

Wednesday, July 15, 2026**8:30 AM****McFarland Municipal Center**
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/86821126492>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 868 2112 6492

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to senior.outreach@mcfarland.wi.us to be included with the agenda materials.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the 5/20/2026 meeting.
4. BUSINESS.
 - a. Discuss Operations and Space Needs for Senior Center, including the areas of Volunteering and Arts/Education/Travel.
 - b. Discuss timeline for Municipal Center renovation project.
 - c. Discussion and Action for pursuing a grant application for Dane County Arts Commission for the Senior Portraits project.
 - d. Discuss meeting calendar for remainder of 2026.
5. SCHEDULE NEXT MEETING DATE.
 - a. Schedule next meeting date for Wednesday, August 19, 2026 at 8:30am.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Senior Outreach Services Committee

Meeting Minutes

Wednesday, May 20, 2026

8:30 AM

McFarland Municipal Center

1. CALL TO ORDER, ROLL CALL

Members Present: Lowell Prill, Jerry Adrian, Colleen McCormick, Barb Vanderwerff, Kathy Lyons, Kathy Annen

Members not present: Diane Mikelbank

Staff Present: Katie Gletty-Syoen, Matt Schuencke

Public Attendees: no public appearances

2. PUBLIC APPEARANCES

- a. There is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn in into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda items as they designate on the public comment form. Please adhere to the 3 minute time limit. Additionally, you may send your public comments to senior.outreach@mcfarland.wi.us to be included as part of the meeting.

There were no public appearances

3. APPROVAL OF MINUTES

- a. Motion to approve the minutes of April 15, 2026 meeting. Motion by Kathy Lyons. Second by Colleen McCormick. Approved 6-0.

4. BUSINESS

- a. Review and discuss the documentary premiere, "Making McFarland: Senior Outreach Services" and Silent Auction event on May 6, 2025.

Katie Gletty-Syoen shared that the premiere received overwhelmingly positive feedback. The documentary featured older adults, senior outreach staff, volunteers, caregivers, and community members, and is now publicly available on social media. She also noted that more than 30 items were donated by local businesses and older adults in the community for the silent auction. Refreshments were partially donated by Angelos, in addition to homemade desserts prepared by community older adults. Through the silent auction, more than \$2,000 was raised

for the McFarland Area Outreach Endowment. SOS committee members expressed positive feedback as well, highlighting how the documentary increased public awareness of the services and support available within the community. how the documentary helped to bring more awareness to the public of the services offered. Discussed programs offered by Senior Outreach Services and some of the challenges in providing services to seniors.

b. *Discuss Operations and Space Needs for Senior Center, including areas of Health and Wellness, Case Management, and Social and Recreational.*

Katie shared community feedback from the “Imagine YOUR Senior Center” board, highlighting priorities for a dementia-friendly, accessible senior center that reduces social isolation and supports the needs of older adults in the McFarland community.

- a. **Case Management:** Katie reviewed services that provide information, referrals, advocacy, and support for adults 60+ and caregivers to help them remain safely at home. She highlighted communities served, eligibility, growing service demand, and potential future staffing changes. Space needs discussed included private/confidential offices, accessible meeting space, storage for resources and loan closet items, office equipment, and a flexible “soft” conference room for supportive services such as memory screenings, caregiver support, and grief groups.
- b. **Social & Recreational:** Discussion emphasized the importance of both passive and active spaces that encourage social connection and engagement. Needs identified included flexible areas for group activities such as card clubs, coffee hours, and movies, as well as dedicated space for instructor-led classes including fitness, arts, lectures, and outdoor programs.
- c. **Health & Wellness:** Katie highlighted the need for a wellness room to support services such as blood pressure checks, acupuncture, hearing aid cleaning, foot care, and massage. A Senior Committee member also emphasized the value of preventative health and emotional wellness programming to help older adults remain active in the community.
- d. **Key themes for all 3 areas:** accessibility, spaces/equipment needs, and staffing/coordination.

5. **SCHEDULE NEXT MEETING DATE**

Next meeting will be scheduled Wednesday, July 15, 2026 at 8:30AM

6. **Adjournment**

Kathy Lyons motion to adjourn the meeting. Colleen McCormick second.

**VILLAGE OF
McFarland**
SUMMARY SHEET

MEETING DATE: Wednesday, July 15, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss Operations and Space Needs for Senior Center, including the areas of Volunteering and Arts/Education/Travel.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Wednesday, July 15, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss timeline for Municipal Center renovation project.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

**VILLAGE OF
McFarland**
SUMMARY SHEET

MEETING DATE: Wednesday, July 15, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discussion and Action for pursuing a grant application for Dane County Arts Commission for the Senior Portraits project.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, July 15, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss meeting calendar for remainder of 2026.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None