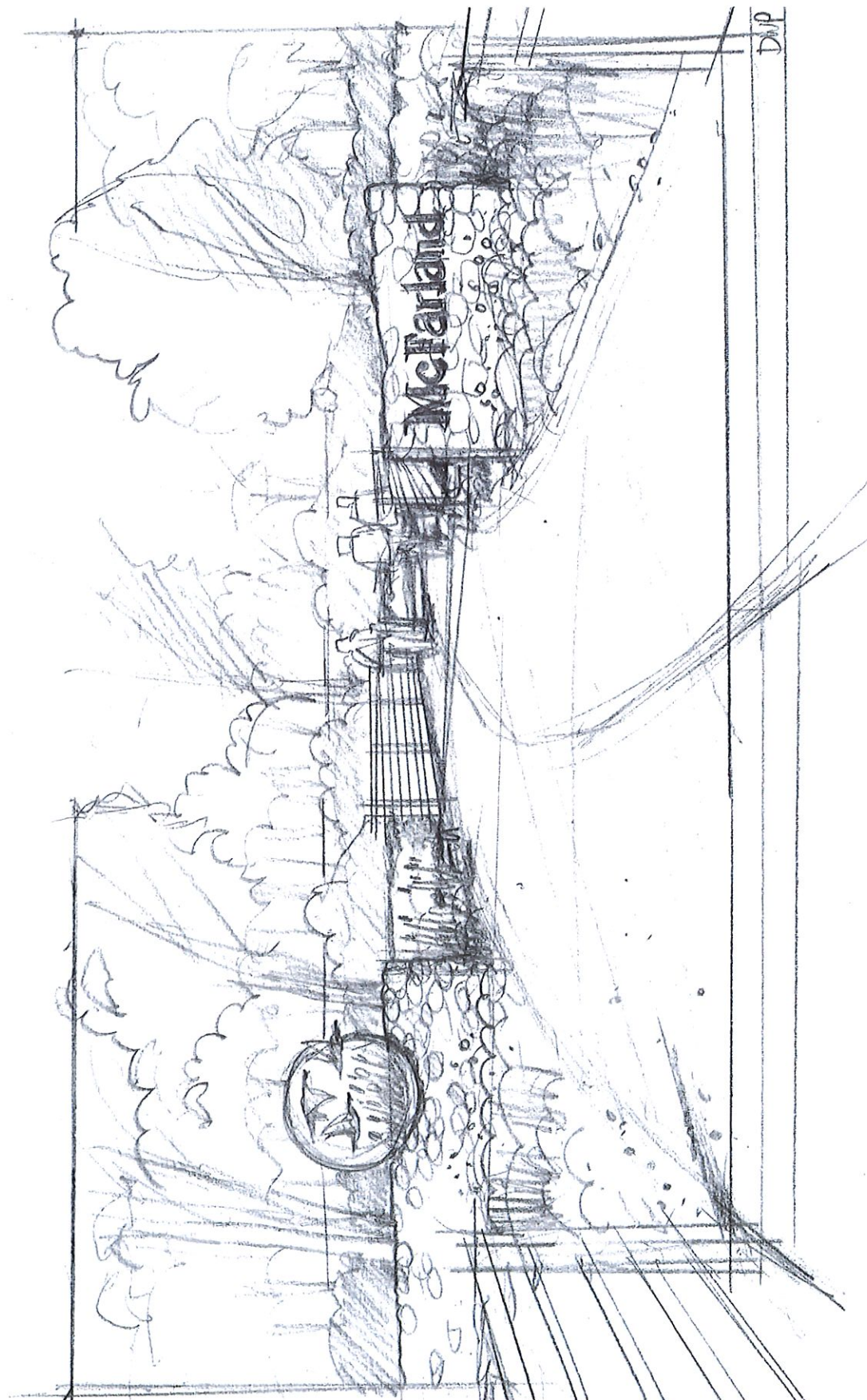
McFARLAND, WISCONSIN McDANIEL PARK

Created : 6.8.17

Scale :

GATEWAY
CONCEPT
A

FIGURE 3





MCDANIEL PARK

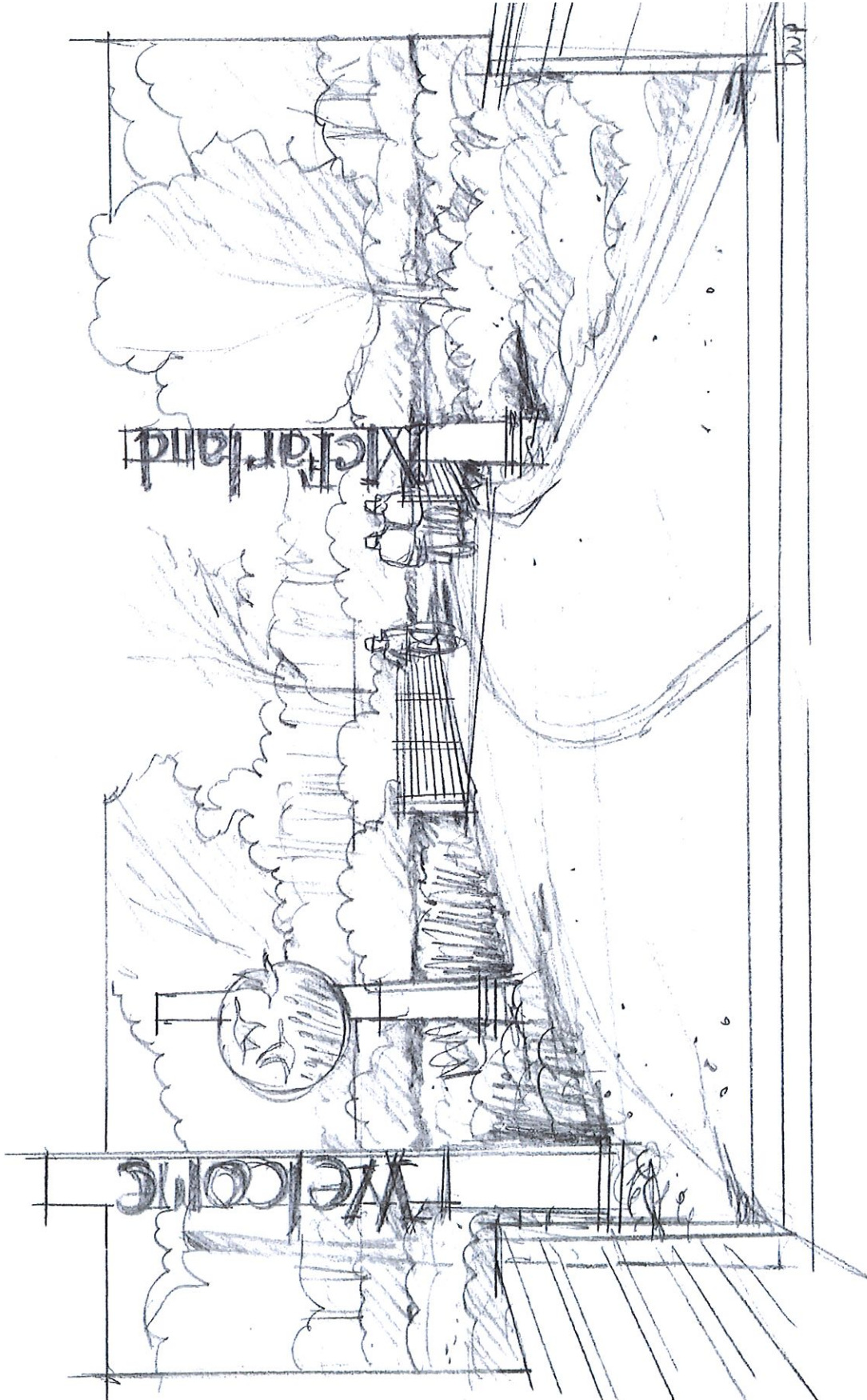
McFARLAND, WISCONSIN

Created : 6.8.17

Scale :

GATEWAY
CONCEPT
B

FIGURE 4





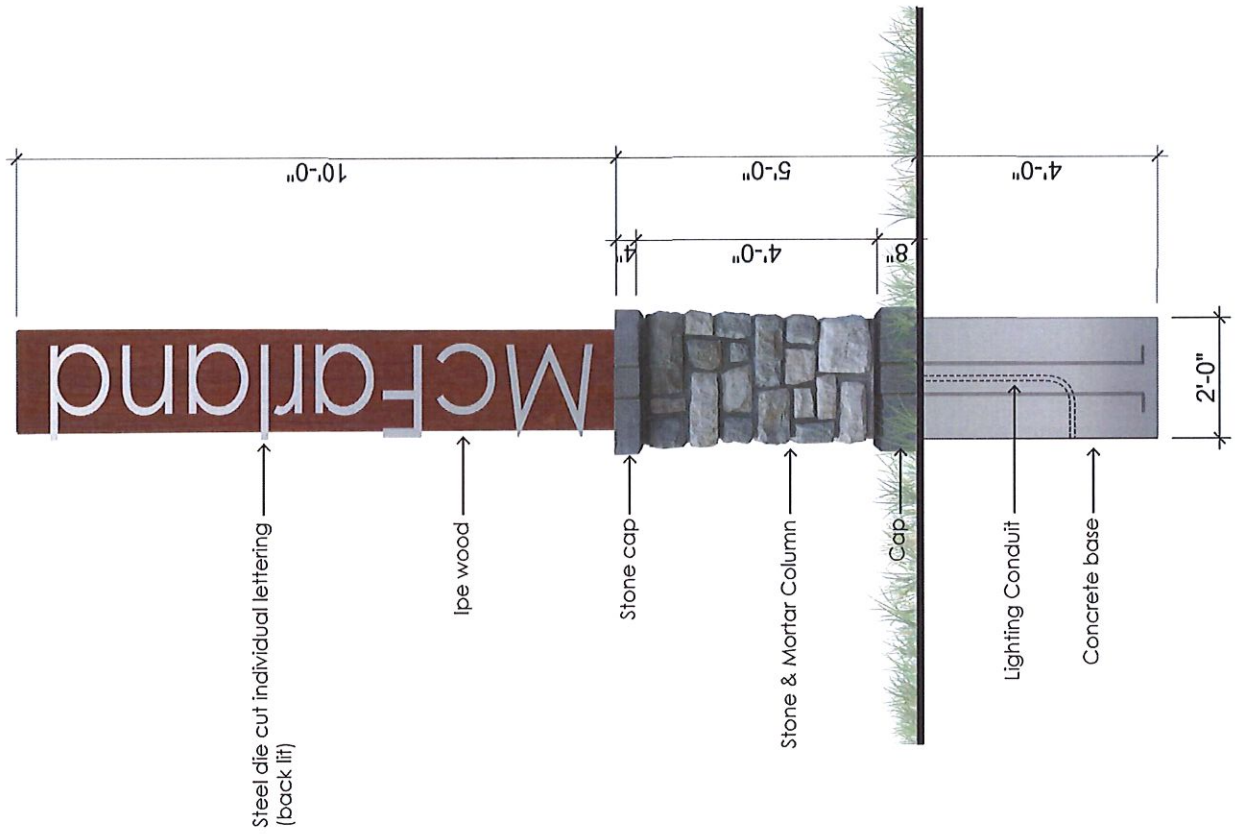
MCDANIEL PARK MCFARLAND, WISCONSIN

Revised : 7.13.17

Scale : 1" = 2'

GATEWAY FEATURE

FIGURE 5





McDANIEL PARK MCFARLAND, WISCONSIN

Created : 7.11.17

Scale : 1" = 2'

KIOSK

FIGURE 6

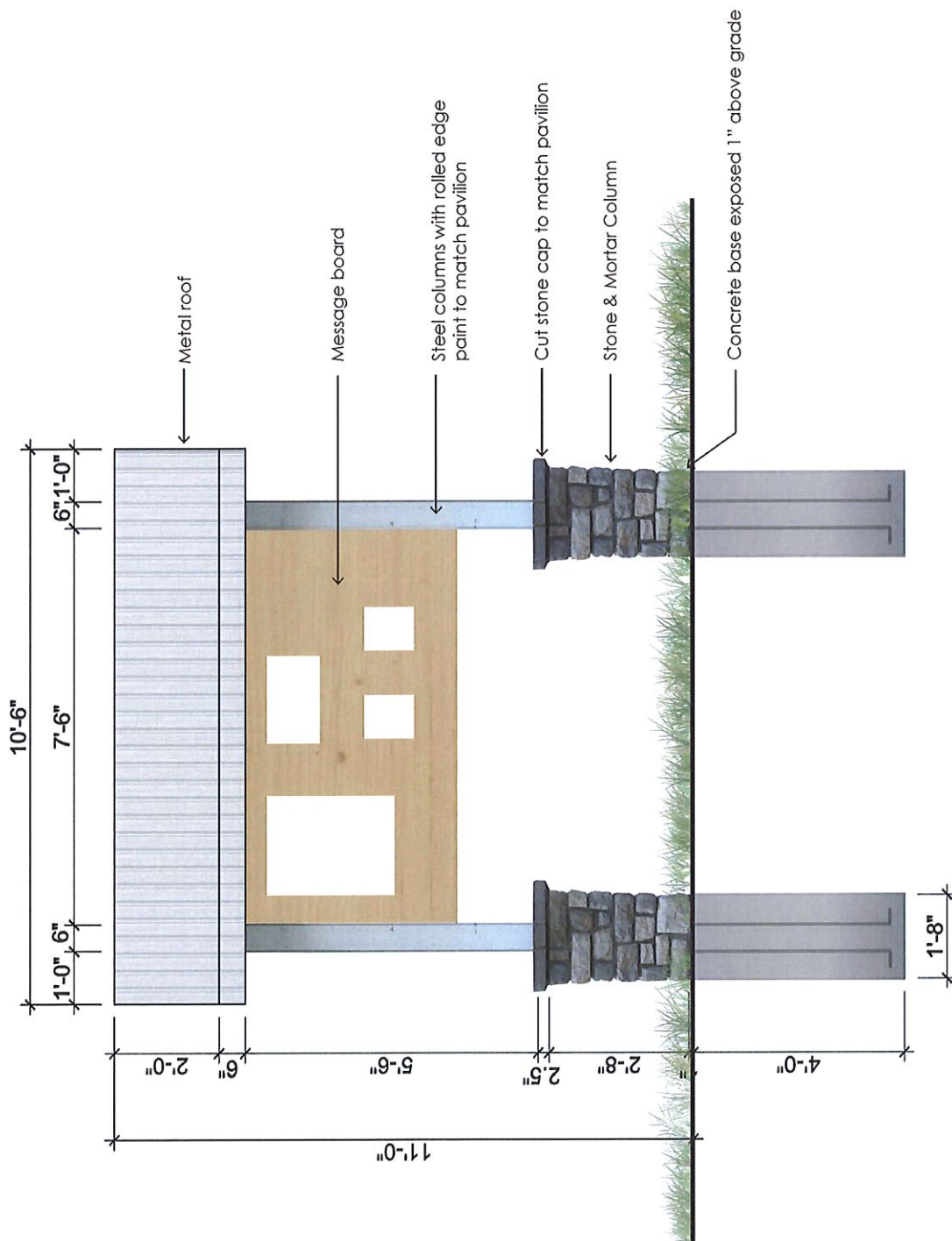


FIGURE 7



MCDANIEL PARK

McFARLAND, WISCONSIN

Created : 7.11.17

Scale : 1"= 2'

KIOSK

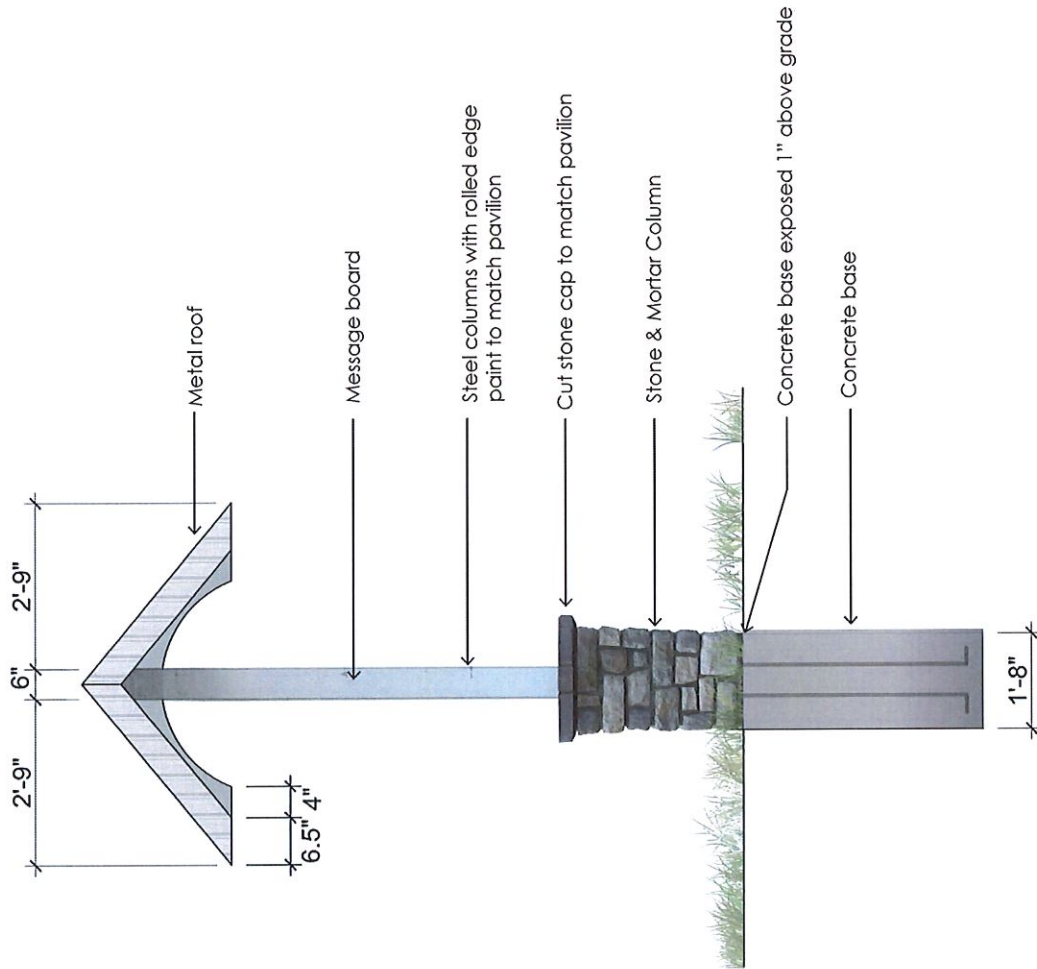
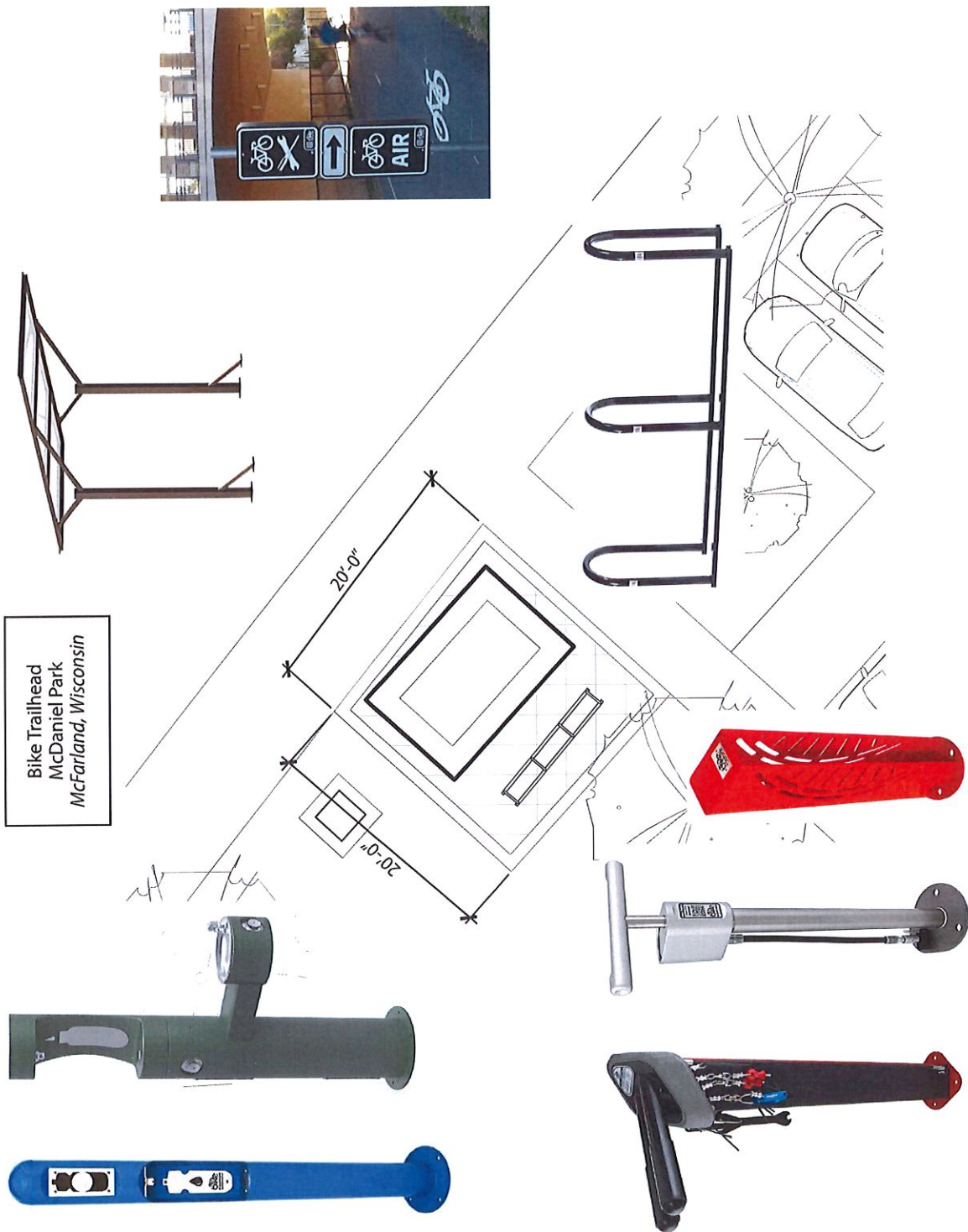


FIGURE 8





MCDANIEL PARK

MC FARLAND, WISCONSIN

Created : 7.12.17

SEATING OPTIONS

FIGURE 9



Picnic table (recycled plastic or ipe wood)
Umbrella optional

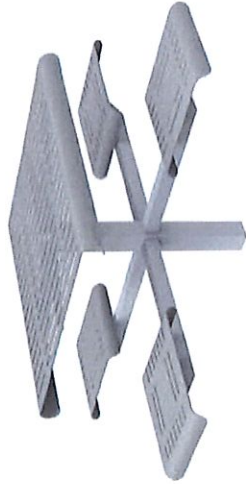


Table with connected seats - direct bury (metal)
No umbrella option



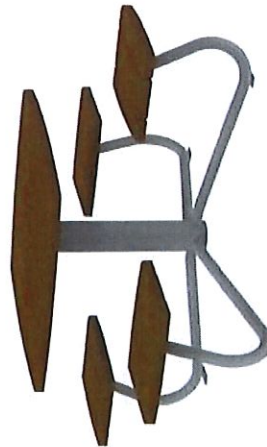
Table with connected seats - flush mounted or movable (metal)
Umbrella mount optional



Table with connected seats - movable (thermal coated plastic coating)
Umbrella mount optional



Table with connected seats - movable (recycled plastic or ipe wood)
Umbrella mount optional





McDANIEL PARK MCFARLAND, WISCONSIN

Created : 7.12.17

SHADE OPTIONS

FIGURE 10



Aluminum pole with stretched canvas (kite shade style)



Single pole with canvas shade (umbrella style)

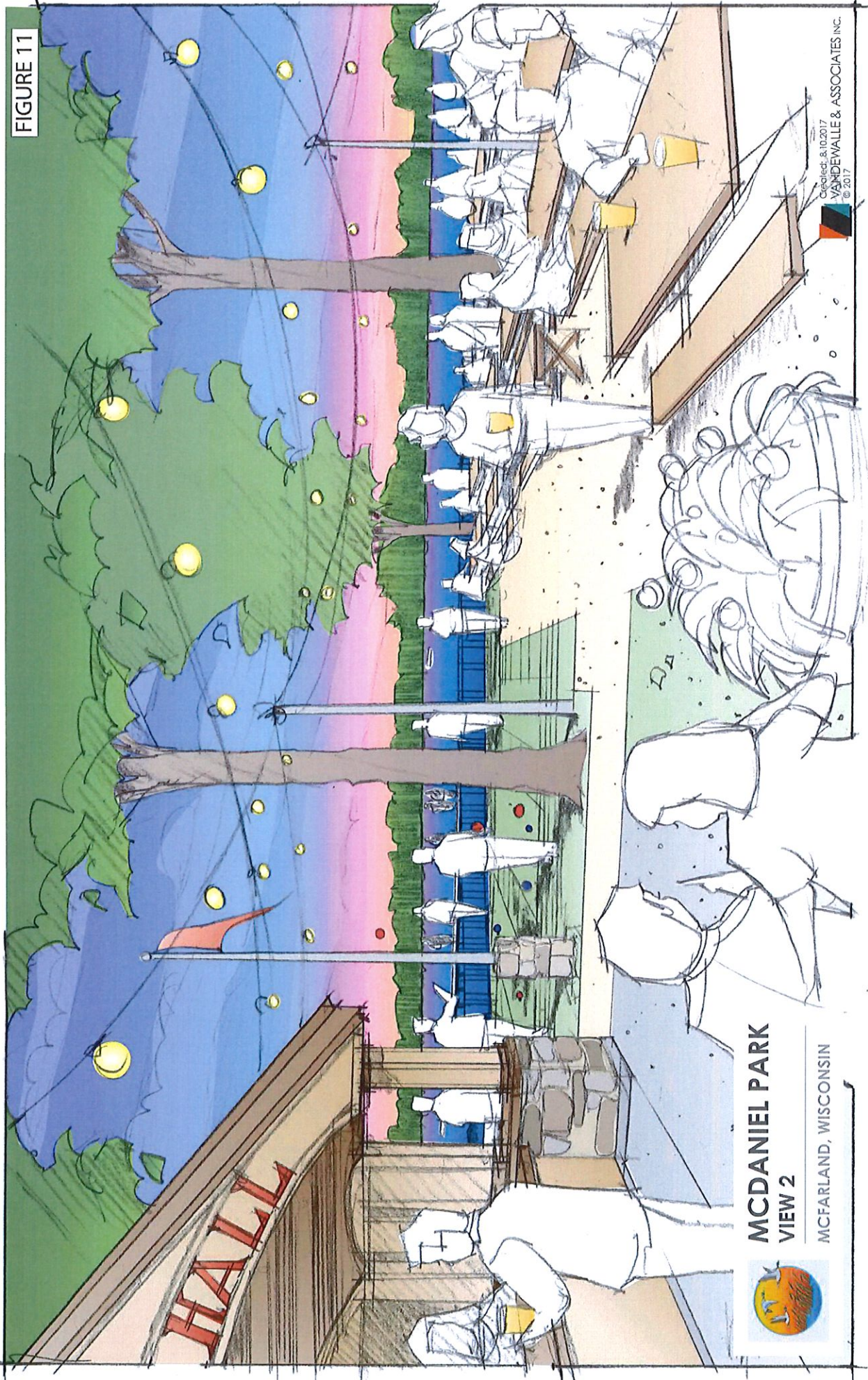


Multi-pole with canvas shade (rectangular tented style)



Single pole with cantilevered canvas shade (umbrella style)

FIGURE 11



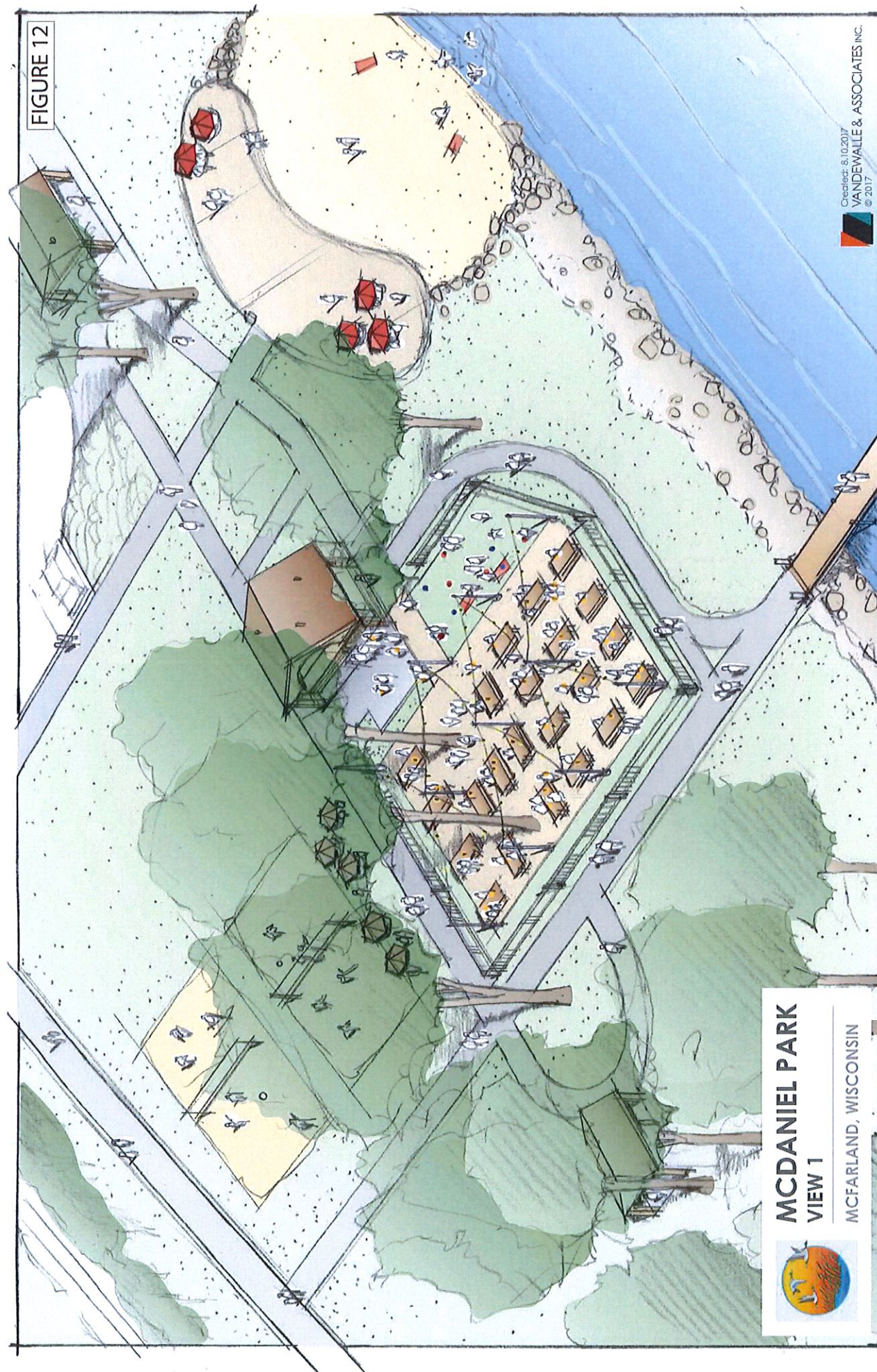
**MCDANIEL PARK
VIEW 2**

MCFARLAND, WISCONSIN



Created: 8/10/2017
VANDEVALLE & ASSOCIATES INC.
© 2017

FIGURE 12



**MCDANIEL PARK**
VIEW 1
MCFARLAND, WISCONSIN

Created: 8.10.2017
VANDEWALLE & ASSOCIATES INC.
© 2017

Table 1: McDaniel Park Pavilion Area Project : McFarland, Wisconsin
Preliminary Budget
August 7, 2017

Note: This estimate is for planning purposes, actual construction costs will vary.

Park Element	Quantity	Units	Cost	Total
Grading & mobilization allowance	1	lump	\$ 5,000.00	\$5,000.00
Electrical and plumbing allowance	1	lump	\$ 5,000.00	\$5,000.00
Point of sale - asphalt	480	sf	\$ 5.00	\$2,400.00
Gravel seating area & path	4,500	sf	\$ 2.00	\$9,000.00
Pavilion addition (13'x32')	416	sf	\$ 125.00	\$52,000.00
Walk in cooler, refrigeration & tap supplies	1	ea	\$ 8,000.00	\$8,000.00
Picnic tables - wood	24	ea	\$ 500.00	\$12,000.00
Lights - overhead string, removable	1	ea	\$ 2,000.00	\$2,000.00
Fence aluminum (36")	326	lf	\$ 50.00	\$16,300.00
Sand volleyball court	1	ea	\$ 10,000.00	\$10,000.00
			Sub total	\$121,700
			20% Contingency	\$24,340
			Total	\$146,040



MCDANIEL PARK

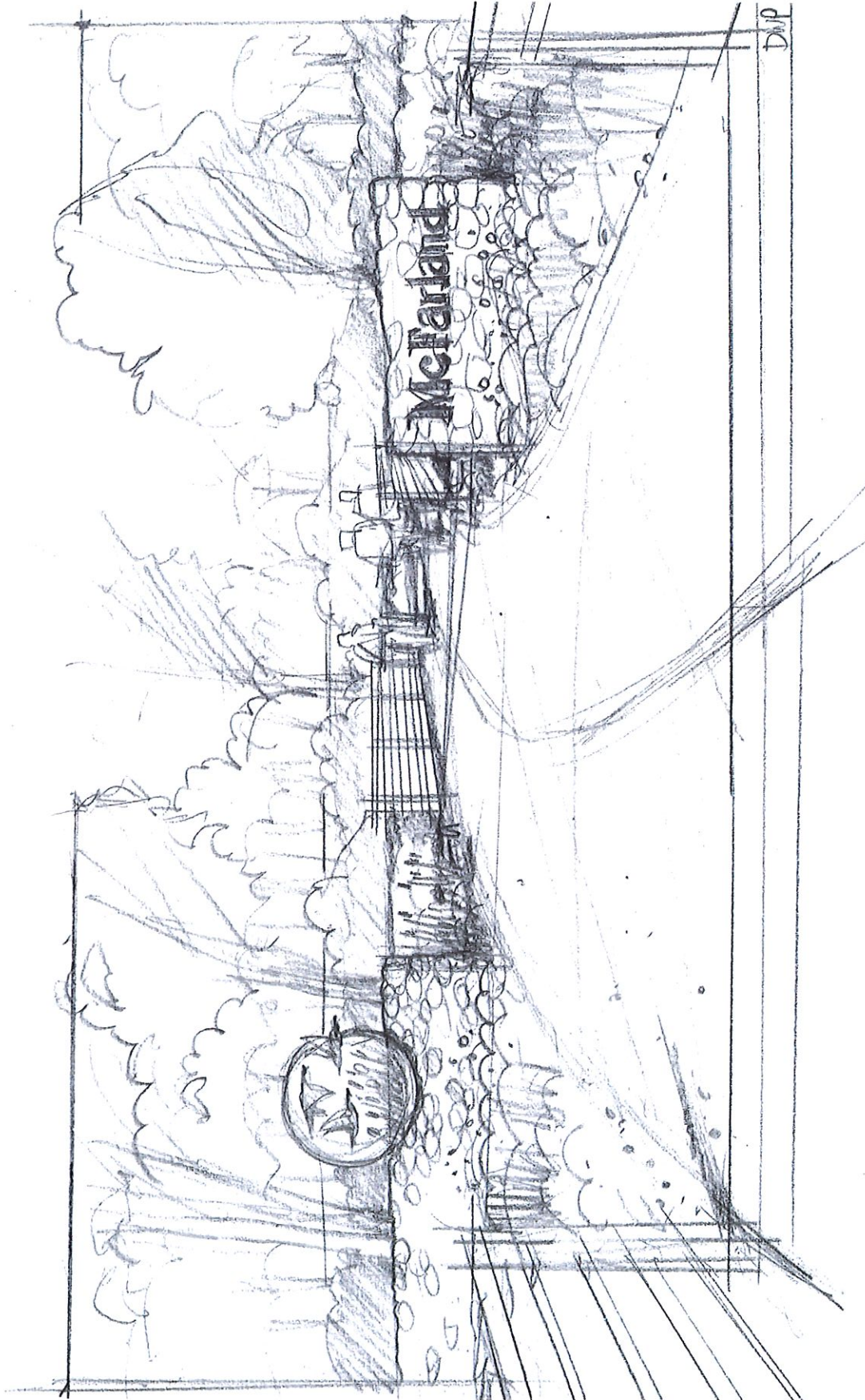
McFARLAND, WISCONSIN

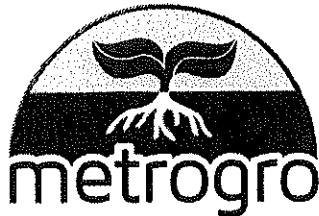
Credited : 6.8.17

Scale :

GATEWAY
CONCEPT
A

FIGURE 3





1610 Moorland Road • Madison, WI 53713-3398 • P: (608) 222-1201 • F: (608) 222-2703

Metrogro Biosolids Cake Fact Sheet

<i>Approximate Analysis</i>	<i>%</i>	<i>lbs/cu yd</i>
Nitrogen (N)	0.2	4
Phosphorus (P2O5)	1.0	16
Potassium (K2O)	0.05	1
Solids content = 21%		

Metrogro Biosolids Cake is classified as Class A and meets the standards of exceptional quality biosolids. The pathogens in Class A biosolids must be reduced to virtually non-detectable levels and the material must also comply with strict standards regarding metals, odors and vector attraction reduction as specified in the US EPA, Part 503 Rule.

What are biosolids?

Metrogro biosolids is the treated, solid material collected as part of Madison Metropolitan Sewerage District's wastewater treatment process. Metrogro biosolids contain organic material and nutrients that are recycled as a valuable fertilizer. All Metrogro biosolids undergo treatment to control pathogens such as bacteria and other organisms capable of transporting disease.

What can biosolids be used for?

Biosolids can be used anywhere nutrients are needed, with the exception of certified organic land.

Can biosolids be used as a topsoil substitute?

It is recommended that biosolids are used as a soil amendment and fertilizer, not as a topsoil substitute.

What if I will not be able to use the biosolids right away?

It is recommended that biosolids are used as soon as possible. If the product needs to be stored, be sure to store it in a dry place.

How should biosolids be applied?

To ensure protection of local surface waters, biosolids should be applied uniformly to the site and incorporated by mixing into the top six inches of soil as soon as possible. Surface application is acceptable on growing plant material such as a lawn. Note that an application to growing plant material may cause burning on the plant if a rate of nitrogen above UW recommendations is applied.

Will biosolids have an odor?

Metrogro biosolids may have some odor associated with them during application, and if any surface applied biosolids become wet. Odors will dissipate within the first week.

Madison Metropolitan Sewerage District



Are there metals in biosolids?

Madison Metropolitan Sewerage District takes pride in its efforts to mitigate pollutants, such as metals, before they reach the treatment plant. As a result, the extremely low metals content found in Metrogro biosolids outperforms the concentration standards established by the U.S. Environmental Protection Agency for exceptional quality biosolids. Please see page 3 for additional metals content information.

Are biosolids harmful to children and pets?

Areas where children and pets play should use the same precautions that are followed with any other fertilizer product.

Will biosolids contain other material?

The wastewater treatment process includes screening which is designed to remove plastic and other debris that may enter the treatment plant. This process cannot, however, remove plant seeds.

How do I determine the amount of biosolids I need?

Various University of Wisconsin Extension resources exist to determine nutrient application rates for lawns, gardens, and crop production including:

A3876: Turfgrass nutrient management planning

A2809: Nutrient application guidelines for field, vegetable, and fruit crops in Wisconsin

To determine actual nutrient needs, soil sampling is recommended. Information on soil sampling can be found in the following publications:

A2166: Sampling lawn and garden soils for soil testing

A2100: Sampling soils for testing

These University of Wisconsin Extension publications can be viewed and downloaded at no cost by visiting the learning store website, <https://learningstore.uwex.edu/>

Lawn and general garden recommendations:

Nitrogen (N) = 5.7 lbs per 1000 sq ft

Phosphorus (P₂O₅) = 1.0 lbs per 1000 sq ft

Numbers to know:

Analysis percent = lbs of nutrient in 100 lbs of product

43,560 sq ft = 1 acre

1 cu yd = 1684 lbs of Metrogro biosolids cake with solids content of 41% solids

Metrogro Biosolids Quality

Parameter	Concentration	EPA EQ Limit*	EPA Ceiling Limit	Units (Dry Weight)
Arsenic	5.0	41	75	mg/kg
Cadmium	1.5	39	85	mg/kg
Chromium	54.7	NA	NA	mg/kg
Copper	702	1,500	4,300	mg/kg
Lead	38.1	300	840	mg/kg
Mercury	0.8	17	57	mg/kg
Molybdenum	24.5	NA	75	mg/kg
Nickel	29.2	420	420	mg/kg
Selenium	6.9	100	100	mg/kg
Zinc	1,044	2,800	7,500	mg/kg

*EQ means "exceptional quality"

NA means not applicable

Allan Coville

From: Cassandra Suettinger
Sent: Wednesday, June 13, 2018 1:38 PM
To: Allan Coville
Subject: Mobile Food Carts Ordinance
Attachments: Sec_44_20.__Specific_regulations..doc; Mobile Food Cart Ordinance 3-20-18.docx

Allan,

The PRNR Committee once again has the Mobile Food Carts ordinance to review. Just to update, the Public Safety Committee has reviewed the proposed ordinance in terms of licensing requirements and regulations within the Village. The Parks Committee has the ordinance as a way for them to provide their input on the ordinance as it relates to parks. It should be noted the licensing and requirements have already been reviewed by Public Safety. The PRNR may want to potentially center their discussion around what regulations and restrictions they would want to see, if any, in regards to the parks. The Village has already seen mobile food carts on Wednesday nights at the gazebo, and it seems extremely likely their presence in the Village parks will continue and potentially grow. Chapter 44 Article II Park Regulations already provides several specific regulations in the Village Parks. The Committee may want to re-review section 44-20 alongside the proposed mobile food ordinance to review if there are any additional regulations they would want in regards to mobile food carts operating in the parks.

Thanks,
Cassandra

Sec. 44-20. - Specific regulations.

- (a) *Littering prohibited.* No person shall litter, dump or deposit any rubbish, refuse, earth or other material in any park.
- (b) *Sound devices.* No person shall operate or play any amplifying system unless specific authority is first obtained from the Parks and Recreation Committee, unless the person is seeking a special event license, for which the Public Safety Committee has initial jurisdiction.
- (c) *Pets.* No person shall permit any dog, cat or other pet owned by him to run at large in any park. A dog shall not be considered to be running at large if it is within the fenced enclosure of a designated dog exercise area and under the direct observation and voice control of its owner or other person in lawful custody and control.
- (d) *Bill posting.* No person shall post, paste, fasten, paint or attach any placard, bill, notice, sign or advertising matter upon any structure, tree or other natural object in any park, except park regulations and other signs authorized by the Parks and Recreation Committee.
- (e) *Throwing stones and missiles prohibited.* No person shall throw stones or other missiles in or into any park.
- (f) *Removal of park equipment prohibited.* No person shall remove benches, seats, tables or other park equipment from any park.
- (g) *Trapping.* No person shall trap in any park unless specific written authority is first obtained from the Parks and Recreation Committee.
- (h) *Making of fires.* No person shall start, tend or maintain a fire except in personal grills or designated fireplaces. Personal grills shall be used only in designated picnic areas. The use of personal grills is permitted, provided lawns and vegetation are not endangered. Unburned fuel and ashes shall be disposed of in such a manner as to prevent fire or damage to any park property.
- (i) *Protection of park property.* No person shall kill, injure or disturb or attempt to injure or disturb waterfowl, birds or animals, wild or domestic, within any park, except as permitted by this Chapter. No person shall climb any tree or remove flowers or fruit, wild or cultivated, or break, cut down, trample upon, remove or in any manner injure, deface, write upon or ill use any tree, shrub, flower, flower bed, turf, soil, sand, fountain, ornament, building, structure, apparatus, bench, table, official notice, sign or other property within any park.
- (j) *Motorized vehicles.* Except for authorized maintenance and emergency vehicles, no person shall operate an unlicensed or licensed motorized vehicle outside of areas specifically designated as parking areas or areas where the operation of such vehicles is specifically permitted. Motor vehicles are restricted to the roads and drives and parking areas. No motor vehicles of any nature may be used on the seeded areas except vehicles that have Village authorization for shows, rides or exhibits and then only for the purpose of loading and unloading. No person shall operate any off-the-road vehicle, motorcycle, trail bike, all-terrain vehicle, truck or other motorized vehicle in any park, playground or other public ground where pathways or trails have been developed and/or designated for walking, hiking, jogging, running, bicycling, cross-country skiing, sledding or other pedestrian use. All motorized vehicles are limited to use of roadways specifically for their use and according to other restrictions in this Code.
- (k) *Snowmobiles.* No person shall operate a snowmobile in a Village park except in designated areas.
- (l) *Speed limit.* No person shall operate any vehicle in a Village park in excess of 15 mph unless otherwise posted.
- (m) *Glass beverage bottles in parks prohibited.* No person shall bring into, carry onto or possess while in any public park glass bottles or glass beverage containers, including those containing or normally used for containing soda water, fermented malt beverages or alcohol. A glass-lined thermos bottle shall not be construed to be a glass beverage container.

- (n) *Reckless driving in parks prohibited.* No person shall operate a motor vehicle in a reckless manner in any of the public parks of the Village.
- (o) *Parking in parks.* No person shall park any motor vehicle in any park in the Village except in a designated parking area.
- (p) *Horse and carriages.* No person shall ride a horse or drive a horse-driven vehicle in any park, except on roads or designated bridle paths, except when approval of the Parks and Recreation Committee is first obtained. It shall be unlawful for any person to ride a horse or drive a horse-driven vehicle in a careless, negligent or reckless manner, which may endanger the safety and well-being of others. Horseback riding shall be allowed only during the daylight hours. No person shall ride a horse that cannot be held under such control that it may be easily turned or stopped. No horse shall be ridden in a reckless manner. Pedestrians shall have the right-of-way when crossing a bridle path, and whenever groups of people are visible within 300 feet horses shall be ridden at slow gait.
- (q) *Removing tree protectors.* No person shall remove any device for the protection of trees or shrubs.
- (r) *Golfing and sporting activities.* No golfing or practicing golf in Village parks or recreation areas shall be allowed except with the use of a whiffle ball.
- (s) *Arrows.* No person shall use or shoot any bow and arrow in any Village park, except in authorized areas.
- (t) *Fees and charges.* The Village Board, upon the recommendation of the Parks and Recreation Committee, shall have the authority to establish such fees as deemed necessary for use of any park facility, shelter or land area. It shall be unlawful to use such areas without payment of such fee or charge when required.
- (u) *Firearms; hunting.* Possessing or discharging of any firearm or weapon of any kind is prohibited in all Village parks.
- (v) *Fish cleaning.* Cleaning of fish in shelters, toilet facilities or picnic areas is prohibited in all Village parks.
- (w) *Controlled substances.* Possessing, using or dispensing of a controlled substance in violation of the Uniform Controlled Substances Act is prohibited in all Village parks.
- (x) *Camping.* Overnight camping is not permitted in any Village park.
- (y) *Utility installation and construction.* Any private construction that may in any manner encroach upon or affect the parks and parkways shall be under the direction and jurisdiction of Parks and Recreation Committee and no such installation, repair or construction shall commence without the written permission therefor from the Parks and Recreation Committee. All public works, including construction and installation of power lines, hydrants, sewers and the like shall be commenced only after notice to the Parks and Recreation Committee of the Village's intention to do so. Where practicable, such construction and installation shall be performed pursuant to recommendations by the Parks and Recreation Committee.

(Code 1998, § 12-1-1(b); Ord. No. 2009-14, § 2, 7-13-2009)

LICENSES AND PERMITS

ARTICLE XII. MOBILE FOOD ESTABLISHMENT.

(1) Permit Required. No person shall operate a mobile food establishment in the Village of McFarland without obtaining a permit under this Section.

(2) Definitions.

a) "Mobile food establishment" means a restaurant or retail food establishment where food is sold to members of the general public from a movable vehicle, push cart, trailer, or boat which periodically or continuously changes location including movable concession stands and similar temporary stations not operating from a permanent building licensed as a restaurant including those designed to operate as temporary food establishments or traveling retail food establishments as those terms are used in Wis. Admin. Code Chap. DHS 196 "Appendix" (the "Wisconsin Food Code"). Mobile food establishment does not include a vehicle which is used solely to transport or deliver food, a common carrier regulated by the state or federal government, or an establishment under hire, contract or special request to provide food service to a private group, organization or business and is not serving to members of the general public provided the establishment is in full compliance with all state and county food and health code requirements.

b) "Mobile desserts establishment" means a mobile food establishment that serves individual portions of ice cream, ice milk, frozen custard, frozen yogurt, dessert mix, sundaes, or other frozen desserts that are prepackaged and totally enclosed in a wrapper or container having been manufactured, prepared or wrapped in a licensed food establishment.

(3) Application and Fee. Applications to operate a mobile food establishment unit shall be filed by the owner of the unit with the Village Clerk on a form prescribed by the Village Clerk.

a) Such form shall require the following information be provided:

- 1) Name, address and telephone number of the person, firm, association or corporation that owns the unit.
- 2) Birth date, height, weight, color of hair and eyes of the applicant.
- 3) The length of time for which the right to conduct business is desired.
- 4) Physical description, including make, model and license number of any mobile food establishment to be used in the operation of the unit.
- 5) A statement as to whether the applicant has been arrested or convicted of any crime or ordinance violation as well as the nature of each offense and the place of arrest or conviction, if applicable.
- 6) The location or locations from which the unit will be operated, including the service base address.
- 7) Documentation of permission of the property owner
- 8) The Zoning District in which the establishment will be located
- 9) A copy of the applicant's valid food and beverage license issued by the State of Wisconsin or agent health department.
- 10) The three locations where applicant conducted business immediately preceding the application including identification of any licenses or permits required and the governmental entity that issued such license or permit.

b) At the time of filing the application, the applicant shall present the following to the Clerk for examination:

Commented [TO1]: The PSC discussed the possibility of requiring a photo. The Administration Department does not need this. Does the Police Department want a photo for it's files?

- 1) A driver's license or some other proof of identity as may be reasonably required.
- 2) A photograph approximately 2" X 2" showing the head and shoulders of such person, which was taken no more than one year prior to the application;

- c) If any persons other than the applicant will be operating the unit without the presence of the applicant, such persons shall also be licensed as operators and the information required in paragraphs (a)1. through 5. and (b)1. through 2. shall be provided.
- d) Permits shall be issued on an annual basis, effective from January 1 through December 31 of the same year, or on a single event basis. Permits issued on a single event basis, if operating as part of a Special Event permitted under section 11-66 of the village code of ordinances, pursuant to a contract with the special event permittee, shall be effective for the duration of the Special Event. Single event permits for operations not contractually connected to a Special Event under section 11-66 may be effective for a period not exceeding 48 consecutive hours.

e) The permit fee shall be as established by the Fee Schedule in Appendix A.

(4) Regulations. Mobile food establishment units operating within the Village of McFarland shall comply with all of the following:

- a) Mobile food establishments shall comply with all state and county food and health code requirements applicable to the unit and related food and beverage license.
- b) All state, county and Village of McFarland permits shall be conspicuously displayed on the mobile food establishment while in operation.
- c) Mobile food establishments may operate from any space on private property where permitted by the property owner and which does not otherwise create a traffic hazard provided the zoning regulations applicable to the property do not limit the property to residential and related incidental or accessory uses.
- d) Mobile food establishments may operate from space on public property with permission from the Village.
- e) Mobile food establishment units shall not obstruct any public street, sidewalk, trail access or visibility of cross walks, street corners, driveways or intersections and operators shall take affirmative steps to direct unit customers waiting for service to refrain from causing any such obstructions.
- f) Mobile food establishments shall provide a minimum ten-foot clearance on sidewalks and rights-of-way for pedestrian access and traffic.
- g) Mobile food establishments, when operating in the public right-of-way shall serve and dispense food products toward the sidewalk or terrace area immediately adjacent.
- h) Mobile food establishments shall not place seating within the public right-of-way for consumer consumption of products.

- i) Mobile food establishments shall operate only between the hours of 7:00 a.m. and 9:00 p.m.
- j) Mobile food establishments shall keep the area clean and free from litter, garbage, refuse and debris at all times and shall provide at least one leak proof container for the deposit of waste. Mobile food establishment operators are required to remove or otherwise properly dispose of all waste, liter or garbage generated by their operations and patrons on a daily basis including that which may be reasonably seen from the location of operation on the ground or otherwise not in a proper disposal container.
- k) Mobile food establishments shall not connect to any public source of electricity, water or sewer.
- l) Mobile food establishments shall not use any public property such as light poles or other utility poles, flower planters, trees or other amenities to attach any ropes, posters, signs, electrical cords or other objects used in its operations.

m) A licensed mobile food establishment operator must be present at all times when the unit is in operation.

n) All mobile food establishment units must have signage posted, in lettering not less than three inches in height, in plain view to all patrons that provides the name of the operator and a valid telephone number.

(5) Exemptions. No fee shall be required for a mobile food establishment operating as identified in this subsection. Notwithstanding this subsection, mobile food establishments shall comply with all of the regulations set forth in subsections (3) and (4) unless the regulation is inconsistent with any approval granted by the Village of McFarland for the authorized event triggering the exemption. Mobile food establishments exempt from the fee requirement of this section are those mobile food establishments:

- a) operated by tax-exempt, non-profit organizations granted exemption under Section 501(c)(3) of the Internal Revenue Service Code or other educational institutions, churches, religious, educational or benevolent associations or youth organizations operating not for profit for local benefit for the area including, but not limited to, the Village of McFarland, to raise funds for such purposes; or operated by the Village of McFarland.
- b) that are mobile desserts establishments provided they apply for and receive a direct sellers permit under Chapter 11, Article IV of the Village Code of Ordinances.