

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 28, 2026 - 7:00 PM

1. CALL TO ORDER.

Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Mark Neidinger, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. Proclamation for Asian American and Pacific Islander Heritage Month in May.

Village President Brassington proclaimed May as Asian American and Pacific Islander Heritage month in May.

b. Proclamation for Mental Health Awareness Month in May.

Village President Brassington proclaimed May as Mental Health Awareness Month in the Village.

c. Proclamation for Older American's Month in May.

Village President Brassington proclaimed May as Older American's Month in the Village.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the March 10, 2026 regular Village Board meeting.

2) Motion to approve the minutes of the March 24, 2026 regular Village Board meeting.

3) Motion to approve the minutes of the April 16, 2026 regular Village Board meeting.

4) Motion to approve the minutes of the April 21, 2026 organizational meeting of the Village Board.

5) Motion to approve checks in the amount of \$185,089.34

6) Motion to approve an event permit for the American Legion Post 534 for the annual

Memorial Day parade to be held May 25, 2026 with the conditions provided by staff.

7) Motion to approve an event permit for the McFarland Chamber of Commerce to hold the Bands by the Boardwalk event June 11, July 9, and August 13, 2026 with the requested variance, with the conditions provided by staff.

8) Motion to approve the change of agent to appoint Ashley Sheehy to serve as the new alcohol license agent for Kwik Trip #1210.

9) Motion to approve a Partial Release of Restrictions for Lots 1 and 3-16 for the Sperle Corners Plat as recommended by the Plan Commission.

Motion by Village President Stephanie Brassington, second by Village Trustee Kathy Annen, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

None.

6. BUSINESS.

a. Discussion and action regarding Resolution #2026-06: a resolution for World Migratory Bird Day on May 9, 2026.

Motion by Village President Stephanie Brassington, second by Village Trustee Kathy Annen, to approve Resolution #2026-06: a resolution for World Migratory Bird Day on May 9, 2026. Motion carries 7 - 0 - 0 by acclamation.

b. Discussion and action on the Village's Tourist Rooming House ordinance.

Todd MacDonald, did not wish to speak, but registered opposition to changes to the ordinance.

Ann Bink, 5706 Ambrosia Ter, did not wish to speak, but registered support of changes to the ordinance.

Tara Zirbel, 6107 South Court, did not wish to speak, but registered support of changes to the ordinance.

Katie Cappozzo, 6018 Lake Edge Rd, did not wish to speak, but registered support of changes to the ordinance.

Dawn Graham, 6014 South Court, did not wish to speak, but registered support of changes to the ordinance.

Jennifer Tryzna, 6020 South Court, did not wish to speak, but registered support of

changes to the ordinance.

Sarah Nelson, 6123 Johnson St, spoke in opposition of changes to the TRH ordinance.

Wendy Crone, 5908 Lake Edge Road, spoke in favor of changes to the TRH ordinance.

Jill Cornell, 6128 Overlook Dr, spoke in favor of changes to the TRH ordinance.

Zach Kraus, 100 Interlake Dr Monona, did not state address, spoke in opposition of changes to the TRH ordinance.

Matt Wingrove, 6007 Lake Street, spoke in opposition of changes to the TRH ordinance.

Matt Faust, 5426 Bremer Road, spoke in favor of changes to the TRH ordinance.

Gina Newell, 6027 Overlook Drive, spoke in favor of changes to the TRH ordinance.

Emily Davenport, 4604 Lakeview Avenue, spoke in favor of changes to the TRH ordinance.

Dee Hughes, 5508 Bremer Road, spoke in favor of changes to the TRH ordinance.

Chris Reynolds, 5838 Lake Edge Road, spoke in favor of changes to the TRH ordinance.

Amy Johnson, 4610 Larson Beach Road, spoke in favor of a compromise on the proposed changes.

Suzanne Brewer, 6101 Overlook Drive, spoke in favor of changes to the TRH ordinance.

Nora Bird, Wisconsin Avenue, spoke in opposition of changes to the TRH ordinance.

Kathy Carl, 6014 Lake Edge Road, spoke in favor of changes to the TRH ordinance.

Adam Crowley, 6008 Lake Edge Road, spoke in opposition of changes to the TRH ordinance.

Randy Vanderheiden, 5118 Card Avenue, spoke in opposition of changes to the TRH ordinance.

Dave Capuzzo, 6018 Lake Edge Road, spoke in favor of changes to the TRH ordinance.

Motion by President Stephanie Brassington, second by Trustee Ken Boyd, I move to refer to the Plan Commission updating the Village's Tourist Rooming House Ordinance for the following revisions:

1. No tourist rooming house may be rented for periods of time fewer than seven (7) consecutive days.
2. Tourist Rooming Houses shall be limited to operating for no more than 180 days in any consecutive 365-day period.
3. All current Village resident and business TRH permit holders will be exempted from the ban on rentals for fewer than seven days, and all current TRH permit holders will be exempted from the 180-day rental limitation, upon reasonable conditions, including but not limited to that the permit holder continuing to maintain a valid TRH permit as recommended by the Village Attorney. The Board may consider limiting or sunseting this exemption for current permit holders in the future.
4. Require quarterly reporting containing confirmation on number of stays.
5. Strengthening the Village's Ordinance and hold TRH owners accountable for any problems that arise out of renter violation.
6. Revisit the definition of a Village Business.

Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion and action regarding Resolution #2026-07: a resolution supporting collaboration with neighboring communities to explore the creation of a joint Fire and EMS Department.

Motion by Village President Stephanie Brassington, second by Village Trustee Lowell J. Prill, to approve Resolution #2026-07: a resolution supporting collaboration with neighboring communities to explore the creation of a joint Fire and EMS Department. Motion carries 7 - 0 - 0 by acclamation.

- d. Sustainability & Natural Resources Committee (Trustees Leamy & Neidinger)

- 1) Discussion and action on the continuation of the Dane County Waste & Renewables food scraps compost program.

Motion by Village Trustee Alisa Leamy, second by Village Trustee Mark Neidinger, to approve continuation of the Dane County Waste & Renewable food scraps compost program until the end of 2026, with additional funding for 2027 to be considered within the 2027 Storm Water budget. Motion carries 7 - 0 - 0 by acclamation.

- e. Community Development Authority (Trustees Annen & Fessler)
Plan Commission (President Brassington & Trustee Fessler)

- 1) Discussion and action regarding the issuance of a Request for Proposals for the update of the Village's 2017 Comprehensive Plan.

Motion by Village President Stephanie Brassington, second by Village Trustee Kathy Annen, to approve the issuance of a Request for Proposals for the update of the Village's 2017 Comprehensive Plan. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, May 12, 2026 at 7:00 pm - Regular Village Board

- b. Tuesday, May 26, 2026 at 7:00 pm - Regular Village Board

8. ADJOURNMENT.

Motion by Village Trustee Kathy Annen, second by Village Trustee Ken Boyd, to adjourn at 10:21 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk