

Tuesday, June 2, 2026

6:30 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/82126624898>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 821 2662 4898

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the April 22, 2026 Parks & Recreation Committee meeting.
4. BUSINESS.
 - a. Discussion regarding the William McFarland Park site plan update
 - b. Update regarding the Community Park project.
 - c. Update regarding the Prairie Place park playground
5. SCHEDULE NEXT MEETING DATE.
 - a. Tuesday, July 7, 2026, at 6:30 p.m.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Wednesday, April 22, 2026 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Fessler called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in Community Room. This meeting was also held via Zoom webinar.

Members present: Trustee Fessler, Anita Iwanski, Tanya Lancaster, Lori Wisnicky, Anna Bartz

Members not present: Trustee Leamy, Linda Meyer

Staff Present: Public Works Director Aimee Irwin, Assistant to the Public Works Director Aimee Irwin, Village Administrator Matt Schuenke

2. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.*

None.

3. APPROVAL OF MINUTES.

a. *Motion to approve the minutes of the Parks & Recreation Committee March 3, 2026, meeting.*

Motion by Lancaster, seconded by Bartz, to approve the minutes of the Parks & Recreation Committee March 3, 2026, meeting. Motion carries 5 - 0 - 0.

4. BUSINESS.

a. *Presentation by McFarland Youth Baseball regarding William McFarland Park future improvements*

McFarland Youth Baseball representative, Bill Canty, presented information about the organization and their plans and future needs.

- Igl inquired about MYBO's desired use of the existing William McFarland shelter. Canty responded that the use of the shelter depends on the amenities along with required equipment storage.
- Bartz asked if MYBO has any sponsors. Bill responded that no sponsors are in place at this time.
- Blake Theisen of Parkitecture asked what MYBO field sizes were being

requested. Bill provided the recommended sizes and provided a handout with the information.

- Lancaster asked about usage of the field at Lewis Park. Bill explained that the field is used for practices and scrimmages. Bill added that possible improvements at this location include work to the field along with fences.
- Theisen asked about MYBO's experience with removable fencing. Bill stated he didn't have a lot of feedback, but it was useful at another location which had it.
- Igl asked about cost and maintenance sharing. Bill responded that it would depend on the amenities.

b. Discussion and action regarding McFarland Soccer Club's request for sponsorship on goals.

McFarland Soccer Club President, Katie, presented information regarding their signage request on goals.

- Igl asked what the useful life is of the signs. Katie stated that the useful life is unknown.
- Iwanski asked where other clubs had placed their signage. Katie believes signage has been placed on fences.
- Trustee Fessler if this request is for annual approval or a blanket approval. Igl responded that it had not been discussed.
- Trustee Fessler asked if approval could be delayed until review of the policy could occur. Katie confirmed that approval could wait a bit.

No action was taken on this item as Trustee Fessler and committee members would like to further review the policy regarding these requests.

c. Discussion regarding Cedar Ridge Park playground replacement

Blake Theisen of Parkitecture reviewed proposed Cedar Ridge playground items for the upcoming Public Information Meeting that is scheduled for May 20, 2026.

- Bartz asked if communications occurred with the current neighboring properties of the playground area. Theisen stated that no conversations had occurred.
- Iwanski asked if all the presented items were within budget. Theisen responded yes, all presented options would be within budget.
- Iwanski asked if all options would be presented at the Public Information Meeting and how participants would provide feedback. Theisen explained that all options will be presented as suggested by the committee and feedback will likely be in the form of comments or voting by attendees of the meeting.
- Committee members discussed the various options presented and provided their feedback to Parkitecture.
- Igl asked the committee where they would recommend the Public Information Meeting should be held.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, May 5, 2026, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Fessler, seconded by Wisnicky, to adjourn at 7:47 PM.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director



McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 2, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director, Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding the William McFarland Park site plan update

PREVIOUS ACTION:

The Master Plan was approved by the Parks, Recreation, and Natural Resources Committee on October 28, 2021.

The Village Board approved the Master Plan during their meeting on November 8, 2021.

The Parks & Recreation Committee recommended approval to the Village Board regarding a proposal from Parkitecture for the William McFarland Park site plan update during their meeting on March 3, 2026.

The Village Board approved of the proposal during their meeting on March 10, 2026.

ISSUE SUMMARY:

In 2021, the Village completed a master park plan for William McFarland Park. The master plan was presented to and discussed by the Parks Commission and approved by the Village Board. The plan was the first step in planning for the use of William McFarland Park after the construction and opening of the Community Park and soccer fields and soccer moving there.

To move the park planning process forward, Parkitecture's proposal was approved by the committee and the Village Board for the following scope of services:

- Meeting with staff and the Parks Committee to review prior concepts and gather updated direction
- Conduct meetings with youth baseball, MRAP and the Curling Club for potential future needs
- Conducting a public information meeting to solicit community input;
- Preparing updated conceptual design alternatives for review;
- Developing preliminary cost estimates associated with the proposed improvements; and
- Presenting the refined final concept plan to the Parks Commission for consideration and recommendation

Parkitecture will provide an update of their work on the plan since the committee last reviewed and discussed the item during their March meeting.



FINANCIAL/BUDGET IMPACT:

The 2026 budget was approved with funds to update the plan for William McFarland Park under the capital projects fund.

VILLAGE PLAN REFERENCE:

Comprehensive Outdoor Recreation Plan, 2025-2029
[2026 to 2030 Capital Improvement Plan](#) - page 8 of 49
[William McFarland Plan](#)
[William McFarland Master Plan appendices](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is required at this time.

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 2, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Update regarding the Community Park project.

PREVIOUS ACTION:

The Parks and Recreation Committee unanimously recommended approval to award contract for Phase 2 at Community Park at its meeting on November 4, 2025.

The Village Board unanimously approved to award the contract for Phase 2 at Community Park at its meeting on November 11, 2025.

ISSUE SUMMARY:

In November 2025, the bid from McKee and Associates was accepted for Phase 2, which broke ground in December.

The last update to the Committee occurred in January 2026, which included the following update:

During excavation, unfavorable soils were discovered and replaced prior to foundation work. The foundation and underground utilities have now been installed and are currently curing. Additionally, well drilling has been contracted, and the septic system design has been submitted to the State for approval. The foundation will be back-filled by the first of the year and construction can begin. Electrical service has been ordered from Alliant Energy. Currently, the project is about 2 weeks behind schedule, but they should be able to make that time up in the spring without any further weather delays this winter.

Cold weather conditions delayed the production of the shelter and the underground plumbing.

Once the piping was installed, the interior walls were constructed, and the septic lines were run across the parking lot. However, the insulated blocks (Omni block) have been delayed for several months. The blocks were to be delivered at the beginning of March, and they arrived today (May 27th).

The DNR stormwater review of the site changed from the original review to the final, which required the detention facility to be increased in size by nearly twofold.

DNR approvals also delayed the well drilling by nearly 3 months and the septic by two months. The trails around the fields have been installed along with the overflow parking.

Once the exterior walls are up, the roof will be next, and then the interior can start to take shape.



We don't have an estimated completion date at this time. The best guess is into September.

The Soccer Association has been notified of the delays and are aware that it will not be ready for the fall tournament.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

[Outdoor Recreation and Open Space Plan 2019-2023](#) — One of the key recommendations of this plan was the acquisition of 20-40 acres of land for a future Community Park on the Village's eastside (page 2). The Village acquired the land in 2019 and then established the master plan for its development in 2021. Guidelines for Community Park development are located on Page 13 of this plan.

[McFarland 2020-2030 Strategic Plan](#) - This plan established a goal to "support the development of active and passive recreational amenities that appeal to all age groups and abilities" (Page 10). One of the strategies to achieve this goal as outlined within the plan is to "develop individual park master plans that prioritize future developments, including a new community park" (Page 10). The master plan for this park was completed in the fall of 2021. Annually, the Village Board has reviewed this as part of its goals and objectives from year to year, and continues to place an emphasis on the funding adopted for the project.

[2021 William McFarland Park and New Community Park Master Plan \(Appendicies\)](#) — The master plan was created to help chart out future growth of this park. The first phase of implementation was the mass grading as described in this memorandum.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is required on this item.

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 2, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Update regarding the Prairie Place park playground

PREVIOUS ACTION:

A park in or near Prairie Place was listed in the 2024 to 2028 Capital Improvement Plan. During the August 1, 2023, meeting, the Parks & Recreation committee recommended approval of the 2024 to 2028 Capital Improvement Plan with the inclusion of a playground at Prairie Place.

The Parks & Recreation Committee recommended approval to the Village Board regarding a proposal from Parkitecture for design services for Prairie Place playground at their March 4, 2025, meeting.

A public information meeting was held on July 10, 2025, presenting and discussing potential locations in Juniper Ridge and in Prairie Place.

The Parks & Recreation Committee recommended approval to the Village Board regarding the Prairie Place park proposal from Lee Recreation, LLC during their meeting on October 23, 2025.

The Village Board approved the proposal during their meeting on October 28, 2025.

ISSUE SUMMARY:

A park in Prairie Place subdivision was originally discussed in 2023, during the 2024 to 2028 CIP discussions. Funds were designated as part of the CIP for a playground in or near the Prairie Place subdivision. As the subdivision was developed, park impact fees were collected from building permits that could be used for park improvements. Park impact fees are not designated for a specific area or park, but for the overall improvement of the park system. During the 2025 to 2029 CIP discussion, funds were designated for a playground in or around the Prairie Place subdivision. Parkitecture presented their proposal for the layout and design of a playground in this area during the March committee meeting.

A public information meeting was held on July 10th for public feedback. Two locations were presented, and discussed, along with what size and types of equipment could be added. There was not one clear location desired by the attendees. Many were concerned about the ecological effects and the larger budget needed to put the park in Juniper Ridge. The other location in Prairie Place raised a lot of concern about the proximity to Holscher Road, traffic and impeding the sledding hill, which is highly used.



Staff continued to look at additional options and Parkitecture presented a third location option during the Parks & Recreation Committee meeting on September 2, 2025. The committee reviewed the third proposed location and discussed the three playground options presented during the meeting. During the September 2, 2025, meeting, the committee desired additional discussion at an upcoming meeting with Parkitecture reviewing a few possible equipment amenities.

Staff confirmed with Westshore Pipeline that the playground safety surface could encroach on the pipeline easement, with the understanding that the equipment may have to be removed in an emergency or if pipeline construction would need to occur. A construction project would have prior notice and the equipment could be removed in a reusable manner.

The committee reviewed a proposal from Lee Recreation for the site preparation and installation of the playground at Prairie Place during their meeting on October 23, 2025. Construction began in April and was completed around the middle of May. The project went very smoothly and staff is very happy with the end result. Links to pictures are included.

FINANCIAL/BUDGET IMPACT:

The 2025 budget includes funds of \$160,000 for a possible playground near the Prairie Place subdivision.

Expense:

Playground equipment and installation	\$ 94,672
Contingency	<u>\$ 5,328</u>
Total	\$100,000

VILLAGE PLAN REFERENCE:

[2025-2029 Capital Improvement Plan](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is required on this item.

ATTACHMENTS:

1. IMG_9220
2. IMG_9219
3. IMG_9218
4. IMG_9217
5. IMG_9216









