

VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Monday, March 23, 2026 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Village President Brassington called the regular meeting of the Public Works & Utilities Committee to order at 6:10 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Stephanie Brassington, Pauline Boness, Eric Kindschi, CJ Behm

Members not present: Lowell J. Prill, Zach Freeman

Staff Present: Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin

2. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.*

None.

3. APPROVAL OF MINUTES.

a. *Motion to approve the minutes of the February 23, 2026, Public Works & Utilities Committee meeting.*

Motion by President Brassington, seconded by Kindschi, to approve the minutes of the February 23, 2026, Public Works & Utilities Committee meeting. Motion carries 4 - 0 - 0.

4. BUSINESS.

a. *Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Well 5 Wellhouse project.*

Igl provided an overview of the bid results for the Well 5 Wellhouse Project. Igl explained that bid results were very similar, and the low bidder was Gilbank Construction.

- President Brassington asked about what experience had occurred with the bidders. Igl explained that Portzen was the contractor for the recently completed Lift Station 2 project. Tim Stieve of Town and Country Engineering stated that Gilbank Construction recently completed a similar project for a neighboring

municipality and received good reviews. Igl added that CCJ Construction was a general contractor only and would need to hire out all the work.

- President Brassington inquired about keeping the Well 1 building after the well was abandoned. Igl explained that the building could potentially be kept.

Motion by President Brassington, seconded by Boness, to recommend approval to the Village Board regarding the award of contract to Gilbank Construction, LLC for the Well 5 Wellhouse project including the base bid of \$2,245,000, an allowance bid of \$145,000, supplemental bid of \$23,800, and alternate bid C-1 for the demolition of Well No. 1 for \$72,000 for a total cost of \$2,485,800 and a total project cost of \$3,225,500 with engineering and contingency. Motion carries 4 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, April 27, 2026, at 6:00 p.m.

6. ADJOURNMENT.

Motion by President Brassington, seconded by Boness, to adjourn at 6:18 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director