

VILLAGE OF MCFARLAND

Diversity, Equity, and Inclusion Committee Minutes

Wednesday, March 25, 2026 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Miguel Peña called the regular meeting of the Diversity, Equity, and Inclusion Committee to order at 6:05 PM in Community Room.

Members present: Miguel Peña, Kathy Annen, Mona Nelson, and Kelly Thompson.

Members not present: Monica Bruce and Meghan Kelling-Shanks.

Staff Present: Village Administrator Matt Schuenke.

2. PUBLIC APPEARANCES.

a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to DEI@mcfarland.wi.gov to be included with the agenda materials.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the February 16, 2026 meeting.
Motion by Peña, second by Annen, to approve the minutes of the February 16, 2026 meeting. Motion carries 4 - 0 - 0 by acclamation.

4. BUSINESS.

a. Update and discussion regarding engagement with McFarland High School.
The Administrator Schuenke provided an update on a meeting that Chairperson Peña and he attended with high school students in February. We were able share our work regarding diversity, equity, and inclusion as well as talk about how people can get involved in the Community. Thompson discussed the Youth Unity Summit that was also held in February with Peña commenting on the positive impact the event had on the attendees. Thompson and Schuenke discussed another opportunity in April to attend the Equity Picnic the students are hosting. We will follow up with Committee members about attendance and plan to have a presence with the Students. No action was taken on this item.

b. Discussion regarding event planning for Juneteenth.
Administrator Schuenke discussed how he met with the McFarland Equity Project since the February meeting to discuss the Village's supporting role for the event. Details are coming together, and they are following up with the Students to assist in planning for the

event. We will schedule an update for our April meeting. No action was taken on this item.

c. Discussion regarding event planning of World Day for Cultural Diversity for Dialogue and Development.

Administrator Schuenke went over the inventory of supplies from the previous years of hosting the event and talked about the different formats. High School students are interested in helping got plan and host the event with the Village. Schuenke will attend the next meeting of the Multi-Cultural Club and begin the process to put a plan together. We will finalize that plan in April to host the event in May. No action was needed on this item.

d. DEI Committee Updates: Committee members will have the opportunity to share community updates and updates from other village committees, commissions, and boards to assist in implementing ordinance 2-461 (a)(b)(c)

Updates were provided as follows:

- Administrator Schuenke stated that position planning to support diversity, equity, and inclusion remains ongoing by the Village Board. They are planning for a second meeting to discuss this in April, and then refer to the Committee for review after that.
- Thompson is working to further connect with the Senior Outreach Department to prepare additional "goody bags" to include within the senior meal program. This has been popular in the past and Students remain interested in assisting.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, April 20, 2026 at 6:00 pm.

6. ADJOURNMENT.

Motion by Annen, second by Thompson, to adjourn at 6:44 pm. Motion carries 4 - 0 - 0 by acclamation.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator