

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 12, 2026 - 7:00 PM

1. CALL TO ORDER

Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Mark Neidinger, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Brian Redman, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. Public Works Week Proclamation - Designating May 17-23, 2026 as Public Works Week in the Village.

Public Works Director Lee Igl read the Public Works Proclamation into the record. The Village Board designated May 17-23, 2026 as Public Works Week in the Village.

b. National Police Week - Designating May 10-16, 2026 as Police Week with Peace Officer's Memorial Day on May 15th in the Village.

Police Chief Brian Rredman read the National Police Week proclamation into the record. The Village Board designated May 10-16, 2026 as Police Week with Peace Officer's Memorial Day on May 15th in the Village.

c. 2026 Police Department Awards Ceremony Recap

Police Chief Brian Redman provided a recap of the 2026 Police Department Awards Ceremony. He commended Police Officers Dawson Keller, Kevin Schneider, Jacob Towns, and Sgt. Anthony Craft.

Village Administrator Matt Schuenke announced Dane County will take up resolution 2025

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the September 24, 2024 joint Village and Library Board meeting.

2) Motion to approve the minutes of the September 9, 2025 joint Village Board and

Diversity, Equity, and Inclusion Committee meeting.

- 3) Motion to approve the minutes of the March 10, 2026 joint Village Board and Sustainability and Natural Resources Committee meeting.
- 4) Motion to approve the minutes of the April 28, 2026 Village Board meeting.
- 5) Motion to approve checks in the amount of \$624,806.80
- 6) Motion to approve an event permit application from the American Legion for Take a Vet Fishing and Summer Anthem, including variance to allow minors where alcohol is served for the event with the conditions provided by staff
- 7) Motion to approve Resolution #2026-10: a resolution to amend the 2026 Budget for the Capital Projects Fund for the Village of McFarland.
- 8) Motion to approve an Event Permit Application from Vigil Home Team for the Free Kona Ice Kickoff the Summer Event to take place on June 9, 2026 with the conditions provided by staff as recommended by the Public Safety Committee.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

None.

6. BUSINESS.

- a. Public Safety Committee (Trustees Boyd & Neidinger)
 - 1) Discussion and action on an application from El Gallito Madison LLC, D/B/A La Penca McFarland, 6115 US Highway 51 for an expansion of the premise for "Class B" Liquor and Class "B" Beer to include an outdoor consumption area.

Motion by Trustee Ken Boyd, second by Trustee Mark Neidinger, to approve of an application for El Gallito Madison LLC, D/B/A La Penca McFarland, 6115 Us Highway 51 for an expansion of the premise or "Class B" Liquor and Class "B" Beer to include an approximately 532 square foot consumption area, with additional 185 square feet of

area on the sidewalk with the following conditions:

1. Installation of security cameras to monitor the entire outdoor consumption area.
2. The final approved occupant load must be posted per the International Fire Code (IFC) 1004.3 as outlined in the Fire & Rescue Chief's letter dated April 27, 2026.
3. The operating hardware for the gate will be required to comply with ADA and IBC as outlined in the Fire & Rescue Chief's letter dated April 27, 2026.
4. Patio fencing should be setback at least three feet from the back of the curb where the fencing is adjacent to the parking stalls.
5. Approval of a fence permit from the Building Inspector.
6. Approval of their requested variance from the requirement to fence the outdoor area for the two sidewalks on both sides of the restaurant citing the condition is not necessary to protect the public health, safety or welfare.

Motion carries 7 - 0 - 0 by acclamation.

b. Public Works & Utilities Committee (Trustees Neidinger & Boyd)

1) Discussion and action regarding the award of contract for storm sewer cleaning and televising services

Motion by Village Trustee Mark Neidinger, second by Village Trustee Ken Boyd, to approve the award of contract to Green Bay Pipe & TV for storm sewer cleaning and televising services Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the award of contract for the storm sewer lining project.

Motion by Village Trustee Mark Neidinger, second by Village Trustee Ken Boyd, to approve the award of contract to Subsurface, Inc. for storm water lining repairs at Lake Edge Drive, Burma Road and Exchange Street, for \$150,820. Motion carries 7 - 0 - 0 by acclamation.

c. Discussion and action regarding Resolution #2026-08: a resolution ratifying and approving a purchase agreement for a portion of vacant property located at 5502 Creamery Road.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve Resolution #2026-08: a resolution ratifying and approving a purchase agreement for a portion of vacant property located at 5502 Creamery Road. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. Tuesday, May 26, 2026 at 7:00 pm - Regular Village Board

b. Wednesday, June 3, 2026 - 6:00 p.m.- Strategic Implementation Plan (Goal Setting)

c. Tuesday June 9, 2026 - 7:00 p.m. - Village Board

8. ADJOURNMENT.

Motion by Village Trustee Ken Boyd, second by Village Trustee Kathy Annen, to adjourn at 7:52 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk