

Wednesday, May 20, 2026

8:30 AM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/86821126492>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 868 2112 6492

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to senior.outreach@mcfarland.wi.us to be included with the agenda materials.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the April 15, 2026 meeting.
 - 1) Approve minutes of April 15, 2026 meeting.
4. BUSINESS.
 - a. Review and discuss the Documentary Premiere, "Making McFarland: Senior Outreach Services" and Silent Auction event on May 6, 2026.
 - b. Discuss Operations and Space Needs for Senior Center, including the areas of Health and Wellness, Case Management, and Social and Recreational.
5. SCHEDULE NEXT MEETING DATE.
 - a. Schedule next meeting for Wednesday, July 15, 2026.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Senior Outreach Services Committee

Meeting Minutes

Wednesday, April 15, 2026

8:30 AM

McFarland Municipal Center

1. CALL TO ORDER, ROLL CALL

Members Present: Lowell Prill, Jerry Adrian, Colleen McCormick, Barb Vanderwerff, Kathy Lyons, Ken Boyd, Diane Mikelbank

Members not present: all members present

Staff Present: Katie Gletty-Syoen, Matt Schuencke (via zoom)

Public Attendees: no public appearances

2. PUBLIC APPEARANCES

- a. There is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn in into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda items as they designate on the public comment form. Please adhere to the 3 minute time limit. Additionally, you may send your public comments to senior.outreach@mcfarland.wi.us to be included as part of the meeting.

There were no public appearances

3. APPROVAL OF MINUTES

- a. Motion to approve the minutes of February 25, 2026 Meeting. Motion by Kathy Lyons. Second by Ken Boyd. Approved 6-0 with Diane Mikelbank abstaining.

4. BUSINESS

- a. Volunteer Appreciation Month News and Events

The committee reviewed key activities for Volunteer Appreciation Month.

Highlights included the recent volunteer appreciation event at The Wine House, upcoming Community Service Day initiatives, and the ongoing distribution of the bimonthly volunteer newsletter to keep all volunteers informed and engaged.

- b. Quarterly Senior Outreach Services Report for January, February and March 2026

Quarter One programs saw strong participation, with several offerings at full capacity, including Meals with Melody, “What is Felt?”, and multiple health and wellness classes. Additional programs included Pi Day/Bingo, Aging With Wisdom, dementia support groups, Reimagining Retirement, and intergenerational activities. Challenges in meeting demand were noted, particularly due to limited staffing and space. The committee reviewed quarterly case management reports and updates from Dane County regarding changes to services and documentation. Key trends included rising housing and healthcare costs, increased need for rental and tax assistance, greater caregiver stress, more clients with dementia living independently, and higher demand for transportation services. Two complex SHIP counseling cases were also identified.

c. *Gala Premiere of “Making McFarland: Senior Outreach Services”*

The committee reviewed plans for two film screenings: a daytime showing on May 5 to better accommodate seniors, and an evening premiere on May 6 from 5:30–7:30 p.m. A silent auction will be held in conjunction with the event to benefit the McFarland Area Outreach Endowment.

d. *Discussion of Operations Plan and Space Needs for Senior Outreach Services*

Katie presented the McFarland Senior Outreach Services Operations Plan, outlining a transition toward a senior center model. She highlighted six core program areas: nutrition, case management, volunteering, health and wellness, arts and education, and social/recreational activities, and focused this meeting’s discussion specifically on the nutrition component. Key priorities included expanding the nutrition program to offer congregate meals five days per week and ensuring a dedicated, accessible dining space that can remain consistently set up. The need for a flexible, multi-use space was emphasized to support programs beyond mealtimes, such as clubs and educational presentations. Additional considerations included movable wall dividers, accessible furniture, performance area for entertainment, and adequate kitchen facilities.

5. SCHEDULE NEXT MEETING DATE

Next meeting will be scheduled Wednesday, May 20, 2026 at 8:30AM

6. Adjournment

Diane Mikelbank motioned to adjourn the meeting. Colleen McCormick seconded. Vote 7-0 in favor.


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, May 20, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review and discuss the Documentary Premiere, "Making McFarland: Senior Outreach Services" and Silent Auction event on May 6, 2026.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Final Program Documentary Premiere Event 5.6.26
2. Endowment Brochure (6)

With Gratitude

Thank you to the Village of McFarland Board of Trustees, Senior Outreach Service Committee Members, and Village Staff for the support and collaboration.

Thank you to Ben Becs and Eleanor Kay for the artistic vision, technical prowess and dedication to authentic storytelling that brought this film to life.

Thank you to the McFarland Senior Outreach Staff who demonstrate that life's work can also be life's joy.

Thank you to our many volunteers who are the heart and soul of our service delivery, making a difference every day.

And, we extend heartfelt gratitude to the many older adults who shared their stories and continue to build a vibrant senior community with us.

Thank you to the donors for silent auction items:

Amy & Phil Scar	Palenque Mexican Restaurant
Bette Vind	Peony's Parlor
Char Dugan	Ren Gletty-Syoen
Costumes by Schell	Sarah & Leni Rowe
Float Madison	Sharon Bahl
Forward Madison	Spartan Day Camp
Free Sales for Families	Spartan Pizza
Gary Schneider	Stephanie Brassington
Jeffry Glover	Trudy Brule
Kathy Pakes	Vicky & Ken Bartz
Linda Lund	Virginia Nichols
Madison Mallards Baseball	Vitruvian Farms
Madison Nighmares Softball	Warm Belly Farm
Nancy Martin	Wendy Crone

Thank you to the bakers for homemade desserts

Candy Mooney, Debbie Tripalin, Elaine Gundlach, Lynne Hettrick, Monica Sitter, Sharon Bahl, Sue Richards, Susan George, & Vicky Bartz

Making McFarland: Senior Outreach Services

Wednesday, May 6

5:30 to 7:30 p.m.

**McFarland Municipal
Center**

5915 Milwaukee Street

McFarland
VILLAGE OF
Senior Outreach

Program

5:30 to 6:30pm

Refreshments

*provided by Angelo's Restaurant
& senior bakers*

Silent Auction Bidding

Photo Booth

Senior Center Vision Board

6:40 to 7:20pm

Screening of

*Making McFarland:
Senior Outreach Services*

7:20pm

Closing Words of Gratitude
Silent Auction Winner Pick Up

In Order of Appearance

Sharon Bahl
Bri Ravenwolf
Kearn Blocker
Stella Blocker
Linda Othrow
Katie Gletty-Syoen
Dawn Wallace
Walter Whitehorse
John Obst
Sara Sprang
Mary Wendt
Aaron Sprang
Brittney Lieb
Ann Lynaugh
Larry Foy
Meg Chin
Karen Engle
Kyle Cardinal

Your Support Makes a Difference

All proceeds of the Silent Auction will benefit the McFarland Area Outreach Endowment, 501c3 non-profit organization, which provides individual grants for older adults in the community experiencing financial need, as well as monetary support for McFarland Senior Outreach programs and events.

Thank you for your support!

Vision for the Future

Make sure to share ideas for what a Senior Center in McFarland could become on the hallway vision board!

Why do we need an Endowment Fund?

The challenges facing older adults today are more complex as demographics demonstrate a steady increase in adults over age 60. Funding and resources continue to be stretched, leaving financial assistance needs unmet for many seniors.



The Endowment Mission

The primary focus of this fund is to provide modest grants to support older adults who meet the qualifying guidelines. These grants enable older adults to maintain independence and improve their quality of life.

McFarland Area Outreach Endowment

P.O. Box 110
McFarland, WI 53558-0110
Phone:
608-838-7117



We serve all seniors regardless of race, religion, gender, gender expression, national origin, disability, marital status, or sexual orientation.



MCFARLAND AREA OUTREACH ENDOWMENT

Serving McFarland,
Cambridge,
Rockdale, Christiana,
Dunn and Pleasant
Springs since 2001.

How Can I Contribute?

The McFarland Area Outreach Endowment is an IRS 501(c)(3) non-profit organization and all contributions are tax deductible.

Please accept my gift of:

\$ _____

In honor/memory of (*optional*):

Contributor Information

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

Make donations payable to:
McFarland Area Outreach Endowment

Please send donations to:
McFarland Area Outreach Endowment
P.O. Box 110
McFarland, WI 53558-0110

Types of Assistance Provided

Funding and grants typically address the following needs and services:

- Home safety & minor repairs
- Continuation of utilities
- Transportation needs
- Prescription medications
- Other unmet medical needs
- Copies of vital records

Grants also allow the McFarland Senior Outreach Department to offer group education opportunities that focus on health and lifestyle challenges affecting older adults.

Charitable Giving

Community donors can make a significant difference in the lives of older adults. Endowment grants are funded by charitable bequests, along with individual and corporate donations.

Legacy Donations

A Legacy Donation can be a moving tribute in the memory of a loved one. His or her memory will live on through meaningful support for older adults in the community. Gifts can also be arranged as part of estate planning to pledge a legacy gift.

If you take regular disbursements from your IRA, you may make tax-free charitable contributions. Talk to your financial advisor for more information.


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, May 20, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss Operations and Space Needs for Senior Center, including the areas of Health and Wellness, Case Management, and Social and Recreational.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None