

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, May 4, 2026 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Kathy Annen, Staci Fritz, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to librarydirector@mcfarlandlibrary.org to be included with the agenda materials.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the April 6, 2025 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the April 6, 2026 meeting. Motion carries 7 - 0 - 0 by acclamation.
- b. *Motion to approve the April 2026 invoices*
Motion by Member Peter Sobol, second by Member Staci Fritz, to approve Motion to approve the April 2026 invoices Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *Village Committee Attendance Policy Review*
- b. *Election of Library Board Officers*

Motion by Member Karin Mandli, second by Village Trustee Kathy Annen, to approve re-election of Library Board Officers as presented: Ken Machtan, Library Board President; Evan Richards, Vice President; Peter Sobol, Treasurer/Secretary Motion carries 7 - 0 - 0 by acclamation.

c. Quote to replace lighting in staff work areas

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve the Quote from 1901, Inc. to replace lighting in staff work areas not to exceed \$5,074. Motion carries 7 - 0 - 0 by acclamation.

d. Adjacent County Payments

Motion by Member Staci Fritz, second by Member Evan Richards, to approve SCLS requesting on behalf of the E. D. Locke Public Library the 2026 Adjacent County Reimbursements. Motion carries 7 - 0 - 0 by acclamation.

e. Space Needs Study Discussion

6. ADJOURNMENT

Motion by Village Trustee Kathy Annen, second by Member Karin Mandli, to adjourn at 6:43.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director