

VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Wednesday, May 27, 2026 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Neidinger called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the community room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Trustee Neidinger, Trustee Boyd, Pauline Boness, Eric Kindschi, CJ Behm

Members not present: Zach Freeman

Staff Present: Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.*

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the April 27, 2026 Public Works & Utilities Committee meeting.*

Motion by Trustee Neidinger, second by Trustee Boyd, to approve the minutes of the April 27, 2026, Public Works & Utilities Committee meeting. Motion carries 4 - 0 - 1, with Boness abstaining.

4. BUSINESS.

- a. *Presentation regarding Madison Metropolitan Sewerage District's current work by Executive Director, Eric Dundee*

Eric Dundee provided a presentation about MMSD including current and future projects for the District.

- Trustee Neidinger asked how MMSD charges the village. Dundee explained that there is a direct charge to the village and then that cost is incorporated into customer rates. Igl added that the village does various maintenance efforts, such

as sewer cleaning and televising to repair breaks in pipes to help lower I&I to MMSD.

- Boness asked where most inflow was coming from during storm events. Dundee explained it's a compilation of things including laterals and flood near manholes that may seep into pipes.

b. Discussion and acceptance regarding the 2025 Audit and Financial Statements.

Jodi Dobson, a principal with Baker Tilly, provided an overview of the 2025 Audit results related to the water, sewer and stormwater utilities.

- Trustee Neidinger asked why there was no ROI presented to sewer or stormwater. Dobson explained that the sewer and stormwater utilities are structured so they recover the cash needs of the utility versus the water utility, which doesn't look at debt service or routine capital, a different methodology.
- Trustee Boyd asked why funds were not available in the water utility for the new well. Dobson explained that rates review current operating costs and the return on investment, but the utility is unable to collect on new assets until the asset is in service.

Motion by Trustee Neidinger, seconded by Trustee Boyd, to accept the 2025 Audit and Financial Statements as presented. Motion carries 5 - 0 - 0.

c. Discussion and action to make a recommendation to the Village Board regarding construction administration services for Well #5.

Tim Stieve of Town & Country Engineering provided an overview of the scope of services related to construction administration for the Well 5 well house.

- Trustee Boyd asked if these costs had been reviewed previously with approvals for the Well 5 well house. Stieve responded these costs were presented previously.
- Trustee Boyd asked for the timeframe of the construction administration. Stieve explained that services would begin when the construction of the well house begins later in 2026 and be until construction completion, likely in early 2028.
- Trustee Boyd asked what happens if costs exceed the estimated costs. Stieve explained these costs are monitored very closely, and it rarely occurs that costs exceed the estimate.
- Trustee Neidinger asked if this third party oversight is typical of Town & Country Engineering. Igl explained that Town & Country routinely provides services such as bidding, engineering, construction oversight, and as-built plans for village projects.

Motion by Trustee Neidinger, seconded by Trustee Boyd, to recommend approval to the Village Board regarding a proposal from Town & Country Engineering for construction administration services related to Well #5. Motion carries 5 - 0 - 0.

d. Discussion and action to make a recommendation to the Village Board regarding the annual CMAR submittal for 2025

Igl provided an overview of the 2025 CMAR report.

Motion by Trustee Neidinger, seconded by Behm, to recommend approval to the Village Board regarding the 2025 Compliance Maintenance Annual Report (CMAR) as presented. Motion carries 5 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, June 22, 2026, at 6:00 p.m.

6. ADJOURNMENT.

Motion by Trustee Neidinger, seconded by Trustee Boyd, to adjourn at 6:45 PM.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director