

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, March 19, 2026 - 4:00 PM

1. CALL TO ORDER.

Village President Brassington called the special meeting of the McFarland Village Board to order at 4:00 pm in the Training Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Lowell J. Prill

Village Board members not present: Village Trustee Miguel Peña.

Staff Present: Village Administrator Matt Schuenke, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Outreach Director Katie Gletty-Syoen.

3. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.*

None.

4. CLOSED SESSION.

a. *Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding real estate and development incentive negotiations within the pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC for the development of a new business park.*

A motion was made by President Brassington, seconded by Trustee Fessler, for the Village Board to convene into Closed Session at 4:05 pm in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding real estate and development incentive negotiations within the pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC for the development of a new business park. A roll call vote is required. Yes - Annen, Boyd, Brassington, Fessler, Leamy, and Prill. Motion carried 6 - 0 - 0.

5. RECONVENE INTO OPEN SESSION.

A motion was made by President Brassington, seconded by Prill, and unanimously carried by the Village Board to reconvene into Open Session at 5:10 pm. Motion carries 6 - 0 - 0 by acclamation.

6. BUSINESS.

a. Workshop discussion between the Village Board and related Department Heads regarding facility planning and space needs review.

Staff reviewed updated space needs from the analysis in 2023 that was reviewed at the previous workshop. Village Board members discussed these needs with Staff and asked questions about their purpose. The board discussed as a next step to develop a scope of services to reengage the architect to assist the Village in planning out how to implement these needs within the Municipal Center. That will be developed by Staff and presented to the Village Board at a future meeting. No further action was needed.

7. SCHEDULE NEXT MEETING DATE.

a. Tuesday, March 24, 2026 at 7:00 pm - Regular Village Board

b. Tuesday, April 14, 2026 at 7:00 pm - Regular Village Board

c. Tuesday, April 21, 2026 at 7:00 pm - Annual Village Board Organizational Meeting

8. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Ken Boyd, to adjourn at 8:03 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator