

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Tuesday, October 28, 2025 - 5:00 PM

1. CALL TO ORDER.

Village President Brassington called the Committee of the Whole meeting of the McFarland Village Board to order at 5:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Library Director Heidi Cox, and Interim Police Chief Brian Redman.

3. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Shawn Miller, 5212 Broadhead Street, spoke in support of the Village taking over the Youth Center as a Village service.

Jean Papalia, get address, spoke in support of the Village taking over the Youth Center as a Village service.

Gus Robak Tiboris, no address provided, spoke in support of the Village taking over the Youth Center as a Village service.

Tom Mooney, 6205 Pheasant Run, spoke in support of the Village taking over the Youth Center as a Village service.

Penny Symmons, 2683 Bruce Parkway, spoke in support of the Village taking over the Youth Center as a Village service.

Laurie Downs, 6021 Exchange St., wrote in Zoom in support of the Village taking over the Youth Center as a Village service.

4. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the June 24, 2025 Committee of the Whole meeting. Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve the minutes of the June 24, 2025 Committee of the Whole meeting. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

- a. Discussion regarding transition of McFarland Youth Center transitioning to youth services provided through Village operations.

Library Director Heidi Cox provided an overview of the current services offered to youth and proposed future services if the library were to take on the Youth Center.

Village Administrator Schuenke provided an overview of the budgetary implications of the various proposals to continue Youth Center operations. They were summarized as follows:

1. Youth Center would continue operations at their existing location staying as an independent not for profit organization.
2. Youth Center's operations would remain at the existing location but the service would be provided by the Library with similar programming.
3. Youth Center's operations and location would transition to the Library.
4. A new Department would be created for Youth Services with Staff and other resources identified to provide the service.

The Committee discussed these options and how they would work within our existing operations, spending levels, and other variables. The Committee wanted to continue the discussion to evaluate the impact on the budget and consider possible changes. No further action was taken on the matter.

6. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, October 28, 2025 at 7:00 pm - Regular Village Board
- b. Thursday, October 30, 2025 at 6:00 pm - Special Village Board (Budget Review)
- c. Thursday, November 6, 2025 at 6:00 pm - Special Village Board (Budget Review)
- d. Tuesday, November 11, 2025 at 7:00 pm - Regular Village Board
- e. Tuesday, November 25, 2025 at 7:00 pm - Regular Village Board

7. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Luke Fessler, to adjourn at 6:36 pm. The motion carried 7 - 0 - 0 by acclamation.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk