

Senior Outreach Services Committee

Meeting Minutes

Wednesday, April 15, 2026

8:30 AM

McFarland Municipal Center

1. CALL TO ORDER, ROLL CALL

Members Present: Lowell Prill, Jerry Adrian, Colleen McCormick, Barb Vanderwerff, Kathy Lyons, Ken Boyd, Diane Mikelbank

Members not present: all members present

Staff Present: Katie Gletty-Syoen, Matt Schuencke (via zoom)

Public Attendees: no public appearances

2. PUBLIC APPEARANCES

- a. There is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn in into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda items as they designate on the public comment form. Please adhere to the 3 minute time limit. Additionally, you may send your public comments to senior.outreach@mcfarland.wi.us to be included as part of the meeting.

There were no public appearances

3. APPROVAL OF MINUTES

- a. Motion to approve the minutes of February 25, 2026 Meeting. Motion by Kathy Lyons. Second by Ken Boyd. Approved 6-0 with Diane Mikelbank abstaining.

4. BUSINESS

- a. Volunteer Appreciation Month News and Events

The committee reviewed key activities for Volunteer Appreciation Month.

Highlights included the recent volunteer appreciation event at The Wine House, upcoming Community Service Day initiatives, and the ongoing distribution of the bimonthly volunteer newsletter to keep all volunteers informed and engaged.

- b. Quarterly Senior Outreach Services Report for January, February and March 2026

Quarter One programs saw strong participation, with several offerings at full capacity, including Meals with Melody, “What is Felt?”, and multiple health and wellness classes. Additional programs included Pi Day/Bingo, Aging With Wisdom, dementia support groups, Reimagining Retirement, and intergenerational activities. Challenges in meeting demand were noted, particularly due to limited staffing and space. The committee reviewed quarterly case management reports and updates from Dane County regarding changes to services and documentation. Key trends included rising housing and healthcare costs, increased need for rental and tax assistance, greater caregiver stress, more clients with dementia living independently, and higher demand for transportation services. Two complex SHIP counseling cases were also identified.

c. *Gala Premiere of “Making McFarland: Senior Outreach Services”*

The committee reviewed plans for two film screenings: a daytime showing on May 5 to better accommodate seniors, and an evening premiere on May 6 from 5:30–7:30 p.m. A silent auction will be held in conjunction with the event to benefit the McFarland Area Outreach Endowment.

d. *Discussion of Operations Plan and Space Needs for Senior Outreach Services*

Katie presented the McFarland Senior Outreach Services Operations Plan, outlining a transition toward a senior center model. She highlighted six core program areas: nutrition, case management, volunteering, health and wellness, arts and education, and social/recreational activities, and focused this meeting’s discussion specifically on the nutrition component. Key priorities included expanding the nutrition program to offer congregate meals five days per week and ensuring a dedicated, accessible dining space that can remain consistently set up. The need for a flexible, multi-use space was emphasized to support programs beyond mealtimes, such as clubs and educational presentations. Additional considerations included movable wall dividers, accessible furniture, performance area for entertainment, and adequate kitchen facilities.

5. SCHEDULE NEXT MEETING DATE

Next meeting will be scheduled Wednesday, May 20, 2026 at 8:30AM

6. Adjournment

Diane Mikelbank motioned to adjourn the meeting. Colleen McCormick seconded. Vote 7-0 in favor.