

Thursday, April 16, 2026

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR: <https://us02web.zoom.us/j/83521304605>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 835 2130 4605

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Spring Election Results
 - b. April 24, 2026 Arbor Day Proclamation
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the March 19, 2026 special Village Board meeting.
 - 2) Motion to approve checks in the amount of \$965,208.91
 - 3) Motion to approve a Class "A" beer and "Class A" Liquor license for Swiftstop FuelLLC d/b/a BP McFarland #107 for the property located at 4701 Burma Road for the period ending June 30, 2026 as recommended by the Public Safety Committee.
 - 4) Motion to approve a Class "A" Beer and "Class A" Liquor License for Summit Petroleum LLC d/b/a Quick Pick for the property located 4800 Larson Road as recommended by the Public Safety Committee.
 - 5) Motion to appoint Lee Igl, Public Works Director, as Village Forester in accordance with Section 59-20(e).
 - 6) Motion to approve submittal of a grant application proposal to Dane County under the Community Development Block Grant Pathways to Removing Obstacles to Housing (CDBG Pro Housing) Program.
 - 7) Motion to approve Ordinance 2026-04: an ordinance increasing municipal court fees as recommended by the Public Safety Committee.

- 8) Motion to approve Ordinance #2026-06: an ordinance to establish the process to close the Yahara River.
- 9) Motion to approve a conflict waiver regarding the information technology consortium.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

6. BUSINESS.

- a. Presentation on the development of Tri-shaw bike program, Cycling without Age.
- b. Discussion and action regarding a funding proposal for the McFarland Youth Center.
- c. Discussion and action regarding acceptance of a grant award to assist the Village in funding a second K9 Officer Team.
- d. Public Works & Utilities Committee (President Brassington & Trustee Prill)
 - 1) Discussion and action regarding the award of contract for the Well 5 Wellhouse project.
- e. Personnel Committee (Trustees Leamy, Prill & Boyd)
 - 1) Discussion and action on creation of the Village Clerk position including classification.
 - 2) Discussion and action on updating the Administration Organizational Chart to create the Village Clerk position effective July 1, 2026.
 - 3) Discussion and action on updates to Chapter 39 of the Village's Personnel Policy Manual regarding usage of social media.
 - 4) Discussion and action on creation of Chapter 4 of the Village Policy manual regarding social media.
- f. Discussion and action to replace the boilers with associated piping at the Municipal Center.
- g. Recognition of departing elected officials.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, April 21, 2026 at 7:00 pm - Annual Village Board Organizational Meeting
- b. Tuesday, April 28, 2026 at 7:00 pm - Regular Village Board

- c. Tuesday, May 12, 2026 at 7:00 pm - Regular Village Board
- d. Tuesday, April 28, 2026 at 5:30 pm - Committee of the Whole

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.



Spring Election April 7, 2026

	Municipal Center	Public Safety Center	Total
Total Ballots Cast	2100	1332	3432
Voter Turnout (Percentage of Registered Voters)	51.67%	54.55%	52.75%
Ballots cast in-person on Election Day	1390	891	2281
Absentee Ballots Cast	710	441	1151
Justice of the Supreme Court			
Chris Taylor	1724	1031	2755
Maria S. Lazar	367	297	664
Court of Appeals Judge District 4			
Rachel A. Graham	1507	907	2414
Circuit Court Judge Branch 1			
Huma Ahsan	721	456	1177
Ben Jones	1051	683	1734
Circuit Court Judge Branch 8			
Stephanie Hilton	1478	899	2377
County Supervisor District 34			
Patrick Miles	1535	948	2483
Village Trustee			
Mark Neidinger	1237	779	2016
Lowell J. Prill	1131	741	1872
Alisa Leamy	1321	847	2168
School District of McFarland School Board Member			
Yanni McRae	1432	883	2315

PROCLAMATION

DESIGNATING THE LAST FRIDAY IN APRIL AS ARBOR DAY IN MCFARLAND

WHEREAS, Arbor Day began in Nebraska in 1872 and is now observed throughout the nation and the world; and

WHEREAS, natural areas, trees, and landscapes increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees provide many benefits to the community, including air purification, reducing erosion of topsoil, windbreaks, noise reduction, shade, energy savings, and habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and

WHEREAS, actions to diversify our urban forest and improve the environment will benefit present and future generations; and

NOW, THEREFORE, BE IT PROCLAIMED BY THE MCFARLAND VILLAGE BOARD:

THAT, the last Friday in April be designated as Arbor Day in McFarland; and

THAT, all citizens be encouraged to participate in appropriate activities and to support efforts to protect our trees and woodlands.

Proclaimed at a regular meeting of the McFarland Village Board this 14th day of April, 2026.

ATTEST:

APPROVED:

Cassandra Suettinger
Deputy Administrator/Clerk

Stephanie Brassington
Village President

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, March 19, 2026 - 4:00 PM

1. CALL TO ORDER.

Village President Brassington called the special meeting of the McFarland Village Board to order at 4:00 pm in the Training Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Lowell J. Prill

Village Board members not present: Village Trustee Miguel Peña.

Staff Present: Village Administrator Matt Schuenke, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Outreach Director Katie Gletty-Syoen.

3. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.*

None.

4. CLOSED SESSION.

a. *Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding real estate and development incentive negotiations within the pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC for the development of a new business park.*

A motion was made by President Brassington, seconded by Trustee Fessler, for the Village Board to convene into Closed Session at 4:05 pm in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding real estate and development incentive negotiations within the pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC for the development of a new business park. A roll call vote is required. Yes - Annen, Boyd, Brassington, Fessler, Leamy, and Prill. Motion carried 6 - 0 - 0.

5. RECONVENE INTO OPEN SESSION.

A motion was made by President Brassington, seconded by Prill, and unanimously carried by the Village Board to reconvene into Open Session at 5:10 pm. Motion carries 6 - 0 - 0 by acclamation.

6. BUSINESS.

a. Workshop discussion between the Village Board and related Department Heads regarding facility planning and space needs review.

Staff reviewed updated space needs from the analysis in 2023 that was reviewed at the previous workshop. Village Board members discussed these needs with Staff and asked questions about their purpose. The board discussed as a next step to develop a scope of services to reengage the architect to assist the Village in planning out how to implement these needs within the Municipal Center. That will be developed by Staff and presented to the Village Board at a future meeting. No further action was needed.

7. SCHEDULE NEXT MEETING DATE.

a. Tuesday, March 24, 2026 at 7:00 pm - Regular Village Board

b. Tuesday, April 14, 2026 at 7:00 pm - Regular Village Board

c. Tuesday, April 21, 2026 at 7:00 pm - Annual Village Board Organizational Meeting

8. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Ken Boyd, to adjourn at 8:03 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
30	ALLIANT ENERGY/WP&L	032426	SIRENS	1	03/24/2026	37.87	.00	37.87	03/27/2026
		032426	STREET LIGHTING (2)	2	03/24/2026	438.74	.00	438.74	03/27/2026
		032426	TRAFFIC FLASHERS BAS	3	03/24/2026	25.80	.00	25.80	03/27/2026
		032426	TRAFFIC FLASHERS FAR	4	03/24/2026	24.97	.00	24.97	03/27/2026
		032426	TRAFFIC FLASHERS FAR	5	03/24/2026	24.40	.00	24.40	03/27/2026
		032426	TRAFFIC FLASHERS CRE	6	03/24/2026	24.54	.00	24.54	03/27/2026
		032426	BRANDT PARK	7	03/24/2026	46.51	.00	46.51	03/27/2026
		032426	LEWIS PARK	8	03/24/2026	233.37	.00	233.37	03/27/2026
		032426	FLOWER CORNER	9	03/24/2026	35.74	.00	35.74	03/27/2026
		032426	GAZEBO	10	03/24/2026	49.59	.00	49.59	03/27/2026
		032426	LIFT #1	11	03/24/2026	188.21	.00	188.21	03/27/2026
		032426	LIFT #3	12	03/24/2026	81.27	.00	81.27	03/27/2026
		032426	LIFT #5	13	03/24/2026	232.16	.00	232.16	03/27/2026
		032426	WATER TOWER HOLSCH	14	03/24/2026	24.15	.00	24.15	03/27/2026
		032426	WELL #1 ELECTRIC	15	03/24/2026	492.31	.00	492.31	03/27/2026
		032426	WELL #3 ELECTRIC	16	03/24/2026	2,667.27	.00	2,667.27	03/27/2026
		032426	WATER TOWER BURMA	17	03/24/2026	108.04	.00	108.04	03/27/2026
		032426	WELL #1 GAS	18	03/24/2026	78.50	.00	78.50	03/27/2026
		032426	WELL #3 GAS	19	03/24/2026	90.74	.00	90.74	03/27/2026
		032426	WELL #4 GAS	20	03/24/2026	51.96	.00	51.96	03/27/2026
				032426	CEDAR GLADE FOUNTAI	21	03/24/2026	16.25	.00
		1124750000-	STREET LIGHTING (1)	1	03/31/2026	9,422.58	.00	9,422.58	04/03/2026
		8820572787-	5220 FARWELL ST	1	04/01/2026	273.35	.00	273.35	04/03/2026
Total 30:						14,668.32	.00	14,668.32	
68	BADGER WELDING SUPP	3929366	BADGER WELDING - OXY	1	03/24/2026	25.00	.00	25.00	04/09/2026
		3932604	BADGER WELDING - OXY	1	04/02/2026	104.31	.00	104.31	04/09/2026
Total 68:						129.31	.00	129.31	
104	BOBCAT/DOOSAN	01-131299	VEHICLE MAINTENANCE	1	03/24/2026	11.05	.00	11.05	04/09/2026
		01-131299	VEHICLE MAINTENANCE	2	03/24/2026	11.05	.00	11.05	04/09/2026
		01-131299	VEHICLE MAINTENANCE	3	03/24/2026	11.05	.00	11.05	04/09/2026
		01-131299	VEHICLE MAINTENANCE	4	03/24/2026	40.53	.00	40.53	04/09/2026
Total 104:						73.68	.00	73.68	
166	CINTAS CORPORATION #	8408199038	FIRST AID SUPPLIES - RE	1	03/27/2026	98.44	.00	98.44	04/09/2026
		8408199038	FIRST AID SUPPLIES - RE	2	03/27/2026	26.85	.00	26.85	04/09/2026
		8408199038	FIRST AID SUPPLIES - RE	3	03/27/2026	26.85	.00	26.85	04/09/2026
		8408199038	FIRST AID SUPPLIES - RE	4	03/27/2026	26.85	.00	26.85	04/09/2026
Total 166:						178.99	.00	178.99	
172	CITY OF MADISON TREA	72656	E1 & TK8 CRADLEPOINT I	1	02/26/2026	572.10	.00	572.10	04/09/2026
Total 172:						572.10	.00	572.10	
212	CREATIVE SIGNS	031826	VEHICLE DECALS TRK #4	1	03/18/2026	365.00	.00	365.00	04/09/2026
		040126	STRIPING REPAIR A83	1	04/01/2026	195.00	.00	195.00	04/09/2026
Total 212:						560.00	.00	560.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
247	DANE CO TREASURER	154-033126	CTY JAIL & DRIVER SUR	1	03/31/2026	1,215.53	.00	1,215.53	04/09/2026
Total 247:						1,215.53	.00	1,215.53	
288	WISCONSIN DNR-EA/7	031926	WATER LICENSE RENEW	1	03/19/2026	45.00	.00	45.00	04/09/2026
Total 288:						45.00	.00	45.00	
345	JOHN FABICK TRACTOR	PIMS049046	BACKHOE MAINTENANC	1	03/31/2026	37.46	.00	37.46	04/09/2026
		PIMS049046	BACKHOE MAINTENANC	2	03/31/2026	10.21	.00	10.21	04/09/2026
		PIMS049046	BACKHOE MAINTENANC	3	03/31/2026	10.21	.00	10.21	04/09/2026
		PIMS049046	BACKHOE MAINTENANC	4	03/31/2026	10.21	.00	10.21	04/09/2026
Total 345:						68.09	.00	68.09	
353	FERGUSON ENTERPRIS	1478361	PSC FACILITY MAINTENA	1	03/24/2026	308.35	.00	308.35	04/09/2026
		1478361-1	PSC FACILITY MAINTENA	1	03/30/2026	156.03	.00	156.03	04/09/2026
Total 353:						464.38	.00	464.38	
408	GRAINGER INC	9845843235	CAR WASH BRUSH	1	03/18/2026	136.08	.00	136.08	04/09/2026
		9847812766	BATTERIES	1	03/19/2026	8.49	.00	8.49	04/09/2026
Total 408:						144.57	.00	144.57	
416	HACH COMPANY	14939292	WATER TEST SUPPLIES	1	03/31/2026	1,300.90	.00	1,300.90	04/09/2026
Total 416:						1,300.90	.00	1,300.90	
439	HJ PERTZBORN	130675	PW DRY SPRINKLER SYS	1	03/25/2026	2,150.29	.00	2,150.29	04/09/2026
		130676	PW INTERNAL PIPE & CH	1	03/25/2026	1,595.00	.00	1,595.00	04/09/2026
Total 439:						3,745.29	.00	3,745.29	
476	JEFFERSON FIRE & SAF	IN338284	KUSSMAUL AUTO EJECT	1	03/26/2026	474.55	.00	474.55	04/09/2026
Total 476:						474.55	.00	474.55	
606	MCFARLAND FIREFIGHT	040126	QUARTERLY FF DUES	1	04/01/2026	429.00	.00	429.00	04/09/2026
Total 606:						429.00	.00	429.00	
634	MENARDS - MONONA	98576	MC FACILITY MAINTENA	1	03/17/2026	43.47	.00	43.47	04/09/2026
		98686	GENERATOR MAINTENA	1	03/19/2026	13.74	.00	13.74	04/09/2026
		98686	GENERATOR MAINTENA	2	03/19/2026	3.75	.00	3.75	04/09/2026
		98686	GENERATOR MAINTENA	3	03/19/2026	3.75	.00	3.75	04/09/2026
		98686	GENERATOR MAINTENA	4	03/19/2026	3.75	.00	3.75	04/09/2026
		98687	TRAILER MAINTENANCE	1	03/19/2026	27.55	.00	27.55	04/09/2026
		98687	TRAILER MAINTENANCE	2	03/19/2026	7.52	.00	7.52	04/09/2026
		98687	TRAILER MAINTENANCE	3	03/19/2026	7.52	.00	7.52	04/09/2026
		98687	TRAILER MAINTENANCE	4	03/19/2026	7.52	.00	7.52	04/09/2026
		98695	TRAILER MAINTENANCE	1	03/20/2026	16.71	.00	16.71	04/09/2026
		98695	TRAILER MAINTENANCE	2	03/20/2026	4.55	.00	4.55	04/09/2026
		98695	TRAILER MAINTENANCE	3	03/20/2026	4.55	.00	4.55	04/09/2026
		98695	TRAILER MAINTENANCE	4	03/20/2026	4.55	.00	4.55	04/09/2026
		98696	TRAILER MAINTENANCE	1	03/19/2026	2.74	.00	2.74	04/09/2026
		98696	TRAILER MAINTENANCE	2	03/19/2026	.75	.00	.75	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		98696	TRAILER MAINTENANCE	3	03/19/2026	.75	.00	.75	04/09/2026
		98696	TRAILER MAINTENANCE	4	03/19/2026	.75	.00	.75	04/09/2026
		98697	PARKS WATERCRAFT RA	1	03/19/2026	51.94	.00	51.94	04/09/2026
		98759	WELL 4 FACILITY MAINTEN	1	03/20/2026	53.97	.00	53.97	04/09/2026
		99074	PARKS BRANDT PARK B	1	03/26/2026	60.77	.00	60.77	04/09/2026
		99255	MC FACILITY MAINTENA	1	03/30/2026	9.98	.00	9.98	04/09/2026
		99256	LIBRARY REPAIR	1	03/30/2026	6.96	.00	6.96	04/09/2026
		99318	LIBRARY FLAG POLE LIG	1	03/31/2026	8.81	.00	8.81	04/09/2026
		99430	PARKS BRANDT PARK &	1	04/03/2026	161.95	.00	161.95	04/09/2026
		99441	TID 6 FACILITY MAINTEN	1	04/02/2026	98.43	.00	98.43	04/09/2026
		99442	MAILBOX REPAIRS	1	04/02/2026	59.96	.00	59.96	04/09/2026
		99443	PW SUPPLIES	1	04/02/2026	19.98	.00	19.98	04/09/2026
Total 634:						686.67	.00	686.67	
640	MGE	1115413856-	BOCCE ELECTRICAL	1	03/27/2026	25.66	.00	25.66	04/03/2026
		1700324512-	4820 MARSH RD--SOCCE	1	03/26/2026	214.09	.00	214.09	04/03/2026
		3800120935-	STREET LIGHT	1	03/26/2026	37.82	.00	37.82	04/03/2026
		4900117592-	STREET LIGHT	1	04/01/2026	21.86	.00	21.86	04/03/2026
		6300112994-	STREET LIGHT	1	04/01/2026	698.15	.00	698.15	04/09/2026
		7400232719-	LIFT STATION 5 GAS	1	03/27/2026	98.11	.00	98.11	04/03/2026
		8600157181-	LIFT #4 ELECT	1	03/27/2026	50.76	.00	50.76	04/03/2026
Total 640:						1,146.45	.00	1,146.45	
667	MINNESOTA LIFE INS CO	002832L- MA	LIFE INSURANCE	1	04/08/2026	1,721.67	.00	1,721.67	04/09/2026
Total 667:						1,721.67	.00	1,721.67	
686	MTAW	7058	MTAW DUES	1	03/24/2026	70.00	.00	70.00	04/09/2026
Total 686:						70.00	.00	70.00	
740	PETERSON, DON	DP040726	CHIEF INSPECTOR	1	04/07/2026	77.50	.00	77.50	04/09/2026
Total 740:						77.50	.00	77.50	
756	POMP'S TIRE SERVICE I	80352434	MOWER SPARES	1	03/26/2026	77.00	.00	77.00	04/09/2026
		80352434	MOWER SPARES	2	03/26/2026	21.00	.00	21.00	04/09/2026
		80352434	MOWER SPARES	3	03/26/2026	21.00	.00	21.00	04/09/2026
		80352434	MOWER SPARES	4	03/26/2026	21.00	.00	21.00	04/09/2026
Total 756:						140.00	.00	140.00	
764	PREMIER PAINT & WALLP	UGNKB	PSC FACILITY MAINTENA	1	03/30/2026	26.99	.00	26.99	04/09/2026
		XHDND	PAINT FOR COMMS OFFI	1	04/07/2026	154.85	.00	154.85	04/09/2026
Total 764:						181.84	.00	181.84	
836	SCHILLING SUPPLY COM	1046388-00	LIBRARY OPERATING SU	1	03/31/2026	321.05	.00	321.05	04/09/2026
Total 836:						321.05	.00	321.05	
879	SOUTH CENTRAL LIBRA	26-381	MEETING EXPENSE	1	03/31/2026	15.00	.00	15.00	04/09/2026
Total 879:						15.00	.00	15.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
904	STOLARIK, TONI	TS040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 904:						54.00	.00	54.00	
958	TOWN & COUNTRY ENGI	29493	MC240 WELL 5 FINAL DE	1	03/14/2026	10,034.69	.00	10,034.69	04/09/2026
		29511	QUAM ESCROW	1	03/14/2026	467.50	.00	467.50	04/09/2026
		29512	MC242 2026 STREET & U	1	03/14/2026	13,555.81	.00	13,555.81	04/09/2026
		29513	MC247 2026 GIS SUPPOR	1	03/14/2026	760.88	.00	760.88	04/09/2026
		29513	MC247 2026 GIS SUPPOR	2	03/14/2026	760.88	.00	760.88	04/09/2026
		29513	MC247 2026 GIS SUPPOR	3	03/14/2026	760.88	.00	760.88	04/09/2026
		29513	MC247 2026 GIS SUPPOR	4	03/14/2026	2,789.86	.00	2,789.86	04/09/2026
		29514	MC 248 2026 USH 51 PR	1	03/14/2026	1,666.25	.00	1,666.25	04/09/2026
		29517	MC224 LIFT STATON 2 C	1	03/14/2026	1,846.77	.00	1,846.77	04/09/2026
		29518	MC230 2025 STREET & U	1	03/14/2026	4,362.50	.00	4,362.50	04/09/2026
		29519	MC234 SIGGELKOW RD	1	03/14/2026	775.00	.00	775.00	04/09/2026
		29520	MC238 2025 STORMWAT	1	03/14/2026	1,295.00	.00	1,295.00	04/09/2026
		29521	MC243 2026 STORMWAT	1	03/14/2026	4,837.52	.00	4,837.52	04/09/2026
Total 958:						43,913.54	.00	43,913.54	
992	US CELLULAR	0795161325	PD PHONE	1	03/10/2026	36.01	.00	36.01	03/27/2026
		0797798809	CABLE/COMTECH PHON	1	03/22/2026	42.50	.00	42.50	04/09/2026
		0797798809	COMDEV PHONE	2	03/22/2026	26.17	.00	26.17	04/09/2026
		0797798809	FD/EMS PHONE	3	03/22/2026	107.73	.00	107.73	04/09/2026
		0797798809	OUTREACH PHONE	4	03/22/2026	178.74	.00	178.74	04/09/2026
		0797798809	PARKS TABLETS	5	03/22/2026	51.00	.00	51.00	04/09/2026
		0797798809	PD PHONE	6	03/22/2026	488.66	.00	488.66	04/09/2026
		0797798809	PW PHONE	7	03/22/2026	68.40	.00	68.40	04/09/2026
		0797798809	PW TABLETS	8	03/22/2026	176.17	.00	176.17	04/09/2026
		0797798809	SEWER PHONE	9	03/22/2026	68.40	.00	68.40	04/09/2026
		0797798809	WATER PHONE	10	03/22/2026	68.40	.00	68.40	04/09/2026
		0797798809	WATER TABLETS	11	03/22/2026	176.17	.00	176.17	04/09/2026
		0797798809	SEWER TABLETS	12	03/22/2026	176.17	.00	176.17	04/09/2026
Total 992:						1,664.52	.00	1,664.52	
995	USABLUBOOK	INV0098953	WELL CHEMICAL PARTS	1	03/12/2026	259.24	.00	259.24	04/09/2026
		INV0098964	WELL CHEMICAL PARTS	1	03/12/2026	85.44	.00	85.44	04/09/2026
Total 995:						344.68	.00	344.68	
1015	VILLAGE OF MCFARLAN	033126	LIFT STATION 5- 5541 HO	1	03/31/2026	180.92	.00	180.92	04/09/2026
		033126	VOM 5220 FARWELL ST	2	03/31/2026	100.92	.00	100.92	04/09/2026
		033126	VOM 5220 FARWELL ST-S	3	03/31/2026	70.00	.00	70.00	04/09/2026
		033126	FLOWER CORNER	4	03/31/2026	127.20	.00	127.20	04/09/2026
		033126	LEWIS PARK	5	03/31/2026	591.18	.00	591.18	04/09/2026
		033126	MCDANIEL PARK	6	03/31/2026	603.80	.00	603.80	04/09/2026
		033126	MCDANIEL PARK-BUBBL	7	03/31/2026	47.20	.00	47.20	04/09/2026
		033126	LIONS HEAD BUBBLER	8	03/31/2026	47.20	.00	47.20	04/09/2026
		033126	GAZEBO	9	03/31/2026	113.20	.00	113.20	04/09/2026
		033126	3234 CTY HWY AB	10	03/31/2026	460.00	.00	460.00	04/09/2026
		033126	DOG PARK	11	03/31/2026	375.08	.00	375.08	04/09/2026
		033126	LEWIS PARK ICE RINK	12	03/31/2026	3,044.68	.00	3,044.68	04/09/2026
		033126	DOG PARK A	13	03/31/2026	47.20	.00	47.20	04/09/2026
		033126	5410/5412 BASHFORD ST	14	03/31/2026	303.22	.00	303.22	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1015:						6,111.80	.00	6,111.80	
1069	WI EMS ASSOC	2455-9216	WEMSA DUES	1	03/24/2026	630.00	.00	630.00	04/09/2026
Total 1069:						630.00	.00	630.00	
1093	WI STATE LABORATORY	838423	WATER TEST FLUORIDE	1	03/31/2026	31.00	.00	31.00	04/09/2026
Total 1093:						31.00	.00	31.00	
1210	PERSONNEL EVALUATIO	57265	EMPLOYMENT TESTING	1	03/15/2026	150.00	.00	150.00	04/09/2026
Total 1210:						150.00	.00	150.00	
1256	BOUND TREE MEDICAL L	86145454	EMS - SUPPLIES	1	03/24/2026	676.50	.00	676.50	04/09/2026
Total 1256:						676.50	.00	676.50	
1462	TASC	IN3706015	FSAADMIN FEE	1	03/17/2026	191.04	.00	191.04	04/09/2026
Total 1462:						191.04	.00	191.04	
1707	HIGHWAY LANDSCAPER	031026-4	LEWIS PARK BOARDWAL	1	03/10/2026	12,980.69	.00	12,980.69	04/09/2026
Total 1707:						12,980.69	.00	12,980.69	
1733	MOTOROLA SOLUTIONS	8282295682	CLIP MOUNT	1	03/24/2026	79.00	.00	79.00	04/09/2026
Total 1733:						79.00	.00	79.00	
1738	STATE OF WISCONSIN-C	154-033126	CC,PENALTY,CRIME LAB	1	03/31/2026	3,725.82	.00	3,725.82	04/09/2026
Total 1738:						3,725.82	.00	3,725.82	
1759	MANDT SANDFILL TRUC	53934	SPOILS	1	03/20/2026	75.00	.00	75.00	04/09/2026
		54054	PARKS DIRT	1	03/30/2026	136.00	.00	136.00	04/09/2026
		54054	SOD REPAIRS	2	03/30/2026	544.00	.00	544.00	04/09/2026
		54054	SPOILS	3	03/30/2026	375.00	.00	375.00	04/09/2026
		54082	PARKS SUPPLIES	1	03/31/2026	90.00	.00	90.00	04/09/2026
		54082	SPOILS	2	03/31/2026	300.00	.00	300.00	04/09/2026
		78702	ROADWAY SUPPLIES	1	03/30/2026	482.44	.00	482.44	04/09/2026
		78702	LIMESTONE WITH FINES	2	03/30/2026	482.43	.00	482.43	04/09/2026
Total 1759:						2,484.87	.00	2,484.87	
1909	CATERPILLAR FINANCIA	38336151	SKID STEER	1	03/26/2026	253.22	.00	253.22	04/09/2026
		38336151	SKID STEER	2	03/26/2026	253.22	.00	253.22	04/09/2026
		38336151	SKID STEER	3	03/26/2026	253.22	.00	253.22	04/09/2026
		38336151	SKID STEER	4	03/26/2026	759.69	.00	759.69	04/09/2026
Total 1909:						1,519.35	.00	1,519.35	
1989	CORPORATE BUSINESS	41570724	PW COPIER	1	03/24/2026	19.78	.00	19.78	04/03/2026
		41570724	PW COPIER	2	03/24/2026	19.78	.00	19.78	04/03/2026
		41570724	PW COPIER	3	03/24/2026	19.78	.00	19.78	04/03/2026
		41570724	PW COPIER	4	03/24/2026	72.52	.00	72.52	04/03/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		41584641	COPIER LEASE	1	03/26/2026	221.98	.00	221.98	04/03/2026
		41597557	COPIER LEASE	1	03/27/2026	114.00	.00	114.00	04/09/2026
	Total 1989:					467.84	.00	467.84	
2003	GERICK, PATRICK	PG040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
	Total 2003:					54.00	.00	54.00	
2004	ST CLAIR, RUSSELL	RS040726	ELECTION INSPECTOR	1	04/07/2026	26.00	.00	26.00	04/09/2026
	Total 2004:					26.00	.00	26.00	
2058	MICROMARKETING LLC	1003358	AUDIOBOOKS	1	03/17/2026	45.99	.00	45.99	04/09/2026
	Total 2058:					45.99	.00	45.99	
2064	COMPASS MINERALS AM	1646612	ROAD SALT	1	03/20/2026	10,454.45	.00	10,454.45	04/09/2026
		1652310	ROAD SALT	1	04/06/2026	6,022.24	.00	6,022.24	04/09/2026
		1652438	ROAD SALT	1	04/06/2026	10,576.23	.00	10,576.23	04/09/2026
		1652840	ROAD SALT	1	04/07/2026	4,214.19	.00	4,214.19	04/09/2026
	Total 2064:					31,267.11	.00	31,267.11	
2066	PELLITTERI WASTE SYS	6805701	PSC RECYCLING SERVIC	1	03/31/2026	129.59	.00	129.59	04/03/2026
		6805701	RECYCLING SERVICE	2	03/31/2026	16,567.80	.00	16,567.80	04/03/2026
		6805701	TRASH SERVICE	3	03/31/2026	24,851.70	.00	24,851.70	04/03/2026
		6805701	PSC TRASH SERVICE	4	03/31/2026	160.21	.00	160.21	04/03/2026
		6805701	2025 RES LANDFILL	5	03/31/2026	875.28	.00	875.28	04/03/2026
		6805701	SPRING CURBSIDE BULK	6	03/31/2026	9,525.82	.00	9,525.82	04/03/2026
	Total 2066:					52,110.40	.00	52,110.40	
2070	KKS PROPERTY	040126	COMMON AREA MAINT. F	1	04/01/2026	400.00	.00	400.00	04/09/2026
	Total 2070:					400.00	.00	400.00	
2082	NASSCO INC	6680807	PARKS SUPPLIES	1	03/19/2026	317.11	.00	317.11	04/09/2026
	Total 2082:					317.11	.00	317.11	
2100	WAUKESHA COUNTY TE	S0889766	KELLER TUITION FEES	1	03/26/2026	350.00	.00	350.00	04/09/2026
	Total 2100:					350.00	.00	350.00	
2121	LAKESIDE INTERNATION	8330386P	VEHICLE MAINTENANCE	1	03/23/2026	6.24	.00	6.24	04/09/2026
		8330386P	VEHICLE MAINTENANCE	2	03/23/2026	6.24	.00	6.24	04/09/2026
		8330386P	VEHICLE MAINTENANCE	3	03/23/2026	6.24	.00	6.24	04/09/2026
		8330386P	VEHICLE MAINTENANCE	4	03/23/2026	22.88	.00	22.88	04/09/2026
		8330536P	VEHICLE MAINTENANCE	1	03/25/2026	155.79	.00	155.79	04/09/2026
		8330536P	VEHICLE MAINTENANCE	2	03/25/2026	42.48	.00	42.48	04/09/2026
		8330536P	VEHICLE MAINTENANCE	3	03/25/2026	42.48	.00	42.48	04/09/2026
		8330536P	VEHICLE MAINTENANCE	4	03/25/2026	42.48	.00	42.48	04/09/2026
	Total 2121:					324.83	.00	324.83	
2237	MADISON COLLEGE	CORP-00000	MADISON COLLEGE - TUI	1	03/18/2026	11,451.48	.00	11,451.48	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		CORP-00000	TESTING FEE	1	03/31/2026	160.00	.00	160.00	04/09/2026
	Total 2237:					11,611.48	.00	11,611.48	
2261	MIDDLETON POWER CE	382432	PARKS SAWS	1	03/26/2026	66.49	.00	66.49	04/09/2026
	Total 2261:					66.49	.00	66.49	
2270	UNITY POINT HEALTH	700001773-0	BLOOD WORK - ULISES	1	03/09/2026	102.88	.00	102.88	04/09/2026
	Total 2270:					102.88	.00	102.88	
2305	BACKES, JOE	JB040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
	Total 2305:					62.00	.00	62.00	
2307	MACARRA, MONICA	MM040726	ELECTION INSPECTOR	1	04/07/2026	46.00	.00	46.00	04/09/2026
	Total 2307:					46.00	.00	46.00	
2312	LANCASTER, TANYA	TL040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
	Total 2312:					54.00	.00	54.00	
9140	TRITECH FORENSICS IN	01310818	EVIDENCE/INVESTIGATI	1	03/31/2026	237.80	.00	237.80	04/09/2026
	Total 9140:					237.80	.00	237.80	
16066	COAN, MATTHEW	MC040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
	Total 16066:					62.00	.00	62.00	
16241	WI DEPT OF JUSTICE	L1373T-0331	BACKGROUND CHECKS	1	03/31/2026	284.00	.00	284.00	04/09/2026
	Total 16241:					284.00	.00	284.00	
16257	CORPORATE BUSINESS	396232	COPIER USAGE	1	03/18/2026	35.44	.00	35.44	03/27/2026
		396335	SOS COPIER	1	03/19/2026	356.65	.00	356.65	03/27/2026
		396335	ADMIN COPIES	2	03/19/2026	507.88	.00	507.88	03/27/2026
		396335	CD COPIES	3	03/19/2026	202.75	.00	202.75	03/27/2026
		396335	UTIL COPIES	4	03/19/2026	100.37	.00	100.37	03/27/2026
		396335	UTIL COPIES	5	03/19/2026	101.37	.00	101.37	03/27/2026
		396335	UTIL COPIES	6	03/19/2026	101.37	.00	101.37	03/27/2026
	Total 16257:					1,405.83	.00	1,405.83	
16322	STRYKER SALES LLC	9211568976	DOCKING STATIONS	1	02/16/2026	4,096.00	.00	4,096.00	03/27/2026
	Total 16322:					4,096.00	.00	4,096.00	
16346	WOLF PAVING & EXCAVA	54513	COLD PATCH	1	03/31/2026	292.50	.00	292.50	04/09/2026
	Total 16346:					292.50	.00	292.50	
16416	LARSON, DEANN	DL040726	ELECTION INSPECTOR	1	04/07/2026	20.00	.00	20.00	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16416:						20.00	.00	20.00	
16421	HALEY, MARY	MH040726	ELECTION INSPECTOR	1	04/07/2026	50.00	.00	50.00	04/09/2026
Total 16421:						50.00	.00	50.00	
16425	STASZEWSKI, CAROLYN	CS040726	ELECTION INSPECTOR	1	04/07/2026	26.00	.00	26.00	04/09/2026
Total 16425:						26.00	.00	26.00	
16439	MCFARLAND FOOD PANT	030126	ANNUAL DONATION	1	03/01/2026	5,500.00	.00	5,500.00	04/09/2026
Total 16439:						5,500.00	.00	5,500.00	
16536	SANKEY, DALE V	DS040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 16536:						62.00	.00	62.00	
16545	DEPT OF SAFETY AND P	DSPS MAR 2	DSPS MONTHLY	1	03/31/2026	15.00	.00	15.00	04/09/2026
Total 16545:						15.00	.00	15.00	
16622	WROBLEWSKI, KELLY	KW040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 16622:						54.00	.00	54.00	
16640	TOP PACK DEFENSE LLC	18496	UNIFORM - CHAMBERS	1	03/12/2026	89.98	.00	89.98	04/09/2026
		18497	UNIFORM - BORCHARDT	1	03/12/2026	31.49	.00	31.49	04/09/2026
		18589	UNIFORM - TOWNS	1	03/24/2026	148.49	.00	148.49	04/09/2026
Total 16640:						269.96	.00	269.96	
16747	WISCONSIN PRINTING	25125	APRIL NEWSLETTER	1	03/19/2026	1,469.00	.00	1,469.00	04/09/2026
		25125	NEWSLETTER POSTAGE	2	03/19/2026	171.53	.00	171.53	04/09/2026
Total 16747:						1,640.53	.00	1,640.53	
16776	CIVICPLUS LLC	366746	SOCIAL MEDIA ARCHIVIN	1	04/01/2026	1,454.43	.00	1,454.43	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	2	04/01/2026	193.93	.00	193.93	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	3	04/01/2026	363.61	.00	363.61	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	4	04/01/2026	363.61	.00	363.61	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	5	04/01/2026	339.37	.00	339.37	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	6	04/01/2026	193.93	.00	193.93	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	7	04/01/2026	727.22	.00	727.22	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	8	04/01/2026	727.22	.00	727.22	04/09/2026
		366746	SOCIAL MEDIA ARCHIVIN	9	04/01/2026	484.81	.00	484.81	04/09/2026
Total 16776:						4,848.13	.00	4,848.13	
16777	AT&T MOBILITY II LLC	2873268713	FIRST NET	1	03/12/2026	560.81	.00	560.81	03/27/2026
		2873326607	FIRSTNET MARCH	1	03/12/2026	874.80	.00	874.80	03/27/2026
		28734591101	LIBRARY CELL PHONE	1	03/12/2026	37.11	.00	37.11	04/03/2026
Total 16777:						1,472.72	.00	1,472.72	
16863	CONSTRUCTION FABRIC	215572	SOD REPAIR MATERIALS	1	03/31/2026	616.00	.00	616.00	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16863:						616.00	.00	616.00	
16930	DIETZEL, JERRY	JD040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 16930:						54.00	.00	54.00	
16931	DIETZEL, SUSAN	SD040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 16931:						62.00	.00	62.00	
16974	KYSER, ELLIE	EK040726	CHIEF INSPECTOR	1	04/07/2026	77.50	.00	77.50	04/09/2026
Total 16974:						77.50	.00	77.50	
16976	WYATT, COURTNEY	CW040726	CHIEF INSPECTOR	1	04/07/2026	67.50	.00	67.50	04/09/2026
Total 16976:						67.50	.00	67.50	
17084	AMAZON CAPITAL SERVI	1119-D7GR-	PLASTIC GLOVES, PAPE	1	03/23/2026	186.11	.00	186.11	04/09/2026
		11H3-RP7D-	BOOK	1	04/06/2026	17.60	.00	17.60	04/09/2026
		11RL-HLX6-	PW OFFICE SUPPLIES	1	03/25/2026	37.50	.00	37.50	04/09/2026
		11RL-HLX6-	PW OFFICE SUPPLIES	2	03/25/2026	10.23	.00	10.23	04/09/2026
		11RL-HLX6-	PW OFFICE SUPPLIES	3	03/25/2026	10.23	.00	10.23	04/09/2026
		11RL-HLX6-	PW OFFICE SUPPLIES	4	03/25/2026	10.23	.00	10.23	04/09/2026
		136X-1DLR-	NAME TAGS	1	03/27/2026	7.99	.00	7.99	04/09/2026
		1374-MFJX-	BOOKS	1	03/24/2026	49.50	.00	49.50	04/09/2026
		13JC-FK7D-	LOAN CLOSET PAYMENT	1	03/17/2026	30.18	.00	30.18	04/09/2026
		141J-M13T-T	DVDS	1	04/06/2026	21.59	.00	21.59	04/09/2026
		16WC-JYQH-	DVD	1	03/25/2026	44.92	.00	44.92	04/09/2026
		16YK-47RD-	PW OFFICE SUPPLIES	1	03/31/2026	15.34	.00	15.34	04/09/2026
		16YK-47RD-	PW OFFICE SUPPLIES	2	03/31/2026	56.22	.00	56.22	04/09/2026
		16YK-47RD-	PW OFFICE SUPPLIES	3	03/31/2026	15.34	.00	15.34	04/09/2026
		16YK-47RD-	PW OFFICE SUPPLIES	4	03/31/2026	15.34	.00	15.34	04/09/2026
		17CF-77T3-	CDS AND DVDS	1	03/29/2026	115.80	.00	115.80	04/09/2026
		17MJ-NXD7-	APRONS, TABLECLOTHS,	1	03/27/2026	83.31	.00	83.31	04/09/2026
		19FH-6RYD-	COMMUNICATION SUPPL	1	03/31/2026	11.51	.00	11.51	04/09/2026
		19M9-KPFM-	MC FACILITY MAINTENA	1	04/02/2026	7.47	.00	7.47	04/09/2026
		19R9-4PKX-	TABLECLOTHS	1	04/06/2026	29.99	.00	29.99	04/09/2026
		1C4G-JLQ1-	FLAG	1	04/03/2026	118.79	.00	118.79	04/09/2026
		1C6R-6JRN-	BOOKS	1	03/24/2026	15.58	.00	15.58	04/09/2026
		1C6R-6JRN-	BOOKS	1	03/24/2026	70.85	.00	70.85	04/09/2026
		1CWK-136F-	PW FACILITY MAINTENA	1	04/03/2026	256.49	.00	256.49	04/09/2026
		1CYD-KF67-	BOOKS	1	03/24/2026	9.47-	.00	9.47-	04/09/2026
		1DLF-1YX1-	DVDS	1	03/23/2026	35.90	.00	35.90	04/09/2026
		1FF1-H3NJ-	CRAFTS FOR DEMENTIA	1	03/17/2026	6.12	.00	6.12	04/09/2026
		1FF1-H3NJ-	DEMENTIA GROUP CRAF	1	03/17/2026	20.33	.00	20.33	04/09/2026
		1FF1-H3NJ-	LOAN CLOSET TAGS	2	03/17/2026	139.96	.00	139.96	04/09/2026
		1JF3-MXFR-	LIBRARY FIRE PANEL BA	1	03/13/2026	147.87	.00	147.87	04/09/2026
		1JGW-7T6Y-	LIBRARY PROGRAM SUP	1	03/25/2026	47.98	.00	47.98	04/09/2026
		1JH4-QQQT-	COMMUNITY SERVICE D	1	03/19/2026	19.78	.00	19.78	04/09/2026
		1JM3-Q6QX-	CDS AND DVDS	1	04/06/2026	44.95	.00	44.95	04/09/2026
		1KN3-YP7T-	PLASTIC CUTLERY, BATT	1	04/06/2026	57.13	.00	57.13	04/09/2026
		1KN3-YP7T-	SHARPIE MARKERS, SIG	2	04/06/2026	19.87	.00	19.87	04/09/2026
		1KPG-DCV1-	PSC FACILITY MAINTENA	1	04/06/2026	68.50	.00	68.50	04/09/2026
		1KTC-11G9-	CDS AND DVDS	1	03/22/2026	40.98	.00	40.98	04/09/2026
		1L4R-D7DJ-	KITCHEN CLEANER, COF	1	03/17/2026	99.00	.00	99.00	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1MDQ-GQ1C	BOOKS	1	03/24/2026	16.50	.00	16.50	04/09/2026
		1MFF-97DD-	PW SUPPLIES	1	03/24/2026	34.99	.00	34.99	04/09/2026
		1PDX-XCKC-	PW OFFICE SUPPLIES	1	04/07/2026	25.84	.00	25.84	04/09/2026
		1PDX-XCKC-	PW OFFICE SUPPLIES	2	04/07/2026	7.05	.00	7.05	04/09/2026
		1PDX-XCKC-	PW OFFICE SUPPLIES	3	04/07/2026	7.05	.00	7.05	04/09/2026
		1PDX-XCKC-	PW OFFICE SUPPLIES	4	04/07/2026	7.05	.00	7.05	04/09/2026
		1PQ3-4714-1	PARKS SUPPLIES	1	03/31/2026	97.20	.00	97.20	04/09/2026
		1PRV-D49W-	BOOKS	1	03/25/2026	11.99	.00	11.99	04/09/2026
		1PVK-VNRC-	DVD	1	03/20/2026	17.99	.00	17.99	04/09/2026
		1Q93-JMY-	TABLECLOTHS, HAND SA	1	04/06/2026	188.67	.00	188.67	04/09/2026
		1QTW-LCDP	LIBRARY COAT HOOKS	1	03/20/2026	65.98	.00	65.98	04/09/2026
		1RGT-QKGT-	CDS AND DVDS	1	03/29/2026	32.53	.00	32.53	04/09/2026
		1RPG-FRCM	DVDS	1	04/01/2026	47.98	.00	47.98	04/09/2026
		1T14-FK7M-	LIBRARY TOILET REPAIR	1	03/20/2026	18.22	.00	18.22	04/09/2026
		1VC3-DTHH-	LIBRARY OFFICE SUPPLI	1	03/23/2026	95.02	.00	95.02	04/09/2026
		1VNG-14KN-	LAUNDRY DETERGENT &	1	03/23/2026	76.51	.00	76.51	04/09/2026
		1VT4-4L76-Y	CDS AND DVDS	1	04/04/2026	16.99	.00	16.99	04/09/2026
		1W4R-WY7L	OFFICE SUPPLIES	1	04/01/2026	50.93	.00	50.93	04/09/2026
		1WK6-6CYP-	CDS AND DVDS	1	04/06/2026	13.98	.00	13.98	04/09/2026
		1XL7-CNGP-	CDS AND DVDS	1	03/31/2026	32.95	.00	32.95	04/09/2026
		1YRQ-RVCW	TOOLCAT MAINTENANCE	1	04/03/2026	3.28	.00	3.28	04/09/2026
		1YRQ-RVCW	TOOLCAT MAINTENANCE	2	04/03/2026	.90	.00	.90	04/09/2026
		1YRQ-RVCW	TOOLCAT MAINTENANCE	3	04/03/2026	.90	.00	.90	04/09/2026
		1YRQ-RVCW	TOOLCAT MAINTENANCE	4	04/03/2026	.90	.00	.90	04/09/2026
Total 17084:						2,848.41	.00	2,848.41	
17134	CORE & MAIN	Y663359	STORM PIPE REPLACEM	1	03/27/2026	686.88	.00	686.88	04/09/2026
		Y751056	STORM SEWER REPAIR	1	03/26/2026	434.02	.00	434.02	04/09/2026
Total 17134:						1,120.90	.00	1,120.90	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	04/01/2026	2,625.97	.00	2,625.97	04/09/2026
		8694160992	PW FUEL	2	04/01/2026	229.81	.00	229.81	04/09/2026
		8694160992	PW FUEL	3	04/01/2026	459.61	.00	459.61	04/09/2026
		8694160992	PW FUEL	4	04/01/2026	459.61	.00	459.61	04/09/2026
		8694160992	PW FUEL	5	04/01/2026	229.81	.00	229.81	04/09/2026
		8694160992	PW FUEL	6	04/01/2026	689.42	.00	689.42	04/09/2026
		8694160992	PW FUEL	7	04/01/2026	2,527.88	.00	2,527.88	04/09/2026
		8694160992	PARKS FUEL	8	04/01/2026	428.74	.00	428.74	04/09/2026
		8694160992	FIRE/EMS FUEL	9	04/01/2026	1,748.64	.00	1,748.64	04/09/2026
Total 17140:						9,399.49	.00	9,399.49	
17187	B&H PHOTO	243321687	CAMERAS	1	03/31/2026	7,167.75	.00	7,167.75	04/09/2026
Total 17187:						7,167.75	.00	7,167.75	
17197	FRIENDS OF THE MCFAR	26-101	JAN-MARCH CC SALES	1	04/01/2026	98.51	.00	98.51	04/09/2026
Total 17197:						98.51	.00	98.51	
17228	HEALTHYMINDS LLC	HM000916	ANNUAL WELLNESS CHE	1	04/06/2026	375.00	.00	375.00	04/09/2026
Total 17228:						375.00	.00	375.00	
17232	APG OF SOUTHERN WIS	28886-0326	ELECTION NOTICES	1	03/31/2026	136.65	.00	136.65	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		28886-0326	ELECTION NOTICES	2	03/31/2026	358.96	.00	358.96	04/09/2026
Total 17232:						495.61	.00	495.61	
17318	TDS	032226-PW	PW TV/PHONE/INTERNE	1	03/22/2026	377.52	.00	377.52	04/03/2026
		032226-PW	PW TV/PHONE/INTERNE	2	03/22/2026	102.96	.00	102.96	04/03/2026
		032226-PW	PW TV/PHONE/INTERNE	3	03/22/2026	102.96	.00	102.96	04/03/2026
		032226-PW	PW TV/PHONE/INTERNE	4	03/22/2026	102.96	.00	102.96	04/03/2026
		032226-VOM	ADMIN PHONE/INTERNE	1	03/22/2026	300.46	.00	300.46	04/03/2026
		032226-VOM	COM & TECH PHONE/TV/I	2	03/22/2026	234.02	.00	234.02	04/03/2026
		032226-VOM	COM DEV PHONE/INTER	3	03/22/2026	185.76	.00	185.76	04/03/2026
		032226-VOM	COM DEV AFT HR RENTA	4	03/22/2026	20.43	.00	20.43	04/03/2026
		032226-VOM	COM DEV AFT HR RENTA	5	03/22/2026	5.10	.00	5.10	04/03/2026
		032226-VOM	COURT PHONE/INTERNE	6	03/22/2026	54.09	.00	54.09	04/03/2026
		032226-VOM	FACILITIES PHONE	7	03/22/2026	401.94	.00	401.94	04/03/2026
		032226-VOM	FIRE/EMS TV/INTERNET/	8	03/22/2026	761.03	.00	761.03	04/03/2026
		032226-VOM	LIBRARY INTERNET/PHO	9	03/22/2026	325.62	.00	325.62	04/03/2026
		032226-VOM	OUTREACH INTERNET	10	03/22/2026	65.60	.00	65.60	04/03/2026
		032226-VOM	OUTREACH PHONE	11	03/22/2026	135.66	.00	135.66	04/03/2026
		032226-VOM	PD TV/INTERNET/PHONE	12	03/22/2026	711.71	.00	711.71	04/03/2026
		032226-VOM	6407 PHEASANT RUN LIF	13	03/22/2026	59.99	.00	59.99	04/03/2026
Total 17318:						3,947.81	.00	3,947.81	
17320	PARKITECTURE & PLANN	24.029A-4	COMMUNITY PARK PHAS	1	04/03/2026	3,640.96	.00	3,640.96	04/09/2026
		26.015-1	WILLIAM MCFARLAND M	1	04/03/2026	2,064.60	.00	2,064.60	04/09/2026
		26.016-1	ARNOLD LARSON PARK	1	04/03/2026	1,880.40	.00	1,880.40	04/09/2026
		26.017-1	CEDAR RIDGE PARK IMP	1	04/03/2026	2,386.20	.00	2,386.20	04/09/2026
Total 17320:						9,972.16	.00	9,972.16	
17322	OMNI TECHNOLOGIES	I26-0916	OMNI REQUEST SERVIC	1	03/31/2026	425.00	.00	425.00	04/09/2026
		I26-1020	FIRE SERVICE - PSC, LE	1	03/20/2026	949.10	.00	949.10	04/09/2026
Total 17322:						1,374.10	.00	1,374.10	
17332	WILCKE, JULIE	JW040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 17332:						62.00	.00	62.00	
17376	GFL ENVIRONMENTAL S	LQ03324386	USED ANTIFREEZE PICK	1	03/11/2026	93.71	.00	93.71	04/09/2026
Total 17376:						93.71	.00	93.71	
17441	KOERWITZ, KRISTIAN	KK040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 17441:						54.00	.00	54.00	
17445	MORRISON, JENNA	JM040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 17445:						62.00	.00	62.00	
17468	THORESEN, ERIK	ET040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 17468:						54.00	.00	54.00	
17476	MED ALLIANCE GROUP, I	339435	CPAP	1	03/19/2026	299.88	.00	299.88	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17476:						299.88	.00	299.88	
17556	VOIANCE LANGUAGE SE	SUMINV 085	INTERPRETATION SERVI	1	03/31/2026	112.60	.00	112.60	04/09/2026
Total 17556:						112.60	.00	112.60	
17569	MCFARLAND ACE HARD	015326/T	TRAILER MAINTENANCE	1	03/19/2026	2.27	.00	2.27	04/09/2026
		015326/T	TRAILER MAINTENANCE	2	03/19/2026	.62	.00	.62	04/09/2026
		015326/T	TRAILER MAINTENANCE	3	03/19/2026	.62	.00	.62	04/09/2026
		015326/T	TRAILER MAINTENANCE	4	03/19/2026	.62	.00	.62	04/09/2026
		015350/T	BRINE TRAILER MAINTENANCE	1	03/23/2026	18.35	.00	18.35	04/09/2026
		015350/T	BRINE TRAILER MAINTENANCE	2	03/23/2026	5.01	.00	5.01	04/09/2026
		015350/T	BRINE TRAILER MAINTENANCE	3	03/23/2026	5.01	.00	5.01	04/09/2026
		015350/T	BRINE TRAILER MAINTENANCE	4	03/23/2026	5.01	.00	5.01	04/09/2026
		015352/T	SOCCER GOAL SUPPLIES	1	03/23/2026	23.98	.00	23.98	04/09/2026
		015360/T	STORM PIPE REPAIR	1	03/25/2026	28.76	.00	28.76	04/09/2026
		015362/T	CONCRETE MIXER - PW	1	03/25/2026	3.18	.00	3.18	04/09/2026
		015364/T	STORM REPAIR	1	03/25/2026	23.97	.00	23.97	04/09/2026
		015366/T	FASTENERS AMBULANCE	1	03/26/2026	8.11	.00	8.11	04/09/2026
		015373/T	PW FACILITY MAINTENANCE	1	03/27/2026	22.64	.00	22.64	04/09/2026
		015375/T	LIBRARY REPAIR	1	03/30/2026	19.98	.00	19.98	04/09/2026
		015422/T	PW FACILITY MAINTENANCE	1	04/06/2026	.40	.00	.40	04/09/2026
		015436/T	SOD REPAIRS	1	04/08/2026	11.69	.00	11.69	04/09/2026
Total 17569:						180.22	.00	180.22	
17596	AMERICAN AWARDS & P	25000	ACCOUNTABILITY TAGS	1	03/31/2026	212.82	.00	212.82	04/09/2026
Total 17596:						212.82	.00	212.82	
17600	QUADIENT FINANCE USA	032426	POSTAGE	1	03/24/2026	2,000.00	.00	2,000.00	04/03/2026
Total 17600:						2,000.00	.00	2,000.00	
17626	BOB'S COPY SHOP	71364	POSTERS FOR COMMUN	1	03/24/2026	92.00	.00	92.00	04/09/2026
Total 17626:						92.00	.00	92.00	
17685	INGRAM LIBRARY SERVI	95268426	BOOKS	1	03/18/2026	21.00	.00	21.00	04/09/2026
		95282945	BOOKS	1	03/18/2026	206.80	.00	206.80	04/09/2026
		95296849	BOOKS	1	03/19/2026	544.82	.00	544.82	04/09/2026
		95327327	BOOKS	1	03/20/2026	299.32	.00	299.32	04/09/2026
		95365071	BOOKS	1	03/23/2026	808.27	.00	808.27	04/09/2026
		95401879	BOOKS	1	03/24/2026	96.57	.00	96.57	04/09/2026
		95436644	BOOKS	1	03/25/2026	112.72	.00	112.72	04/09/2026
		95466009	BOOKS	1	03/26/2026	164.49	.00	164.49	04/09/2026
		95466010	BOOKS	1	03/26/2026	19.90	.00	19.90	04/09/2026
		95590824	BOOKS	1	04/01/2026	429.87	.00	429.87	04/09/2026
		95617681	BOOKS	1	04/02/2026	114.48	.00	114.48	04/09/2026
		95680716	BOOKS	1	04/06/2026	315.56	.00	315.56	04/09/2026
		95716827	BOOKS	1	04/07/2026	149.18	.00	149.18	04/09/2026
Total 17685:						3,282.98	.00	3,282.98	
17749	CONGER, THERESA	TC040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17749:						62.00	.00	62.00	
17782	GFC LEASING - WI	I543349	COPIER LEASE	1	03/09/2026	181.93	.00	181.93	04/09/2026
		I552389	COPIER LEASE	1	04/02/2026	181.93	.00	181.93	04/09/2026
Total 17782:						363.86	.00	363.86	
17789	TRANSUNION RISK AND	6174432-202	DATA SEARCH SERVICE	1	04/01/2026	100.00	.00	100.00	04/09/2026
Total 17789:						100.00	.00	100.00	
17819	MOCIC	2600365-IN	MEMBERSHIP FEES	1	01/06/2026	150.00	.00	150.00	04/03/2026
Total 17819:						150.00	.00	150.00	
17845	DANE COUNTY TREASU	47941	EMS MEDICATIONS	1	03/16/2026	833.54	.00	833.54	04/09/2026
Total 17845:						833.54	.00	833.54	
17872	BAKK, CURTIS	CB040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 17872:						62.00	.00	62.00	
17908	BADGER METER	80232793	CELLULAR SERVICE UNI	1	03/30/2026	1,760.62	.00	1,760.62	04/09/2026
		80232793	CELLULAR SERVICE UNI	2	03/30/2026	1,760.62	.00	1,760.62	04/09/2026
Total 17908:						3,521.24	.00	3,521.24	
17920	GORDON FLESCH CO IN	IN15551923	EXTRA COPIES	1	03/20/2026	25.24	.00	25.24	04/09/2026
Total 17920:						25.24	.00	25.24	
17970	DOLL, PHILLIP	PD040726	ELECTION INSPECTOR	1	04/07/2026	52.00	.00	52.00	04/09/2026
Total 17970:						52.00	.00	52.00	
17982	SVENSSON, FRED	031726	INTERPRETER SERVICE	1	03/17/2026	75.00	.00	75.00	04/09/2026
		033126	INTERPRETER SERVICE	1	03/31/2026	37.50	.00	37.50	04/09/2026
Total 17982:						112.50	.00	112.50	
18038	KANE, PATRICK	PK040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 18038:						54.00	.00	54.00	
18068	SIMPLE NETWORK CON	34614	HARDWARE	1	04/01/2026	39.75	.00	39.75	04/09/2026
		34676	VEEAM PSC	1	04/01/2026	297.00	.00	297.00	04/09/2026
		34677	COURT	1	04/01/2026	11.28	.00	11.28	04/09/2026
		34677	GEN ADMIN	2	04/01/2026	256.10	.00	256.10	04/09/2026
		34677	POLICE	3	04/01/2026	116.02	.00	116.02	04/09/2026
		34677	FIRE/EMS	4	04/01/2026	49.45	.00	49.45	04/09/2026
		34677	OUTREACH	5	04/01/2026	15.06	.00	15.06	04/09/2026
		34677	COMM DEV	6	04/01/2026	11.28	.00	11.28	04/09/2026
		34677	PUBLIC WORKS	7	04/01/2026	15.38	.00	15.38	04/09/2026
		34677	WATER	8	04/01/2026	82.86	.00	82.86	04/09/2026
		34677	SEWER	9	04/01/2026	82.90	.00	82.90	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18103:						8,576.92	.00	8,576.92	
18112	BADGERLAND COMPLIA	2500240	CDL SCREENING	1	04/03/2026	225.00	.00	225.00	04/09/2026
Total 18112:						225.00	.00	225.00	
18113	JM BRENNAN INC	21005242	2025 CIRCULATING PUM	1	03/16/2026	2,842.10	.00	2,842.10	04/09/2026
		21005488	LIBRARY IN-FLOOR HEAT	1	03/25/2026	3,798.56	.00	3,798.56	04/09/2026
		21005490	LIBRARY HVAC REPAIR	1	03/25/2026	1,445.12	.00	1,445.12	04/09/2026
Total 18113:						8,085.78	.00	8,085.78	
18175	BUCKY'S RESTROOMS	WB108091	PORTABLE RESTROOMS	1	04/04/2026	172.50	.00	172.50	04/09/2026
		WB108092	PORTABLE RESTROOMS	1	04/04/2026	172.50	.00	172.50	04/09/2026
		WB108093	PORTABLE RESTROOMS	1	04/04/2026	172.50	.00	172.50	04/09/2026
		WB108094	PORTABLE RESTROOMS	1	04/04/2026	172.50	.00	172.50	04/09/2026
		WB108095	PORTABLE RESTROOMS	1	04/04/2026	230.00	.00	230.00	04/09/2026
Total 18175:						920.00	.00	920.00	
18245	FULL COLOR COPY LLC	1847	CUSTOM PAMPHLETS	1	01/22/2026	74.00	.00	74.00	03/27/2026
Total 18245:						74.00	.00	74.00	
18284	CHARTER COMMUNICATI	1708848010	CHARTER CABLE	1	04/01/2026	131.21	.00	131.21	04/09/2026
Total 18284:						131.21	.00	131.21	
18289	E.H. WOLF & SONS INC	485550	POLICE DEPARTMENT OI	1	03/12/2026	531.60	.00	531.60	04/09/2026
		485550	FIRE/EMS OIL	2	03/12/2026	531.60	.00	531.60	04/09/2026
		485550	PW OIL	3	03/12/2026	584.76	.00	584.76	04/09/2026
		485550	PW OIL	4	03/12/2026	159.48	.00	159.48	04/09/2026
		485550	PW OIL	5	03/12/2026	159.48	.00	159.48	04/09/2026
		485550	PW OIL	6	03/12/2026	159.48	.00	159.48	04/09/2026
		485996	POLICE DEPARTMENT OI	1	03/12/2026	258.60	.00	258.60	04/09/2026
		485996	FIRE/EMS OIL/HYDRAULI	2	03/12/2026	258.60	.00	258.60	04/09/2026
		485996	PW OIL/HYDRAULIC FLUI	3	03/12/2026	284.46	.00	284.46	04/09/2026
		485996	PW OIL/HYDRAULIC FLUI	4	03/12/2026	77.58	.00	77.58	04/09/2026
		485996	PW OIL/HYDRAULIC FLUI	5	03/12/2026	77.58	.00	77.58	04/09/2026
		485996	PW OIL/HYDRAULIC FLUI	6	03/12/2026	77.58	.00	77.58	04/09/2026
		500162	DYED DIESEL FUEL	1	04/01/2026	803.69	.00	803.69	04/09/2026
Total 18289:						3,964.49	.00	3,964.49	
18333	LEONARD, QUINN	QL040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 18333:						54.00	.00	54.00	
18362	HAERLE, STEVEN	SH040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 18362:						62.00	.00	62.00	
18363	JACOBSEN, JOAN	JJ040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 18363:						54.00	.00	54.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18365	KRAMER, CHERYL	CK040726	ELECTION INSPECTOR	1	04/07/2026	26.00	.00	26.00	04/09/2026
Total 18365:						26.00	.00	26.00	
18367	RIEGE, NICOLE	NR040726	CHIEF INSPECTOR	1	04/07/2026	67.50	.00	67.50	04/09/2026
Total 18367:						67.50	.00	67.50	
18369	SEVERSON, ALETA	AS040726	ELECTION INSPECTOR	1	04/07/2026	48.00	.00	48.00	04/09/2026
Total 18369:						48.00	.00	48.00	
18377	VESTIS LLC	6140775926	MAT RENTAL	1	03/13/2026	63.35	.00	63.35	04/09/2026
		6140780009	MAT RENTAL	1	03/20/2026	69.64	.00	69.64	04/09/2026
		6140784082	MAT RENTAL	1	03/27/2026	69.63	.00	69.63	04/09/2026
		6140788143	MAT RENTAL	1	04/03/2026	69.63	.00	69.63	04/09/2026
Total 18377:						272.25	.00	272.25	
18380	SECURIAN FINANCIAL G	76038 APR 2	ACCIDENT PLAN	1	04/07/2026	268.84	.00	268.84	04/09/2026
Total 18380:						268.84	.00	268.84	
18385	VILLAGE OF MCFARLAN	9267	WATER FOR BURN PILE	1	03/20/2026	40.51	.00	40.51	04/09/2026
		9276	LIFT STATION CLEANING	1	03/31/2026	50.92	.00	50.92	04/09/2026
Total 18385:						91.43	.00	91.43	
18401	ADVANCED CHEMICAL S	177178	HVAC CHEMICAL SERIVC	1	03/01/2026	600.00	.00	600.00	04/09/2026
Total 18401:						600.00	.00	600.00	
18410	I39 SUPPLY	250130	TRAILER	1	03/24/2026	4,926.00	.00	4,926.00	04/09/2026
Total 18410:						4,926.00	.00	4,926.00	
18418	PRAIRIE POWER CENTE	215599	MOWER MAINTENANCE	1	03/24/2026	19.50	.00	19.50	04/09/2026
		215599	MOWER MAINTENANCE	2	03/24/2026	5.32	.00	5.32	04/09/2026
		215599	MOWER MAINTENANCE	3	03/24/2026	5.32	.00	5.32	04/09/2026
		215599	MOWER MAINTENANCE	4	03/24/2026	5.32	.00	5.32	04/09/2026
		216083	MOWER MAINTENANCE	1	03/24/2026	428.99	.00	428.99	04/09/2026
		216083	MOWER MAINTENANCE	2	03/24/2026	117.00	.00	117.00	04/09/2026
		216083	MOWER MAINTENANCE	3	03/24/2026	117.00	.00	117.00	04/09/2026
		216083	MOWER MAINTENANCE	4	03/24/2026	117.00	.00	117.00	04/09/2026
Total 18418:						815.45	.00	815.45	
18441	BURNS, KAREN	KB040726	ELECTION INSPECTOR	1	04/07/2026	46.00	.00	46.00	04/09/2026
Total 18441:						46.00	.00	46.00	
18442	PEIRCE, JOHN	JP040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 18442:						62.00	.00	62.00	
18474	SCOTT, JASON	JS030926	UNIFORM ALLOWANCE	1	03/09/2026	176.56	.00	176.56	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18474:						176.56	.00	176.56	
18497	CALLS ON CALL	14486	TID # 6	1	04/01/2026	59.57	.00	59.57	04/09/2026
		14486	TID # 4	2	04/01/2026	79.43	.00	79.43	04/09/2026
Total 18497:						139.00	.00	139.00	
18500	TURFWERKS	EI21916	MOWER MAINTENANCE	1	04/03/2026	709.86	.00	709.86	04/09/2026
		EI21916	MOWER MAINTENANCE	2	04/03/2026	193.60	.00	193.60	04/09/2026
		EI21916	MOWER MAINTENANCE	3	04/03/2026	193.60	.00	193.60	04/09/2026
		EI21916	MOWER MAINTENANCE	4	04/03/2026	193.60	.00	193.60	04/09/2026
Total 18500:						1,290.66	.00	1,290.66	
18514	COMMUNITY INSURANC	IN000016695	WC TRUE UP	1	03/24/2026	2,295.85	.00	2,295.85	04/09/2026
		IN000016695	WC TRUE UP	2	03/24/2026	201.66	.00	201.66	04/09/2026
		IN000016695	WC TRUE UP	3	03/24/2026	1,178.96	.00	1,178.96	04/09/2026
		IN000016695	WC TRUE UP	4	03/24/2026	1,178.95	.00	1,178.95	04/09/2026
		IN000016695	WC TRUE UP	5	03/24/2026	201.66	.00	201.66	04/09/2026
		IN000016695	WC TRUE UP	6	03/24/2026	201.66	.00	201.66	04/09/2026
		IN000016695	WC TRUE UP	7	03/24/2026	201.66	.00	201.66	04/09/2026
		IN000016695	WC TRUE UP	8	03/24/2026	744.60	.00	744.60	04/09/2026
Total 18514:						6,205.00	.00	6,205.00	
18529	ASSOCIATED TECH SER	249377	LIBRARY MEETING ROO	1	02/20/2026	862.62	.00	862.62	04/09/2026
Total 18529:						862.62	.00	862.62	
18564	NAPA AUTO PARTS	028085	OIL FILTERS	1	03/17/2026	48.63	.00	48.63	04/09/2026
		028445	VEHICLE MAINTENANCE	1	03/19/2026	203.52	.00	203.52	04/09/2026
		028445	VEHICLE MAINTENANCE	2	03/19/2026	55.51	.00	55.51	04/09/2026
		028445	VEHICLE MAINTENANCE	3	03/19/2026	55.51	.00	55.51	04/09/2026
		028445	VEHICLE MAINTENANCE	4	03/19/2026	55.51	.00	55.51	04/09/2026
		028484	VEHICLE MAINTENANCE	1	03/19/2026	19.80-	.00	19.80-	04/09/2026
		028484	VEHICLE MAINTENANCE	2	03/19/2026	5.40-	.00	5.40-	04/09/2026
		028484	VEHICLE MAINTENANCE	3	03/19/2026	5.40-	.00	5.40-	04/09/2026
		028484	VEHICLE MAINTENANCE	4	03/19/2026	5.40-	.00	5.40-	04/09/2026
Total 18564:						382.68	.00	382.68	
18569	NORTHLAND EQUIPMEN	0179608-IN	TK42 BUILD	1	03/27/2026	6,459.00	.00	6,459.00	04/09/2026
Total 18569:						6,459.00	.00	6,459.00	
18593	OREILLY AUTO PARTS	3841-307907	TRAILER MAINTENANCE	1	03/19/2026	45.48	.00	45.48	04/09/2026
		3841-307907	TRAILER MAINTENANCE	2	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-307907	TRAILER MAINTENANCE	3	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-307907	TRAILER MAINTENANCE	4	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-307925	TRAILER MAINTENANCE	1	03/19/2026	45.48	.00	45.48	04/09/2026
		3841-307925	TRAILER MAINTENANCE	2	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-307925	TRAILER MAINTENANCE	3	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-307925	TRAILER MAINTENANCE	4	03/19/2026	12.40	.00	12.40	04/09/2026
		3841-309905	MAINTENANCE SUPPLIE	1	03/23/2026	12.79	.00	12.79	04/09/2026
		3841-313118	TRAILER MAINTENANCE	1	03/30/2026	1.94	.00	1.94	04/09/2026
		3841-313118	TRAILER MAINTENANCE	2	03/30/2026	1.94	.00	1.94	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		3841-313118	TRAILER MAINTENANCE	3	03/30/2026	1.94	.00	1.94	04/09/2026
		3841-313118	TRAILER MAINTENANCE	4	03/30/2026	7.12	.00	7.12	04/09/2026
	Total 18593:					191.09	.00	191.09	
18660	CJF TRUCKING LLC	28520	SALT BRINE	1	03/19/2026	440.00	.00	440.00	04/09/2026
	Total 18660:					440.00	.00	440.00	
18674	METLIFE	268973-0165	MONTHLY VISION INSUR	1	04/01/2026	318.34	.00	318.34	04/09/2026
	Total 18674:					318.34	.00	318.34	
18675	MCKEE ASSOCIATES INC	3-25027-1 04	COMMUNITY PARK PHAS	1	04/03/2026	328,745.60	.00	328,745.60	04/09/2026
	Total 18675:					328,745.60	.00	328,745.60	
18692	MOLITOR, ANN	AM040726	ELECTION INSPECTOR	1	04/07/2026	98.00	.00	98.00	04/09/2026
	Total 18692:					98.00	.00	98.00	
18700	HAVENS PETTING FARM	MPF2026-01	2026 SRP PERFORMER D	1	03/18/2026	739.00	.00	739.00	04/09/2026
	Total 18700:					739.00	.00	739.00	
18701	PATTERSON, DEXTER	032026	LIBRARY PROGRAM FEE	1	03/20/2026	500.00	.00	500.00	04/09/2026
	Total 18701:					500.00	.00	500.00	
18702	KAYSER FORD INC	2045 030926	NEW SQUAD	1	03/09/2026	48,115.50	.00	48,115.50	04/09/2026
		4965 030926	NEW SQUAD	1	03/09/2026	48,115.50	.00	48,115.50	04/09/2026
	Total 18702:					96,231.00	.00	96,231.00	
18703	INTEGRITY GRADING & E	MC243-1	2026 STORMWATER MAI	1	03/23/2026	112,617.75	.00	112,617.75	04/09/2026
		MC243-2	MC243 2026 STORMWAT	1	03/31/2026	90,254.75	.00	90,254.75	04/09/2026
	Total 18703:					202,872.50	.00	202,872.50	
18704	CAPITAL CUSTOM CONT	040626	ESCROW DEPOSIT REFU	1	04/06/2026	1,000.00	.00	1,000.00	04/09/2026
	Total 18704:					1,000.00	.00	1,000.00	
18705	BECKER PROFESSIONAL	0001	CONSULTANT SERVICES	1	04/07/2026	3,000.00	.00	3,000.00	04/09/2026
	Total 18705:					3,000.00	.00	3,000.00	
18706	SSM HEALTH	90008713	MEP DIRECTION MONTH	1	03/31/2026	4,455.78	.00	4,455.78	04/09/2026
	Total 18706:					4,455.78	.00	4,455.78	
18707	COADY-BAST, ARLENE	AC040726	ELECTION INSPECTOR	1	04/07/2026	46.00	.00	46.00	04/09/2026
	Total 18707:					46.00	.00	46.00	
18708	DEMARS, CHERYL	CD040726	ELECTION INSPECTOR	1	04/07/2026	52.00	.00	52.00	04/09/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18708:						52.00	.00	52.00	
18709	DEMARS, TODD	TD040726	ELECTION INSPECTOR	1	04/07/2026	62.00	.00	62.00	04/09/2026
Total 18709:						62.00	.00	62.00	
18710	LONDO, ROBERT	RL040726	ELECTION INSPECTOR	1	04/07/2026	54.00	.00	54.00	04/09/2026
Total 18710:						54.00	.00	54.00	
18711	PAYNE, NANCY	NP040726	ELECTION INSPECTOR	1	04/07/2026	46.00	.00	46.00	04/09/2026
Total 18711:						46.00	.00	46.00	
18712	PICONE, MARY ANN	MP040726	ELECTION INSPECTOR	1	04/07/2026	26.00	.00	26.00	04/09/2026
Total 18712:						26.00	.00	26.00	
Grand Totals:						964,145.00	.00	964,145.00	

Report Criteria:
 Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount
03/21/2026	CDPT	03/27/2026	FIRE FIGHTERS LOCAL 31	8	184.18
04/04/2026	CDPT	04/10/2026	FIRE FIGHTERS LOCAL 31	8	211.13
04/04/2026	CDPT	04/10/2026	WPPA TREASURER	6	668.60

Payroll related: \$1,063.91


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Brian Redman,
Police Chief, Chris Dennis, Fire/Rescue Chief

AGENDA ITEM: Motion to approve a Class "A" beer and "Class A" Liquor license for Swiftstop FuelLLC d/b/a BP McFarland #107 for the property located at 4701 Burma Road for the period ending June 30, 2026 as recommended by the Public Safety Committee.

PREVIOUS ACTION:

ISSUE SUMMARY:

The BP located at 4701 Burma Road will be changing ownership to Swiftstop Fuel LLC. Attached is the application.

FINANCIAL/BUDGET IMPACT:

Additional pro-rated licensing revenue.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

ARTICLE 11-II ALCOHOL BEVERAGES

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommend approval. The Public Safety Committee will review the application and provide a recommendation following their April 9, 2026 meeting.

Motion to approve a Class "A" beer and "Class A" Liquor license for Swiftstop FuelLLC d/b/a BP McFarland #107 for the property located at 4701 Burma Road for the period ending June 30, 2026.

ATTACHMENTS:

1. BP McFarland #107_Redacted

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period

License(s) Requested: (up to two boxes may be checked)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Class "A" Beer \$ _____ | <input type="checkbox"/> Class "B" Beer \$ _____ |
| <input checked="" type="checkbox"/> "Class A" Liquor \$ _____ | <input type="checkbox"/> "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class A" Liquor (cider only) \$ _____ | <input type="checkbox"/> Reserve "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class C" Liquor (wine only) \$ _____ | |

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (Individual name if sole proprietorship) SWIFTSTOP FUEL LLC			
2. Business Trade Name or DBA <i>BP McFarland #107</i>			
3. FEIN [REDACTED]		4. Wisconsin Seller's Permit Number [REDACTED]	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 2/12/2026	8. Wisconsin DFI Registration Number [REDACTED]
9. Premises Address 4701 Burma Rd			
10. City McFarland		11. State WI	12. Zip Code 53558
13. County Dane	14. Governing Municipality: <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: McFarland		15. Aldermanic District
16. Premises Phone 608-669-1526	17. Premises Email swiftstopfuelllc@gmail.com		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>back stock room. Beer on cooler liquor on shelves and front counter.</i>			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . Yes No beverages.
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . Yes No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? Yes No
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
LNU	DEEPAK	Owner	[REDACTED]

Part D: Attestation

One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LNU	First Name DEEPAK	M.I.
Title Owner	Email [REDACTED]	Phone [REDACTED]
Signature [REDACTED]		Date 03.04.2026

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage Appointment of Agent

Date
03/03/2026

Agent Type (check one)	
<input type="checkbox"/> Original (no fee)	<input type="checkbox"/> Successor (\$10 fee for municipal licensees only)

Part A: Business Information	
1. Legal Business Name (individual name if sole proprietor) SWIFTSTOP FUEL LLC	
2. Business Trade Name or DBA BP McFarland #107	
3. Entity Type (check one) <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	
4. Alcohol Beverage Business Authorization (check one) <input type="checkbox"/> Municipal Retail License <input checked="" type="checkbox"/> State Permit	5. If successor agent, provide State Permit or Municipal Retail License Number <div style="background-color: black; width: 100px; height: 15px;"></div>
6. Describe the reason for appointing a successor agent, if successor is checked above.	

Part B: Agent Information			
1. Last Name LNU	2. First Name DEEPAK	3. M.I.	
4. Email <div style="background-color: black; width: 100%; height: 15px;"></div>		5. Phone <div style="background-color: black; width: 100%; height: 15px;"></div>	
6. Home Address <div style="background-color: black; width: 100%; height: 15px;"></div>			
7. City <div style="background-color: black; width: 100%; height: 15px;"></div>	8. State WI	9. Zip Code <div style="background-color: black; width: 100%; height: 15px;"></div>	10. Date of Birth <div style="background-color: black; width: 100%; height: 15px;"></div>
11. Drivers License/State ID Number <div style="background-color: black; width: 100%; height: 15px;"></div>		12. Drivers License/State ID State of Issuance WI	

Part C: Agent Questions	
1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you completed Form AB-100, <i>Alcohol Beverage Individual Questionnaire</i> (licensee) or Form AB-300, <i>Alcohol Beverage Personal Questionnaire</i> (permittee)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LNU		First Name DEEPAK	M.I.
Title Owner	Email [REDACTED]	Phone [REDACTED]	
Signature [REDACTED]		Date	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LNU		First Name DEEPAK	M.I.
Signature [REDACTED]		Date 03.04.2026	


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Brian Redman, Police Chief, Chris Dennis, Fire/Rescue Chief

AGENDA ITEM: Motion to approve a Class "A" Beer and "Class A" Liquor License for Summit Petroleum LLC d/b/a Quick Pick for the property located 4800 Larson Road as recommended by the Public Safety Committee.

PREVIOUS ACTION:

ISSUE SUMMARY:

The BP located at 4800 Larson Beach Road will be changing ownership to Summit Petroleum LLC doing business as Quick Pick Alcohol. Attached is the application.

FINANCIAL/BUDGET IMPACT:

Additional pro-rated licensing revenue.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

ARTICLE 11-II ALCOHOL BEVERAGES

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommend approval. The Public Safety Committee will review the application and provide a recommendation following their April 9, 2026 meeting.

Motion to approve a Class "A" Beer and "Class A" Liquor License for Summit Petroleum LLC d/b/a Quick Pick for the property located 4800 Larson Road.

ATTACHMENTS:

1. Quick Pick_Redacted

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Class "A" Beer \$ _____ | <input type="checkbox"/> Class "B" Beer \$ _____ |
| <input checked="" type="checkbox"/> "Class A" Liquor \$ _____ | <input type="checkbox"/> "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class A" Liquor (cider only) \$ _____ | <input type="checkbox"/> Reserve "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class C" Liquor (wine only) \$ _____ | |

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (Individual name if sole proprietorship) SUMMIT PETROLEUM LLC			
2. Business Trade Name or DBA <i>Quick Pick</i>			
3. FEIN [REDACTED]	4. Wisconsin Seller's Permit Number [REDACTED]		
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI	7. Date of Organization 03/11/2026	8. Wisconsin DFI Registration Number [REDACTED]	
9. Premises Address 4800 Larson Beach Rd			
10. City McFarland	11. State WI	12. Zip Code 53558	
13. County Dane	14. Governing Municipality: <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: McFarland		15. Aldermanic District
16. Premises Phone (414) 274-9755	17. Premises Email [REDACTED]	18. Website	
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>All sales and storage is behind the counter. All invoices are kept in office also behind the counter. WAK IN COOLER. Sales Area by counter. Back Room Storage behind counter</i>			
20. Mailing Address (if different from premises address)			
21. City	22. State	23. Zip Code	

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.			
Law/Ordinance Violated	Location	Trial Date	
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated	Location	Trial Date	
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . Yes No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . Yes No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? Yes No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Maqbool	Adnan	Owner	[REDACTED]

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Maqbool		First Name Adnan		M.I. Imran
Title Owner		Email [REDACTED]	Phone [REDACTED]	
Signature [REDACTED]		Date 03-19-26		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Agent Type (check one)

Original (no fee) Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (Individual name if sole proprietor)
SUMMIT PETROLEUM LLC

2. Business Trade Name or DBA
Quick Pick.

3. Entity Type (check one) Limited Liability Company Corporation Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one) 5. If successor agent, provide State Permit or Municipal Retail License Number

Municipal Retail License State Permit [REDACTED]

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name Maqbool 2. First Name Adnan 3. M.I. Imran

4. Email [REDACTED] 5. Phone [REDACTED]

6. Home Address [REDACTED]

7. City [REDACTED] 8. State WI 9. Zip Code [REDACTED] 10. Date of Birth [REDACTED]

11. Drivers License/State ID Number [REDACTED] 12. Drivers License/State ID State of Issuance WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? Yes No
Submit proof of completion.

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? Yes No

3. Have you been a Wisconsin resident for at least 90 continuous days? Yes No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Maqbool		First Name Adnan	M.I. Imran
Title Owner	Email [REDACTED]	Phone [REDACTED]	
Signature [REDACTED]		Date 03-19-26	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Maqbool		First Name Adnan	M.I. Imran
Signature [REDACTED]		Date 03-19-26	


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Motion to approve Ordinance 2026-04: an ordinance increasing municipal court fees as recommended by the Public Safety Committee.

PREVIOUS ACTION:

ISSUE SUMMARY:

In 2026, the Wisconsin Legislature passed 2025 Senate Bill 470 and Assembly Bill 320 to raise the allowable Municipal Court fee from \$38 to \$48. The fee had not been adjusted since 2013. Attached is Village Ordinance 2026-04, which would allow the Village to increase the municipal court fee to \$48.

The increase is proposed to take effect May 15, 2026, to allow time for the increased fees to be built into the system utilized by the Police Department.

FINANCIAL/BUDGET IMPACT:

Increase revenues for Municipal Court

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

[Village Ordinance 1-20](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Public Safety Committee unanimously recommended approval of 2026-04: an ordinance increasing Municipal Court Fees.

Motion to approve of Ordinance 2026-04: an ordinance increasing municipal court fees.

ATTACHMENTS:

1. 2026-04 Increasing Municipal Court Fees

ORDINANCE 2026-04

AN ORDINANCE TO AMEND SECTION 1-20 OF THE MUNICIPAL CODE TO SET MUNICIPAL COURT COSTS.

Purpose: To set the amount of municipal court costs.

Sponsor: Cassandra Suettinger, Deputy Administrator/Clerk

Recommended Referral: Public Safety Committee

Public Hearing: Not required

WHEREAS, Wisconsin law requires municipal courts to collect court costs upon a determination of guilt by the court; and

WHEREAS, Wisconsin law was recently amended to increase the maximum amount of municipal court costs; and

WHEREAS, the current municipal code does not set the amount of costs to be collected, and it is in the public interest to amend the code to set this amount.

NOW, THEREFORE, the Village Board of the Village of McFarland, does ordain as follows:

Section 1. Section 1-20 of the McFarland Municipal Code is amended to read as follows:

1-20 Schedule Of Cash Deposits

The schedule of cash deposits for the various ordinances for which a citation may be issued are as established on the deposit schedule promulgated by the municipal court and adopted by the Village Board, a copy of which is on file with the Village Clerk. In addition to the deposit amount listed, the deposit must include court costs, surcharges, and assessments as imposed by Wis. Stats. § 800.10. Court costs shall be \$48.00 on each separate matter. The Chief of Police shall be provided a copy of all bond schedules and amendments thereto.

Section 2. This Ordinance shall take effect May 15, 2026.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the ____ day of _____, 2026.

APPROVED:

Stephanie Brassington, Village President

ATTEST:

Cassandra Suettinger
Deputy Administrator/Clerk

ORDINANCE 2026 – 04	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Annen –	Leamy -
Brassington –	Fessler –
Boyd–	Peña –
Prill -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Motion to approve Ordinance #2026-06: an ordinance to establish the process to close the Yahara River.

PREVIOUS ACTION:

The Village Board has previously enacted agreements with the State to reconstruct the highway. This is the first effort though we have considered this ordinance.

ISSUE SUMMARY:

Statutes provide local municipalities control over activities that take place on navigable waters. One such area is adjacent to the Yahara River at the USH 51 Bridge that is set to be reconstructed later this year. WisDOT is requesting the Village enact this ordinance to allow for boating to regulated while the old bridge is removed and new bridge installed for safety purposes. The Town of Dunn has enacted a similar ordinance related to the same project.

FINANCIAL/BUDGET IMPACT:

None. Any costs needed for closure will be born by the Contractor and WisDOT.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve Ordinance #2026-06, an ordinance to establish the process to close Yahara River.

ATTACHMENTS:

1. Yahara River_River Closure Ordinance

ORDINANCE 2026-06
Village of McFarland, Dane County, Wisconsin

AN ORDINANCE ESTABLISHING TEMPORARY RESTRICTIONS ON ACTIVITIES ON THE YAHARA RIVER DURING US 51 BRIDGE RECONSTRUCTION

WHEREAS, pursuant to §61.34 of the Wisconsin Statutes, the Village Board is authorized to enact regulations to protect the public health, safety, welfare and convenience; and

WHEREAS, §61.34(1) of the Wisconsin Statutes expressly authorizes the Village Board to regulate activities on navigable waters; and

WHEREAS, the Village Board has determined it necessary to restrict the use of the Yahara River in the vicinity of construction activities involving the bridge carrying US Highway 51 over the Yahara River, identified as bridge B-13-0385, in order to protect the public safety;

NOW, THEREFORE, the Village Board of McFarland, Wisconsin, does ordain as follows:

- (1) Restricted Area and Time. No recreational watercraft, including but not limited to boats, canoes, kayaks and inner tubes, nor any person, shall be located within or on the Yahara River between the points 200 feet upstream and 200 feet downstream of the US Highway 51 bridge (B-13-0385) limits beginning upon the commencement of the bridge removal and ending upon the completion of bridge reconstruction.
- (2) Public Notice. The Wisconsin Department of Transportation shall be responsible for assuring proper public notice of these restrictions including all the following:
 - a. Installing and maintaining for such time as this Ordinance remains in effect, channel closure buoys in the center of the navigation channel of the Yahara River at a location 200-feet upstream and 200-ft downstream of the US 51 bridge (B-13-0385) limit; and
 - b. Installing and maintaining for such time as this Ordinance remains in effect signage meeting the requirements of §30.77(4), Wis. Stats. and Wis. Admin. Code §NR5.15, at each public landing along the Yahara River within the Village. Such signs shall state “Local Ordinance” in lettering of at least 3” and a summary, synopsis, or outline of these regulations in lettering of at least 1”, or a map made of a durable material showing the areas subject to these restrictions;
- (3) Any person who violates the restrictions imposed by this ordinance shall be subject to forfeitures in the amounts provided in §30.80(1), Wis. Stats. and deposits as established in the Uniform Deposit and Bail Schedule established by the Wisconsin Judicial Conference, and hereby adopted by reference.
- (4) This ordinance shall take effect the day after publication as required by law.

Enacted by the Village of McFarland Board this ___ day of April, 2026.

Stephanie Brassington, Village President

Attest: _____
Cassandra Suettinger, Clerk-Treasurer

Published: _____

RESOLUTION 2026 – 06	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Annen –	Boyd –
Brassington –	Fessler –
Leamy –	Peña –
Prill –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

REUTER, WHITISH & EVANS, S.C.

Attorneys at Law
4600 American Parkway, Suite 104
Madison, Wisconsin 53718

ALLEN D. REUTER
BARBARA O. WHITISH (1953-2013)
DANIEL J. EVANS
DAVID D. RELLES (Of Counsel)
KEVIN F. MILLIKEN (Of Counsel)

TELEPHONE
(608) 250-9053

FACSIMILE
(608) 250-9054

February 13, 2026

Village of McFarland
c/o Mr. Matt Schuenke, Administrator
5915 Milwaukee Street
P.O. Box 110
McFarland, WI 53558-0110

Re: Intergovernmental Information Technology Consortium

Dear Matt:

You have asked me to represent the Village of McFarland in the negotiation and preparation of an intergovernmental agreement between the Villages of McFarland, DeForest, Waunakee and Cross Plains and the Cities of Verona and Columbus for the joint procurement of information technology services. As you know, I also currently serve as Village Attorney for DeForest.

Given the nature of the proposed agreement, I do not expect material disagreements between McFarland and DeForest regarding the terms of the proposed agreement. I expect that the most substantive terms (cost-sharing, service allocation, etc.) will be negotiated by staff and my role will be primarily to assure that the language of the agreement reflects the mutual intent of the parties. In all cases, the terms of the agreement drafted will be subject to approval by the respective governing bodies of the parties. Therefore, I do not believe that my representation of DeForest will affect my ability to fully represent the interests of McFarland.

In order for me to represent *either* McFarland or DeForest in this matter, it is necessary for *both* clients to consent to the joint representation. If either municipality objects to joint representation, each of you will have to retain separate counsel from outside my firm. If the Village is in any way uncomfortable with a joint arrangement, I would encourage you not to give your consent. The purpose of this letter is to inquire whether the Village of McFarland so consents in light of my relationship with DeForest.

Please note that I am not requesting consent to share any confidential or privileged information with any other municipality. My duty to both clients in that regard will not change. In the unlikely event that, at any point in the process, an issue arises where my duty to McFarland could not be fully carried out without jeopardizing my duty to DeForest (or vice-versa), it would be necessary for me to withdraw from representing both parties, and each of you would have to retain separate attorneys at that point. If consent is given by both municipalities, either may withdraw that consent at any time, in which case I would withdraw from the matter entirely.

Village of McFarland, c/o Mr. Matt Schuenke, Administrator

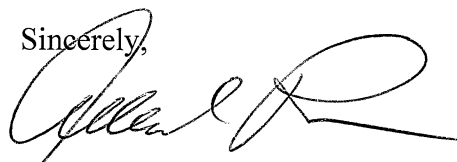
February 13, 2026

Page 2

Note that it would be my intention to divide my time in this matter for billing purposes equally between McFarland and DeForest to the extent my work benefits both parties. If either party requests specific services, such as attendance at board meetings in relation to the project, I would bill the party benefitting from the additional services unless both parties agree to a different arrangement.

If the Village consents to joint representation on the terms outlined herein, please sign below and return a copy of this letter to me. If you or any members of the Board have questions, or if there is any other information that I can provide which might help you make a decision on this matter, please do not hesitate to contact me.

Sincerely,



Allen D. Reuter

CLIENT CONSENT:

The undersigned, on behalf of the Village of McFarland, hereby consents to the Firm of Reuter, Whitish & Evans, S.C. representing both the Villages of McFarland and DeForest in the negotiation and preparation of an intergovernmental agreement for the joint procurement of information technology services between those Villages and various other municipal parties.

VILLAGE OF MCFARLAND

By: _____
Matt Schuenke, Village Administrator


McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Outreach

CONTACT: Katie Gletty-Syoen, Director

AGENDA ITEM: Presentation on the development of Tri-shaw bike program, Cycling without Age.

PREVIOUS ACTION:

The Senior Outreach Committee received a similar presentation at its meeting on February 25, 2026.

ISSUE SUMMARY:

Local residents are working to organize to create a program title Cycling without Age. This would be the use of an electric tri-shaw bicycle that allows two people to ride in the front and operated by a bike rider in peddling in the rear with electric assistance. They will be providing a presentation on the program to share information on the activity they are looking to build.

FINANCIAL/BUDGET IMPACT:

There are presently no anticipated cost impacts for the project.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item.

ATTACHMENTS:

1. mcfarland brochure CWA



Contact us

cwamcfarland@gmail.com



About Us

As of March 2021

- Invented in 2012 in Copenhagen
- Represented in 51 countries
- 2,500 chapter locations
- 3,500 trishaws
- 35,000 trained cycle pilots
- Over 1.9 million people served
- Oldest pilot is 90 Jorgen Hass of Denmark
- Oldest passenger is Edith Green 108 of Bournemouth, England

Program Benefits

Community engagement
New and renewed friendships
Connection with nature
Increased mobility and access
Improved mood (lots of smiles!)

The right to wind in your hair.

Guiding Principles

Generosity: Cycling Without Age is based on generosity and kindness. It starts with the obvious generous act of taking one or two elderly people out on a bike ride.

Slowness: Slowness allows you to sense the environment, be present in the moment.

Storytelling: Older adults have so many stories that will be forgotten if we don't reach out and listen to them. We tell stories, and we listen to stories on the bike.

Relationships: Cycling Without Age is about creating a multitude of new relationships.

Without Age: Life unfolds at all ages, young and old, and can be thrilling, fun, sad, beautiful and meaningful. Cycling Without Age is about letting people age in a positive context.

Volunteer!



Pilots are crucial to the success of the program!

Pilots are family members, spouses, and those +18 years of age who want to help their community members.

All individuals interested in becoming a pilot will complete an application, background check and training to ensure they are well prepared to be a pilot.

Storytellers

Do you know the rich history of McFarland and the surrounding areas? If so, you would be a great storyteller!

A Pilot will take you and a community member around McFarland so you can share your knowledge, and make a new friend in the process!



McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding a funding proposal for the McFarland Youth Center.

PREVIOUS ACTION:

The School Board received a presentation from the McFarland Youth Center at its meeting on February 16, 2026.

The Village Board received a presentation from the McFarland Youth Center at its meeting on February 24, 2026.

ISSUE SUMMARY:

The McFarland Youth Center provided a presentation to the Village Board at a previous meeting outlining their intentions continue operations as an independent not-for-profit entity. They requested the School and Village Board consider providing additional funding to the Youth Center to help it transition to the new model they were proposing. Ultimately both boards have discretion whether to provide additional funds or not, so this proposal was developed for it to consider if that is something it wishes to further pursue.

Please note the following:

- **Funding**
 - Youth Center - MYC would continue its current \$15,000 contribution that it has been using to balance its budget the last several years, and then increase that by an additional \$10,000 for a total contribution from their reserves at \$25,000.
 - School - The School Board would consider increasing its contribution by \$10,000 for their 2026-2027 fiscal year.
 - Village - The Village Board would consider a 2026 Budget amendment to increase its contribution this year by \$10,000.
- **Term**
 - Two-year commitment for 2026 and 2027.
 - Additional \$10,000 planned from both entities for 2026 would also be provided in 2027.
 - Village and School will engage the new group as needed in 2027 for 2028 and beyond.
- **Overall Impact**
 - This would provide an additional \$45,000 in support for the Youth Center in



2026. That is based on them operating under the "old" model for the first half of this year as they transition to the "new" model for the second half of this year.
- Operating in the "new" model entirely for 2027 would require them to draw more from their fund balance, but something they can further examine once they made the transition to see what the true impacts are.
 - The additional use of fund balance under this proposal would draw their reserves down by roughly half to a level that's equivalent of 6 months of their operations.

The School Board is scheduled to meet to consider the same request at their meeting on April 20, 2026. Our decision would be contingent on the decision by the School Board.

Representatives from the School and Village met with the Youth Center to review this proposal, answer their questions, and discuss next steps. If this is approved, we will schedule a future action to consider the budget amendment that would be needed based on this request.

FINANCIAL/BUDGET IMPACT:

Total costs of the proposal are included within the link provided to the plan that was presented to the Village back in February.

The Village provides a contribution which is a portion of that total. Annually the Village provides \$40,250 to the Youth Center through its Fund 210 as a special purpose fund. The net impact though is less. Monthly the Youth Center pays the Village rent which totals \$15,000 for the year so we act as a pass through when we provide the rent back as part of the total payment. The net payment they receive that contributes to its operations is \$25,000 with the remaining funds going towards other small expenses related to the facility. Under this model the net contribution of the Village would go up to \$35,000 with a gross contribution of \$50,250.

As far as the budget amendment should it advance, we would divert \$10,000 of property tax levy within the Capital Projects Fund (400) to the Youth Center Fund (210) which would not have a material effect on our operations for the year.

VILLAGE PLAN REFERENCE:

[McFarland Youth Center - 2026 Reorganization Plan](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to approve/reject/modify a funding proposal for the McFarland Youth Center in the amount of \$ _____ contingent upon correlating action by the McFarland School Board.

ATTACHMENTS:

1. Community Concerns Regarding Youth Center Funding Discussion_Redacted
2. Youth Center Funding_Redacted



3. K Ellis - Written Comments - MYC 04.16.26_Redacted

From: [REDACTED]
To: [Stephanie Brassington](#); [Kathy Annen](#); [Ken Boyd](#); [Luke Fessler](#); [Alisa Leamy](#); [Miguel Pena](#); [Lowell Prill](#)
Cc: [Matt Schuenke](#)
Subject: Community Concerns Regarding Youth Center Funding Discussion
Date: Tuesday, April 7, 2026 12:47:12 PM

Hello Members of the McFarland Village Board.

I hope you are well. Thank you for your willingness to sit on the board and make decisions on our behalf. Your job is not easy, and I really do appreciate your commitment.

I'm reaching out about the youth center funding topic. I know both the village and school boards will soon vote on whether or not to increase funding for the Youth Center. I wanted to share my perspective and concerns, which others in the community also share, based on recent conversations I've heard. I also might provide public comment during an upcoming meeting, but I wanted to share my more detailed thoughts with you too.

Simply put, there are many community members, myself included, that are not a proponent of additional funding to the youth center at this time. While many residents recognize the positive intentions of the McFarland Youth Center, I have concerns about allocating additional village funds to support it at this time, especially when the village already provides support for roughly 52% of its annualized budget (more than \$42,000, annually), and the non-profit organization has an existing fund balance of approximately \$150,000 that could be leveraged.

Based on information shared during the October 28, 2025 Village Board meeting, and the February 16, 2026 School Board meeting, the Youth Center serves approximately 100 unique students annually. While supporting young people is important, that level of participation represents a limited portion of the community. In a village of roughly 9,000 residents, the program currently reaches only a small fraction of the population.

It is also worth noting that the library and the school district already provide a wide range of structured activities for the same age group, possibly duplicative in nature. For example, Indian Mound Middle School lists more than 25 clubs available to students in grades 6 through 8, which I believe may also have financial assistance available to ensure access. Because similar enrichment opportunities already exist in the community, the need for additional village-funded programming is unclear.

Also, at this time, the Village faces increasing financial pressures, and residents are experiencing rising property taxes and cost-of-living challenges. With limited public resources, it is important to prioritize investments that serve the broadest possible segment of the community. For example, many residents, particularly seniors, rely on village-supported services and programming that benefit a much larger portion of the population.

And finally, to my understanding, the Youth Center is classified as a 501(c)(3)

nonprofit organization. There are several other nonprofit organizations within our community that also serve local populations and important causes. I would encourage the board to consider how this situation might be viewed if a different 501(c)(3) organization were requesting public funds of this magnitude to support its mission. As the Treasurer of a local nonprofit organization, Spartan Forward, I find it difficult to believe that the community would view it as appropriate for the local government to formally fund initiatives led by independent nonprofits at this level, even when those initiatives benefit our youth.

In my view, nonprofit organizations should strive to be financially self-sustaining by actively pursuing private funding sources, including fundraising, donations, and partnerships. An organization with a 12-member board should reasonably possess the resources, connections, and strategic capacity necessary to generate sufficient support to sustain its operations independently. If that is not the case, then as a taxpayer, I would expect such an organization to make significant use of its existing fund balance before seeking additional financial support from a government entity.

For these reasons, I respectfully encourage the Village Board to carefully consider whether allocating more funds to the Youth Center is the best use of limited taxpayer resources at this time.

Thanks again for all your work each day that benefits our community. If you'd like to discuss individually I'm happy to find time to connect.

Take care,

Katelyn Howen

From: [REDACTED]
To: [Stephanie Brassington](#); [Kathy Annen](#); [Ken Boyd](#); [Luke Fessler](#); [Alisa Leamy](#); [Miguel Pena](#); [Lowell Prill](#)
Cc: [Matt Schuenke](#)
Subject: Youth Center Funding
Date: Wednesday, April 8, 2026 10:01:05 AM

Good morning,

First thank you for your service on the board; I appreciate the time and effort you dedicate to our community.

I'm writing regarding the upcoming vote on Youth Center funding. I understand the positive intentions behind the McFarland Youth Center, but I, and others in the community, have concerns about increasing funding at this time.

The village already funds more than half of the youth center's annual budget with over \$42,000 committed annually, and the organization has a large fund balance that could be used. The program serves only about 100 students each year, which represents a small portion of our approximately 9,000 residents.

As a 501(c)(3), the Youth Center is one of many nonprofits serving local needs. I believe organizations like this should prioritize fundraising, and use their existing reserves before seeking additional support.

For these reasons, I respectfully encourage the board to carefully consider whether increasing funding is the best use of public resources at this time.

Sincerely,

Cassandra Dennis

Cassandra Suettinger

From: Matt Schuenke
Sent: Wednesday, April 15, 2026 9:18 AM
To: Stephanie Brassington; Cassandra Suettinger
Subject: RE: letter in oppositional of funding the youth center

Thank you, we will get it added once we know what direction this is headed.

From: Stephanie Brassington <Stephanie.Brasington@mcfarland.wi.gov>
Sent: Wednesday, April 15, 2026 6:38 AM
To: Matt Schuenke <Matt.Schuenke@mcfarland.wi.gov>; Cassandra Suettinger <Cassandra.Suettinger@mcfarland.wi.gov>
Subject: Fw: letter in oppositional of funding the youth center

Get [Outlook for iOS](#)

[REDACTED]

Sent: Tuesday, April 14, 2026 9:17 PM
To: Stephanie Brassington <Stephanie.Brasington@mcfarland.wi.gov>; Kathy Annen <kannen@mcfarland.wi.gov>; Ken Boyd <kboyd@mcfarland.wi.gov>; Luke Fessler <luke.fessler@mcfarland.wi.gov>; Alisa Leamy <alisa.leafy@mcfarland.wi.gov>; Miguel Pena <miguel.pena@mcfarland.wi.gov>; Lowell Prill <lowell.prill@mcfarland.wi.gov>
Subject: letter in oppositional of funding the youth center

My name is Kristin Ellis, and I reside in McFarland. I have two school-aged children and have been a resident of this community since 2017. I support the mission of youth services and understand their importance to a thriving community. I was planning on reading this in person at the board meeting on Tuesday April 14th, however, the meeting was postponed and I will be traveling on Thursday April 16th.

I have worked in the nonprofit sector for nine years and have witnessed firsthand the challenges organizations face as funding landscapes shift. Many nonprofits have had to adapt their financial strategies due to changes in grant availability, as well as reductions in federal and local funding.

I am writing to express my opposition to the recent request for additional village funding to support the operational costs of the McFarland Youth Center. A review of publicly available information indicates a pattern of budget shortfalls in recent years—approximately \$7,000 in 2019, \$9,800 in 2020, and \$3,000 in 2021. While occasional deficits can occur, there appears to be a recurring reliance on supplemental funding requests as a short-term solution, rather than a shift toward long-term financial sustainability.

Nonprofits across the country routinely utilize grant funding, donor appeals, and strategic fundraising efforts to support operations. There are numerous grant opportunities available within the state of Wisconsin that could help sustain and even expand the Youth Center's programming. A more proactive and consistent approach to pursuing these funding sources could position the organization for greater

stability and growth. I have attached examples of appropriate grant funding for the board of the youth center to consider applying for over the next year.

Additionally, youth in McFarland already benefit from a wide range of opportunities, including school-based clubs, community sports programs, library offerings, and MRAP activities. While the Youth Center provides value, it exists within a broader ecosystem of youth services. Youth are able to participate in a variety of clubs at the middle school, sports, gaming groups, and outdoor exploration through other avenues in McFarland.

Our community is also facing increasing financial pressures. With rising costs for groceries, gas, and other necessities, many residents are already feeling the strain of increasing taxes. I believe it is important for the village board to carefully evaluate whether continued and expanded financial support for a single organization is in the best interest of all constituents.

Furthermore, providing municipal funding to support ongoing operational costs of a nonprofit could set a precedent for other organizations to seek similar assistance. This could place additional strain on an already limited municipal budget and create challenges in maintaining equitable funding decisions.

I respectfully urge the village board to carefully consider whether this request aligns with the broader financial priorities and long-term interests of the McFarland community. I also ask the board to consider how they will handle additional the request for additional funding to support the youth center in 2027, 2028, and beyond.

Thank you for your time and consideration.

Sincerely,
Kristin Ellis


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Police

CONTACT: Brian Redman, Police Chief

AGENDA ITEM: Discussion and action regarding acceptance of a grant award to assist the Village in funding a second K9 Officer Team.

PREVIOUS ACTION:

The Public Safety Committee recommended approval at its meeting on November 3, 2025.

The Village Board approved submitting the grant application at its meeting on November 11, 2025.

ISSUE SUMMARY:

The Police Department located a grant opportunity, offered by the State of Wisconsin, that was titled “Law Enforcement Drug Trafficking Response”. The Department explored options for the use of funds if the grant was awarded. The decision was made that there was a need for a second K9 unit based on the use of the current K9 unit to help with succession planning. Committee and Board advanced the grant application last year, and in February of this year the Department was notified that it would be awarded the grant in the amount of \$25,000.

Again, the use of the funds will be for the deployment of a second K9 Unit to create another opportunity for an Officer in the Police Department. It also creates a succession plan for when the current K9 is ready to retire in the next 2 to 4 years. After acceptance by the Village Board, the Department will start a selection process for the new K9 handler. The process would only be internal, and the position would be awarded to a current police officer within the Department that meets the minimum qualifications. The goal is to have the new handler selected by the end of April.

Once the new handler is selected, that person will begin training with the current K9 Officer.

During that time, the new handler will participate in training, fundraising activities, and general familiarization with what it means to be a Police K9 Officer. This time together will also act as an evaluation period to make sure the Department has chosen the right Officer for the position before time and money is spent on choosing a dog and completing the mandatory training. The goal is to have a dog chosen, trained, and deployed by the end of 2026. The timeline will also depend on the necessary fundraising that will need to be conducted and the availability of dogs. This will allow overlap of operations in 2027 and into 2028 within the window that the current K9 would need to retire.

FINANCIAL/BUDGET IMPACT:

The deployment of the new K9 Unit will require the purchase of the dog, equipment, new squad



car, and necessary training. The estimated budget needed for the deployment is \$110,000. The budget breakdown is:

Expenses

\$ 30,000 Purchase of the dog, equipment, and training
\$ 50,000 Purchase of a new squad
\$ 30,000 Up-fitting the new squad
\$110,000 Total Expenses

Revenues

\$ 25,000 Grant
\$ 40,000 K9 Fund - \$40,000 (2024 fund balance is \$51,065, and likely higher after 2025)
\$ 45,000 Fundraising/Donations/Grants (to be identified)
\$110,000 Total Revenues

As you can see, the Department will need to conduct fundraising and accept donations for \$45,000 of the money needed for the deployment. Fundraising activities could include the K9 Golf Outing, bowling event, and other local possibilities that become available. We are also exploring other small grant opportunities available by businesses in Dane County that support Police K9 Units.

We will kick off the fundraising activities with a media campaign to notify the McFarland Community, Dane County, and local businesses we are seeking funds for the deployment of a second K9 unit. The current handler and future handler will be responsible for raising the funds needed to meet the \$45,000 goal. The second unit will not be deployed until the money is raised to fully fund the new unit. We will not be asking the Village Board for any money to fund this project. We do have until June 30, 2027, to use the awarded grant money.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to accept the grant award to assist the Village in funding a second K9 Officer Team and begin implementation.

ATTACHMENTS:

None



McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action regarding the award of contract for the Well 5 Wellhouse project.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval of a proposal from Town & Country Engineering for design and bidding services for Well No. 5 during their April 28, 2025, meeting. The Village Board approved the proposal from Town & Country Engineering during their May 13, 2025, meeting.

The Public Works & Utilities Committee recommended approval to the Village Board regarding Well 5 drilling and authorized the project for bid during the September 17, 2025, meeting. The Village Board approved the Well 5 drilling project and authorized the project for bid during the October 16, 2025, meeting.

The Public Works & Utilities Committee recommended approval and authorization to bid to the Village Board regarding the Well 5 Wellhouse construction during their meeting on January 26, 2026.

The Village Board approved the project and authorized the project for bid during their meeting on February 10, 2026.

The Public Works & Utilities Committee recommended approval to the Village Board regarding the award of contract to Gilbank Construction, LLC for the Well 5 Wellhouse project including the base bid of \$2,245,000, an allowance bid of \$145,000, supplemental bid of \$23,800, and alternate bid C-1 for the demolition of Well No. 1 for \$72,000 for a total cost of \$2,485,800 and a total project cost of \$3,225,500 with engineering and contingency during their meeting on March 23, 2026.

ISSUE SUMMARY:

The Village has been in the process of siting a new well at 6016 Prairie Wood Drive. In November 2025, the Village received bids and awarded a contract for drilling the well for a base bid cost of \$443,518.30. The Village will now consider awarding the project for construction of the wellhouse. The wellhouse is proposed to be a split-faced masonry building with a metal-shingle style roof. Renderings are included within the packet. The building style is proposed to mimic the Village's two most recently constructed utility buildings; Lift Station No. 5 and Lift Station No. 2. The wellhouse will provide facilities for the well pump and piping, electrical



equipment, chemical facilities, bathroom, and water meter testing facilities. Standby power will be provided by an outdoor, natural gas standby generator. The Village is pursuing Safe Drinking Water funding through the Wisconsin DNR to take advantage of the low interest rates. An additive bid item is included in the project for the abandonment and demolition of Well No. 1 after Well No. 5 is completed, as it has traces of PFAS. Wellhouse construction will begin following completion of the well drilling, likely late summer, 2026.

The committee approved the project and authorized it for bid during their meeting on January 26, 2026. The Village Board approved and authorized the project for bid during their meeting on February 10th. The bid opening occurred on Tuesday, March 17th and bid tabulation results are included in the packet. Three bids were received and all were relatively close in dollar amounts. The low bid was from Gilbank Construction, LLC. Their base bid was \$2,245,000, an allowance bid of \$145,000, and supplemental bid of \$23,800. The alternate bid, which is for the demolition of Well No. 1, is estimated at \$72,000. The total bid cost is \$2,485,800. It is recommended for this type of project to include a 10% contingency.

Staff recommends the award of contract to Gilbank Construction for base bid, allowance, supplement bid and alternative C-1 for a total of \$2,485,800. Town and Country Engineering's recommendation letter is included with the bid tabulation results.

FINANCIAL/BUDGET IMPACT:

The total estimated cost of Well No. 5 is \$4.2 million. The primary proposed funding is a low interest loan through the state's Safe Drinking Water program, which will be paid back through utility revenues. Of the total project cost, the estimate for the well drilling portion was \$515,000.

Revenues
\$3,685,000

Expenses
\$2,245,000 Base Bid
145,000 Bid Allowance
23,800 supplemental bid
72,000 Alternate bid C-1
446,500 Architecture / Engineer
293,200 Contingency (10%)

\$3,225,500 Total

VILLAGE PLAN REFERENCE:
[2023 Public Facilities Needs Assessment](#)
[2026-2030 Capital Improvement Plan](#)

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



Recommended Motion:

Motion and second to approve the award of contract to Gilbank Construction, LLC for the Well 5 Wellhouse project including the base bid of \$2,245,000, an allowance bid of \$145,000, supplemental bid of \$23,800, and alternate bid C-1 for the demolition of well # 1 for \$72,000 for a total cost of \$2,485,800 and a total project cost of \$3,225,500 with engineering and contingency.

ATTACHMENTS:

1. Well 5 Contract B Recommendation Ltr
2. Handout with HVAC 1-20-2026

March 17, 2026

Village of McFarland
5915 Milwaukee Street, P.O. Box 110
McFarland, WI 53558

Attention: Mr. Matthew Schuenke, Administrator

Subject: Analysis of Bids and Recommendation for Award of Contracts; Contract B
- 2026 Water System Improvements

Bid Deadline: March 17, 2026 at 2:00 p.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2026 Water System Improvements project and to recommend award of a contract. This project involves work to be completed at proposed Well No. 5 in McFarland, Wisconsin, located at 6040 Prairie Wood Drive. Work includes construction of a new well house, site improvements including grading and restoration, driveway and roadway construction, utility services, water main and sanitary piping, and site standby power systems, construction of a masonry wellhouse to include a well room, two chemical rooms, electrical room, bathroom, and workshop space with all associated architectural, structural, process, HVAC, plumbing, electrical and I&C improvements, and SCADA improvements to the water system SCADA master to incorporate it into the WWTP master.

The pre-bid estimate for the base bid was \$2,660,000. Eighteen general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Three contractors submitted bids.

A tabulation of the bids is attached.

All of the bids were properly submitted.

The low bidder is Gilbank Construction, Inc. of Clinton, Wisconsin, an experienced general contractor that completed a similar project for the City of Milton. The bid prices are slightly lower than the original budget due to a favorable bidding climate.

In addition to the base bid, two alternate bids were received. Alternate C-1 provides costs for the demolition of Well No. 1 and Wellhouse No. 1. Alternative C-2 provides pricing to eliminate Build America, Buy America (BABA) requirements. These alternates were included to address PFAS contamination detected in Well No. 1.

Well No. 1 is the only Village well with PFAS compounds detected above laboratory detection limits; however, the detected levels do not exceed any established drinking water standards. Because PFAS has been detected, the Village is eligible for emerging contaminant funding through the DNR's Safe Drinking Water Loan Program, which may provide up to 50% of project costs in grant funding.

To qualify for this grant funding, the Village must incorporate BABA requirements into the contract and proceed with abandonment of Well No. 1. These requirements are included in the base bid and remain in the project if the Village chooses to award the project without alternative C-2.

We recommend that Gilbank Construction, Inc. be awarded a contract to include the Base Bid, Allowances, Supplemental Bid, and Alternative C-1 for a total of \$2,485,800.

This will be a lump sum contract. Unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.

Tim Stieve, P.E., ENV-SP
Project Engineer

BJH:sai

J:\JOB#SMcFarland\MC-220-D3 Well #5 Preliminary Design\10. Construction\la. Bidding\Contract B\Recommendation Ltr.docx

BID TABULATION

Project: Contract B - 2026 Water System Improvements; Village of McFarland
 Engineer's Project No. MC 240 Bid Deadline: March 17, 2026 at 2:00 p.m. local time

Contractor's Name:	Gilbank Construction, Inc.	CCJ Construction LLC	Portzen Construction Inc.
Base Bid Price (lump sum)	\$2,245,000.00	\$2,388,616.00	\$2,395,900.00
Allowance Total	\$145,000.00	\$145,000.00	\$145,000.00
Supplemental Bid Items (Schedule B total)	\$23,800.00	\$32,000.00	\$31,250.00
TOTAL	\$2,413,800.00	\$2,565,616.00	\$2,572,150.00

Schedule A - Equipment Bid Items														
Spec No.	EQUIPMENT ITEM	Base Bid Manuf/Sup	Engineer Designated		Optional Alternate		Engineer Designated		Optional Alternate		Engineer Designated		Optional Alternate	
			Manuf/Sup	Add/Deduct	Manuf/Sup	Add/Deduct	Manuf/Sup	Add/Deduct	Manuf/Sup	AMOUNT	Manuf/Sup	Add/Deduct		
26 90 00	Process Instrumentation and Control	Altronex	IPS	n/a			IPS				IPS	n/a		
26 32 13 26 36 00	Standby Power Systems	Kohler	Cummin-Onan CAT	-\$2,483.00			Cummin-Onan CAT	-\$2,483.00			Cummin	-\$2,000.00		
43 26 00	Vertical Turbine Pump & Installation	CTW Corporation	Municipal Well and Pump	\$5,525.00			Municipal Well and Pump				Municipal Well and Pump	\$15,000.00		

Schedule B - Supplemental Bid Items									
Item	Description	Unit	Quantity	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
B-1	Structural/Trench Excavation	CY	50	\$88.00	\$4,400.00	\$14.00	\$700.00	\$40.00	\$2,000.00
B-2	Structural Fill	CY	50	\$35.00	\$1,750.00	\$28.00	\$1,400.00	\$70.00	\$3,500.00
B-3	Breaker Run	CY	50	\$40.00	\$2,000.00	\$30.00	\$1,500.00	\$65.00	\$3,250.00
B-4	Reinforced Concrete	CY	25	\$500.00	\$12,500.00	\$480.00	\$12,000.00	\$600.00	\$15,000.00
B-5	Asphalt Pavement	SY	100	\$25.00	\$2,500.00	\$161.00	\$16,100.00	\$70.00	\$7,000.00
B-6	Geotextile Fabric	SY	100	\$6.50	\$650.00	\$3.00	\$300.00	\$5.00	\$500.00
	Schedule B Bid Totals				\$23,800.00		\$32,000.00		\$31,250.00

Schedule C - Additive/Deductive Bid Items									
Item	Description	Unit	Quantity	Cost	Cost	Cost	Cost	Cost	Cost
C-1	Well No. 1 Demolition	LS	1		\$72,000.00		\$40,000.00		\$62,000.00
C-2	Eliminate BABA Requirements	LS	1		-\$44,000.00		\$49,195.00		-\$50,000.00

BID TABULATION

Subcontractor Listing					
Subcontracted Work	Company Name		Company Name		Company Name
Site Work	Interstate	\$149,900.00	Hillard Concrete & Excavating	\$425,000.00	Portzen included above
Concrete	Gilbank	\$107,050.00	Hillard Concrete & Excavating	included above	Portzen included above
Exterior Site Piping	Interstate	included above	Hillard Concrete & Excavating	included above	Portzen included above
Interior Process Piping	Degarmo	\$149,000.00	Monona Plumbing & Fire Prot.	\$250,000.00	Portzen included above
Plumbing	Degarmo	included above	Monona Plumbing & Fire Prot.	included above	Portzen included above
Electrical	Hady Electric, Inc.	\$615,536.00	Hady Electric, Inc.	\$625,000.00	Hady Electric, Inc. \$615,536.00
HVAC	Total Mechanical	\$141,000.00	Geisler Brothers	\$158,600.00	Geisler Brothers \$158,000.00



IMAGE LOOKING SOUTHWEST

A

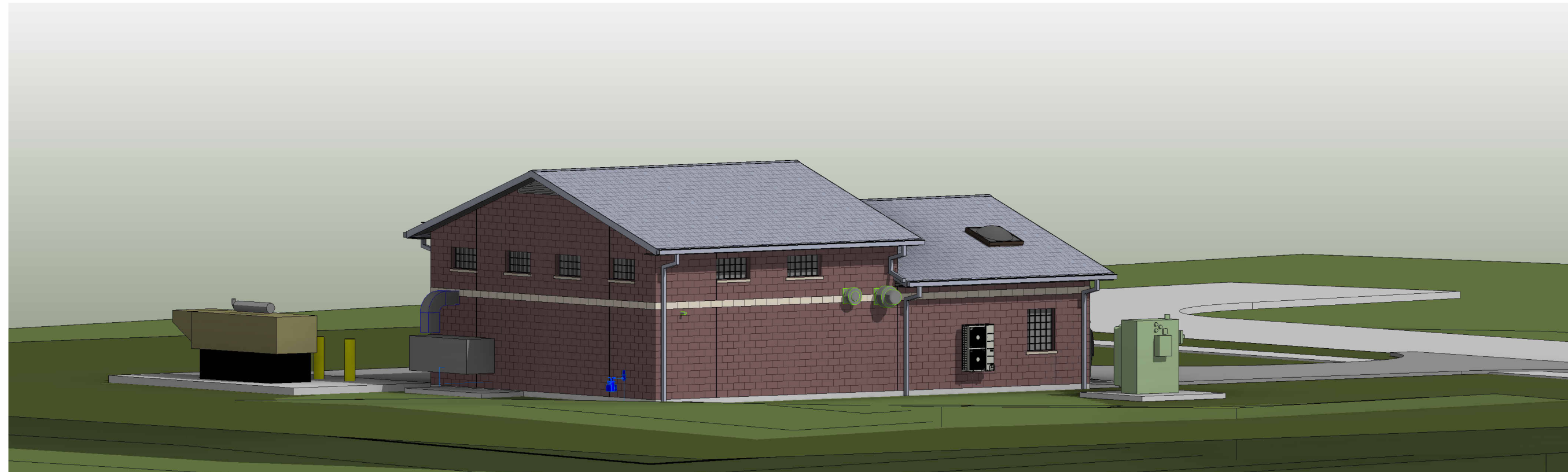


IMAGE LOOKING NORTHEAST

B

J:\LOBHS\McFarland\MC-220-D3 Well #5 Preliminary Design\7. Drawings\B. Revit\Well #5-BASE 01-19-2026- Color Change.rvt

1/20/2026 5:06:23 PM



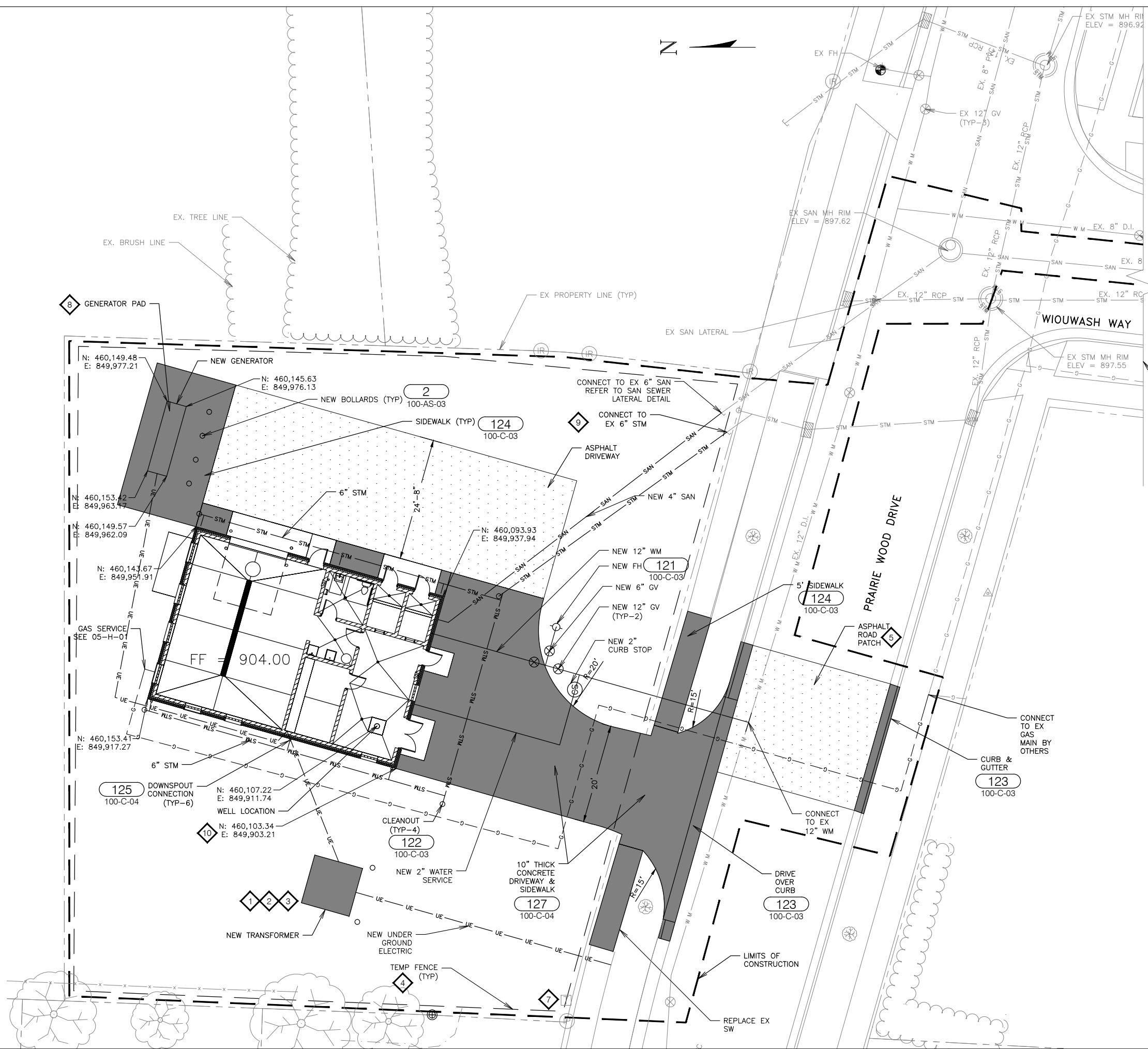
GENERAL NOTES

- EXISTING UTILITIES AND PIPING ARE BASED ON OWNER INFORMATION. CONTRACTOR SHALL SPOT DIG TO VERIFY ALL HORIZONTAL AND VERTICAL LOCATIONS.
- SANITARY LATERAL CLEANOUTS MUST BE A MAXIMUM OF 75' APART.
- REFERENCE 100-C SHEETS FOR CONSTRUCTION DETAILS.

KEY NOTES

- MAINTAIN A MINIMUM SEPARATION DISTANCE OF 20' FROM UTILITY TRANSFORMER AND CT CABINET. COORDINATE IN FIELD WITH UTILITY AND ENGINEER.
- COORDINATE QUANTITY AND LOCATION OF BOLLARDS WITH UTILITY AND ENGINEER.
- CONTRACTOR TO PROVIDE 10'x10' LEVEL AREA FOR TRANSFORMER EQUIPMENT PAD. COORDINATE REQUIREMENTS WITH UTILITY. CONTRACTOR TO PROVIDE 2-4" DIRECT BURIED PVC CONDUITS FOR UTILITY SECONDARY FROM TRANSFORMER.
- TEMPORARY FENCING BY THE CONTRACTOR IS REQUIRED. EXTENTS SHOWN CAN BE MODIFIED AS NECESSARY TO ENABLE WORK TO BE PERFORMED AND TO ENSURE A SAFE AND SECURE SITE.
- A MINIMUM OF ONE LANE (12') OF THROUGH TRAFFIC MUST REMAIN OPEN AT ALL TIMES. THE CONTRACTOR IS TO SUBMIT A PLAN FOR REVIEW BY THE VILLAGE AND ENGINEER 14 DAYS PRIOR TO ANY STREET WORK. REFERENCE DETAIL 126 ON SHEET 100-C-04 FOR ASPHALT.
- NOT USED.
- CONTRACTOR TO COORDINATE WITH UTILITY ON RELOCATION OF UNDERGROUND ELECTRIC AND LIGHT POLE AS NECESSARY TO CONSTRUCT NEW SANITARY SERVICE AND WATER MAIN.
- REFERENCE DETAIL 3 ON SHEET 100-AS-03 FOR GENERATOR EQUIPMENT PAD REINFORCEMENT.
- PROVIDE TRACER WIRE ON STORM PIPING.
- WELL HOUSE FINAL LOCATION TO BE ADJUSTED PER FINAL WELL INSTALLED LOCATION. ENGINEER TO ADJUST BASED UPON WELL AS-BUILT.

SEE SHEET 05-C-04 FOR CONTINUATION OF LIMITS OF CONSTRUCTION AND SANITARY LINING EXTENTS



8 GENERATOR PAD

2 NEW BOLLARDS (TYP) 100-AS-03

124 SIDEWALK (TYP) 100-C-03

9 CONNECT TO EX 6" STM

121 NEW 12" WM 100-C-03

NEW 6" GV (TYP-2)

NEW 12" GV (TYP-2)

NEW 2" CURB STOP

5' SIDEWALK 124 100-C-03

ASPHALT ROAD PATCH

123 CURB & GUTTER 100-C-03

125 DOWNSPOUT CONNECTION (TYP-6) 100-C-04

10 WELL LOCATION

122 CLEANOUT (TYP-4) 100-C-03

127 10" THICK CONCRETE DRIVEWAY & SIDEWALK 100-C-04

123 DRIVE OVER CURB 100-C-03

1 NEW TRANSFORMER

NEW UNDER GROUND ELECTRIC

4 TEMP FENCE (TYP)

7 REPLACE EX SW

N: 460,149.48
E: 849,977.21

N: 460,145.63
E: 849,976.13

N: 460,153.42
E: 849,963.17

N: 460,149.57
E: 849,962.09

N: 460,143.67
E: 849,951.91

N: 460,153.41
E: 849,917.27

N: 460,107.22
E: 849,911.74

N: 460,103.34
E: 849,903.21

N: 460,093.93
E: 849,937.94

WIOUWASH WAY

PRAIRIE WOOD DRIVE

EX. TREE LINE

EX. BRUSH LINE

EX PROPERTY LINE (TYP)

EX SAN LATERAL

EX SAN MH RIM
ELEV = 897.62

EX STM MH RIM
ELEV = 897.55

EX. 8" D.I.

EX. 12" RCP

EX. 12" RCP

EX. 12" RCP

EX. 12" RCP

EX. 8" PVC

EX. 12" GV (TYP-5)

EX STM MH RIM
ELEV = 896.92

EX. 8" RCP

EX. 12" RCP

EX. 12" RCP

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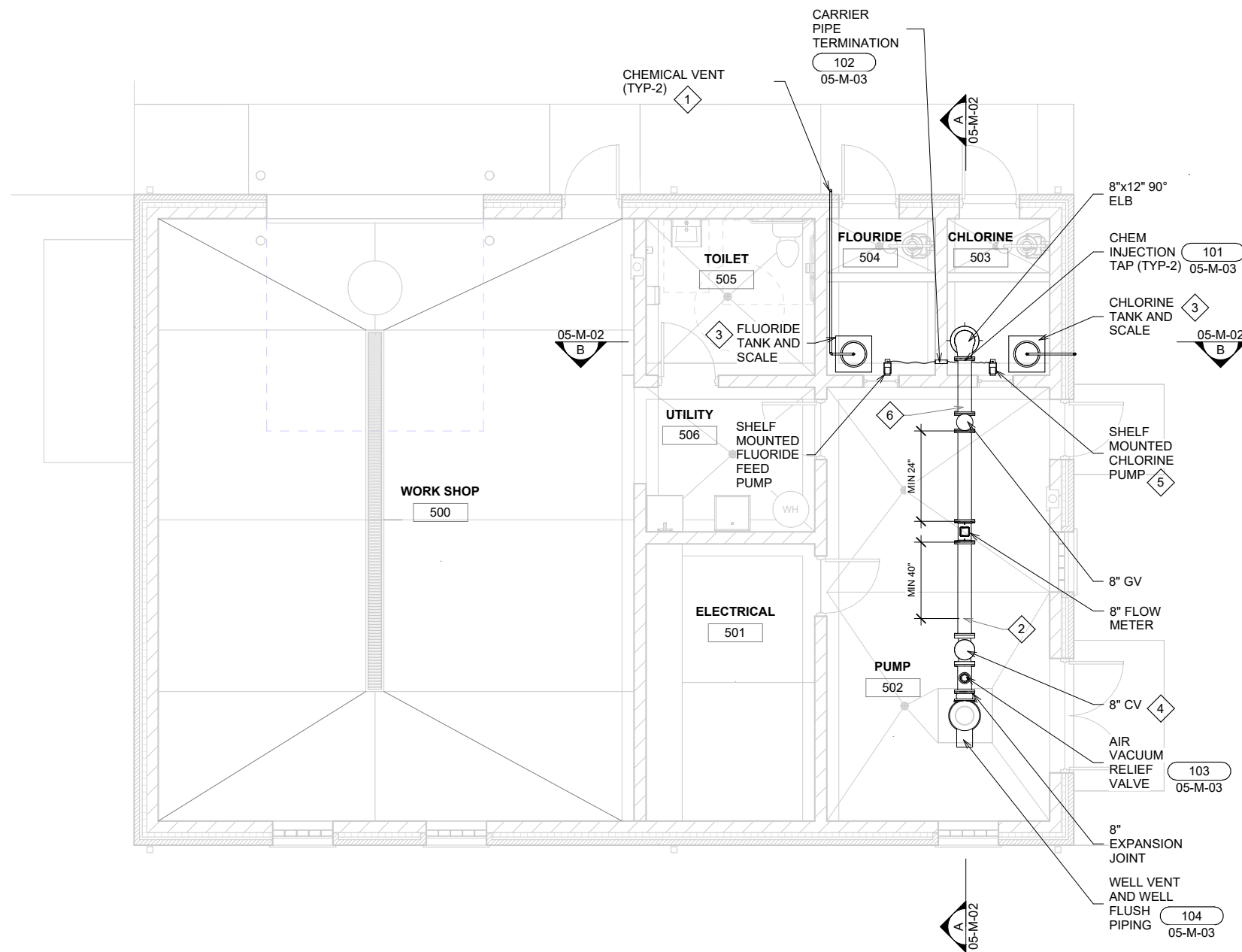
EX. 12" RCP

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EX. 12" RCP

EX. 12" RCP

EX. 12" RCP



GENERAL NOTES

1. CONSTRUCT PUMP BASE PER DETAIL XXX ON 100-AS-XX. PROVIDE WELL PUMP AND ANCILLARY EQUIPMENT. PROVIDE ALL PIPING AND VALVES TO WATER MAIN CONNECTION AS SHOWN ON SHEET 05-C-XX.
2. VERIFY ALL PIPING CENTERS TO MATCH NEW EQUIPMENT FURNISHED.
3. PROVIDE TWO MEANS OF JOINT RESTRAINT AT EACH ELBOW. FOR UPPER ELBOW USE TIE RODS AND RETAINER GLANDS. FOR LOWER ELBOW USE THRUST BLOCKING AND RETAINER GLANDS. THRUST BLOCKING IS TO BE POURED AGAINST UNDISTURBED SOUL AND SIZED TO ACCOMMODATE EXPECTED FORCES.

KEY NOTES

1. PROVIDE CHEMICAL STORAGE CPVC VENT TO THE EXTERIOR OF THE WELL HOUSE WITH A DOWNWARD FACING, 24-MESH CORROSION RESISTANT SCREEN TERMINATING AT LEAST 24" ABOVE GRADE. PROVIDE 1" DIA 18" LONG FLEXIBLE TUBING CONNECTION TO CHEMICAL TANK.
2. FLOW SWITCH TAP TO BE MINIMUM OF 40" UPSTREAM OF FLOW METER. CONTRACTOR TO COORDINATE TAP SIZE WITH INSTRUMENTATION.
3. CONTRACTOR TO PROVIDE ALL CARRIER PIPES, PIPING, TUBING, FRP PUMP SHELVES, AND INJECTION TAPS FOR CHEMICAL FEED LINES.
4. 8" CHECK VALVE TO BE SWING ARM STYLE WITH HYDRAULIC ASSIST.
5. PUMP APPURTENANCES TO BE INSTALLED BY THE CONTRACTOR BY ALLOWANCE.
6. 3/4" THREADED TAP, PRESSURE GAUGE, AND BALL VALVE.



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tceengineers.net



PROCESS PLAN
Well #5

2026 WATER SYSTEM IMPROVEMENTS
WELL HOUSE #5
Village of McFarland, Wisconsin

PROJECT NO:
MC 220

DRAWN BY:
RTG

CHECKED BY:
BJH

DATE:
1/20/2026
2:27:01 PM

REVISIONS:

SCALE:



Sheet:

05-M-01


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on creation of the Village Clerk position including classification.

PREVIOUS ACTION:

ISSUE SUMMARY:

As part of the 2026 Budget, the Village Board approved the creation of a standalone Village Clerk position to be hired July 1, 2026. Currently, the Deputy Administrator serves as the Clerk. The creation of a new position requires the following items as set forth by the Village's Personnel Policies and Compensation and Classification program:

1. Creation of a position description — Attached is the proposed position description for the Village Clerk position. The duties of the Village Clerk are largely outlined in [Wisconsin Statute 61.25](#) and found in several places in the Village Code of Ordinances. Additional duties specific to the Village of McFarland are also built into the position description.
2. Classification of the position within the Village's Compensation and Classification Program — Attached is the Job Evaluation Instrument Scoring Sheet. The Job Evaluation scoring worksheet is a uniform evaluation utilized by the Village to score positions within the Village's 25 pay grades. The purpose of the tool is to create an objective measure of positions to ensure internal equity and comparability. Additionally, the Village utilizes external comparable data of the Village's established 15 comparable communities to confirm the pay grade selection is also consistent with the Village's compensation philosophy and comparable communities. The Village Clerk position is proposed for grade 9 with a range of \$76,570 - \$97,031.

FINANCIAL/BUDGET IMPACT:

The Village Clerk position is budgeted with a start date of July 1, 2026.

VILLAGE PLAN REFERENCE:

Future Staffing Plan. The Future staffing plan identifies creation of the standalone Village Clerk Position.

ORDINANCE REFERENCE:

The Village Clerk position is identified in numerous places in the Village code of ordinances.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Personnel Committee unanimously recommended approval.



Motion to approve creation of the Village Clerk position, job description and classification in grade 9 of the Village's compensation program.

ATTACHMENTS:

1. Village Clerk Job Description 03.25.2026 FINAL DRAFT
2. Village Clerk Scoring Worksheet Draft 03.26.26 FINAL - GRADE 9
3. DCCVA - Market Data 5.6.25 - VILLAGE CLERK POSITION - FINAL

JOB OVERVIEW	
Job Title	Village Clerk
Department	Administration
Grade	9
Employment Status	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Limited Term Employment (LTE)
FLSA Status	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt

Our Commitment to Diversity, Equity, and Inclusion (DEI)

Diversity, equity, and inclusion form the basis of our work in the Village of McFarland, WI. We recognize having a diverse and inclusive organization allows us to benefit from a variety of perspectives and strengthens our ability to achieve our mission to best serve the residents of the Village. To promote equity in our community, we must first do the work to ensure our organization is diverse, equitable, and inclusive.

SCOPE OF WORK	
This position is responsible for performing various functions of the office of Municipal Clerk, as defined by State Statute and Municipal Code. The work involves issuing licenses and permits; serving as Clerk of the Board of Review and Ethics Board; coordinating and operating of elections; preparing and distributing Village Board agendas and packets; attending Village Board meetings and taking and preparing minutes; and overseeing the preparing of biweekly payrolls and related reports.	
SUPERVISION	
Received	Performs under the direction and general supervision of the Deputy Administrator and the requirements of State Statutes, Village Ordinances, and standards of Municipal Governments.
Exercised	Supervises and oversees the work of the Deputy Clerk and election workers.

ESSENTIAL JOB FUNCTIONS	
<ul style="list-style-type: none"> • Performs the statutory duties of the Clerk. • Oversees the assessment process and cycle including serving as the Clerk of the Board of Review. • Serves as the Clerk for the Ethics board. • Supervises and coordinates the work of the Deputy Clerk and election workers. • Responsible for seeing that all Village agendas and other required notices are prepared, published and posted as is necessary to comply with local or state regulations. • Prepares and distributes agendas and packets for Village Board; attends Village Board meetings and takes and prepares minutes. • Responsible for the coordination and operation of elections. Coordinates poll workers and ensures proper staffing for elections and that said staff receives timely training and updates. Responsible for updating voter registration/poll list and providing necessary documentation to the County regarding elections. 	

- Ensures compliance with open meetings and public records laws including administration of Village open record requests.
- Responsible for administration and preparation of licenses and permits and publication when required including but not limited to alcohol licensing, tourist rooming house permits, cigarette/tobacco/electronic vaping device retail licenses, direct seller's permits, event permits, mobile food establishments, neighborhood event permits, pet licenses, and street privilege permits.
- Responsible for record management and filing of all documents. This includes originals with proper signatures.
- Responsible for keeping code book, resolutions and ordinances by year and publications up to date.
- Oversees Village's digital records management system. Includes oversight of indexing structure.
- Establishes and implements office and administrative policies and procedures related to licensing, permitting and elections.
- Notarizes official Village papers, signs official Village documents and represents Village at official functions when requested.
- Oversees administration of applicable clerk's office software programs including agenda management software, village licensing/permitting form software, and digital records software.
- Oversees administration of board, committee, and commission members including orientation and oaths of office.
- Assist in overseeing the processing of payroll on a bi-weekly basis.
- Assists when necessary, with various projects and assignments of the Deputy Administrator.
- Works as part of the team that performs routine clerical and administrative work in answering telephones, receiving the public, providing customer assistance, and data processing.
- Reviews state and federal legislation that may affect the Village as it relates to the Clerk functions.
- Coordinates and assists with all daily receipting and depositing of Village funds.
- Coordinates and assists with payment processing, balancing, and reconciliation within the department including utility payments, tax payments, and other routine payments.
- Files required state annual reporting as required by the Municipal Clerk in coordination with the Finance Manager/Treasurer where applicable.
- Provides effective and efficient customer service and promotes and maintains responsive community relations.
- Follows safe work practices.

OTHER JOB FUNCTIONS

- Performs related duties as assigned.

REQUIREMENTS OF WORK

- Bachelor's degree in public administration, political science, community development, business or a related field.
- Minimum of 4 years of experience in municipal government, preferably as a Municipal Clerk or Deputy Clerk or similar position in the government sector.
- Certified Municipal Clerk or Wisconsin Municipal Certification, or the ability to obtain certification.
- Previous supervisory training and/or experience preferred.
- Any combination of education and experience which in the sole discretion of the Village would demonstrate the Employee's ability to meet the required knowledge, skills, and abilities for the position may also be considered.

KNOWLEDGE, ABILITY, AND SKILL

In addition to requirements of work, the individual should also have the following knowledge, abilities, and skills:

Knowledge of	<ul style="list-style-type: none"> • Applicable federal and state laws, regulatory codes, and municipal ordinances and the ability to interpret and apply them in different situations. • Supervisory principles and practices and performance evaluation techniques. • Wisconsin tax collecting process and procedure, assessments, plat maps, certified survey maps, election laws and procedures, liquor licensing regulations. • Current office methods, practices, and procedures. • Commonly used data processing applications and the design and function of web sites. • Records management practices.
Ability to	<ul style="list-style-type: none"> • Perform the statutory duties of the clerk office. • Maintain accurate payroll, personnel and fringe benefit records. • Determine proper priorities, delegate work and meet established deadlines. • Take and prepare accurate and detailed minutes of meetings. • Establish and maintain effective working relationships with the Village Board, Administrator, department heads, fellow employees, other governmental agencies, and the general public. • Maintain confidentiality of payroll, personnel, and labor relations information. • Serve as a notary public. • Assign and supervise the work of others; motivate employees to work toward common goals.
Skill in	<ul style="list-style-type: none"> • Oral and written communications. • Strategic thinking and problem solving. • Public relations.

NECESSARY SPECIAL REQUIREMENTS

- Must possess or be able to obtain a valid Wisconsin driver’s license.
- Must be a Certified Municipal Clerk, or have completed the Wisconsin Municipal Clerk Institute or be able to obtain certification/completion of Institute courses.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed mostly in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment. Specific vision abilities required by this job include close vision and the ability to adjust focus.
- While performing the duties of this job, the employee is frequently required to sit, stand, walk, talk and hear; use hands and fingers to handle, feel, or operate objects, tools, or controls and reach with hands and arms.
- The employee must occasionally lift and/or move up to 20 pounds.

Work Environment and Working Conditions
 Works in a normal office setting with moderate noise levels. Regular hours beyond the normal work week required; attendance at evening meetings required.

Notes:

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act (ADA), must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village is an equal employment opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

Employee signature below indicates the employee's understanding of the requirements, essential functions and duties of the position.

Employee Signature _____

Date_____

Print Name _____

Factor 1: Education		Factor 2: Work Experience		Factor 3: Level of Discretion				
1	20	1	25		Minor	Moderate	Serious	Critical
2	40	2	50	Little	10	20	35	55
3	50	3	75	Some	15	25	45	70
4	60	4	100	Often	25	45	55	80
5	80	5	125	High	45	55	75	100
6	90			Very High	50	60	90	115
7	100							

License/
Certificate +10

Factor 4: Policy Development	
1	15
2	30
3	40
4	60
5	75
6	85
7*	100

Factor 5: Planning	
1	35
2	50
3	65
4	80
5	95
6*	110

Factor 6: Contact with Others	
1	15
2	30
3	45
4	60
5	75
6	85
7	100

Factor 7: Work of Others	
No Supv	0
1	10
2	25
3	40
4	65
5	80
6	85
7	95
8	105*

Factor 8: Working Conditions		
1	Office work only. Good working conditions with almost complete absence of physically demanding, unpleasant, strenuous, and/or hazardous elements.	15
2	Minimal external work or occasional exposure to physically demanding, unpleasant, strenuous, and/or hazardous situations.	30
3	Frequent exposure to physically demanding, unpleasant, strenuous, and/or hazardous elements.	45
4	Regular exposure to particularly physically demanding, unpleasant, strenuous, and/or hazardous elements, such as, dealing with inclement weather, operating heavy equipment, etc.	60
5	Continuous exposure to life threatening public safety situations which could jeopardize personal safety.	75

Factor 9: Technology	
1	0
2	10
3	30
4	50
5A	65
5B	65
6	75
7	85

TOTAL - 535

* These responses reserved for the highest-level of organization-wide authority, i.e. the Administrator/Manager



JOB EVALUATION INSTRUMENT
FACTOR 1: EDUCATION

This factor measures the minimum level of education required by the job that is normally acquired through formal instruction.

Level	Definition	Point Value
1	Level of knowledge that is below what is normally attained through high school graduation.	20
2	High school degree or equivalent (GED).	40
3	High school, plus elementary technical training, acquired on the job or through one year or less of technical or business school.	50
4	Extensive technical or specialized training such as that which would be acquired by an Associates Degree or two years of technical or business school.	60
5	Completion of four-year college degree program.	80
6	Additional professional level of education beyond a four-year college program, such as a CPA or Professional Engineer (P.E.) training.	90
7	Completion of graduate coursework equal to a Master's Degree or higher.	100
Add on to any level as needed	License or certificate required to perform job duties	10

JOB EVALUATION INSTRUMENT
FACTOR 2: WORK EXPERIENCE

This factor measures the amount of work experience an employee would need to possess before assuming full responsibility for the position and performing the work effectively.

Level	Definition	Point Value
1	Less than one year experience is required.	25
2	Between one year and three years experience is required.	50
3	Between four to six years experience is required.	75
4	Between seven to ten years experience is required.	100
5	More than ten years experience is required.	125

JOB EVALUATION INSTRUMENT
FACTOR 3: INDEPENDENT JUDGMENT & DECISION MAKING

This factor measures the level of discretion or judgment the individual exercises in making decisions and the potential impact of such decisions or judgments on the overall success of the organization and impact on the community.

Level of Discretion	Potential Impact of Erroneous Decisions or Judgment			
	Minor: Some inconvenience and delays but minor costs in terms of time, money, or public/employee good will.	Moderate: Moderate costs in time, money, or public/employee good will would be incurred. Delays in important projects/schedules likely	Serious: Important goals would not be achieved and the financial, employee, or public relations posture of the Organization would be seriously affected	Critical: Critical goals and objectives of the Organization would be adversely and very seriously affected. Error could likely result in critical financial loss, property damage, or bodily harm/loss of life
LITTLE: Little discretion or independent judgment exercised	10	20	35	55
SOME: Some discretion or judgment exercised, but supervisor is normally available	15	25	45	70
OFTEN: Job often requires making decisions in absence of specific policies and/or guidance from supervisors, but some direct guidance is received from supervisors	25	45	55	80
HIGH: High level of discretion with decisions restricted only by Departmental policies and little direct guidance from supervisors	45	55	75	100
VERY HIGH: Very high level of discretion with decisions only restricted by the broadest policies of the Organization	50	60	90	115

JOB EVALUATION INSTRUMENT
FACTOR 4: RESPONSIBILITY FOR POLICY DEVELOPMENT

This factor is a measure of the extent to which the position requires the employee to participate in the development of policies and procedures both within the department and between departments in the organization.

Level	Definition	Point Value
1	Position involves only the execution of policies or existing standard operating procedures.	15
2	May provide some input to supervisor when policies or standard operating procedures are updated.	30
3	Position involves some development of policies/procedures for the Department and/or the interpretation or explanation of departmental policies for others in the organization or residents.	40
4	Position involves significant or primary responsibility for the development of policies and procedures for a division or organizational component of a department, as well as the interpretation, execution and recommendation of changes to department policies.	60
5	Position involves significant or primary responsibility for the development of policies and procedures for an entire department, plus occasional participation in the development of policies which affect other departments in the organization.	75
6	Position involves the primary responsibility for the development of departmental policies and procedures and regular participation in the development of policies that affect other departments and occasionally involves participation in the development of organization-wide policies.	85
7	Position involves primary responsibility for the overall development of organization-wide policies.	100

JOB EVALUATION INSTRUMENT
FACTOR 5: PLANNING

This factor measures the degree to which the incumbent plans, either their own daily work or for the use of resources (manpower, equipment, supplies, etc.) in the attainment of departmental objectives and organization-wide goals.

Level	Definition	Point Value
1	Position requires that my daily work load and activities are assigned to me by my supervisor.	35
2	Position requires that I plan my own daily work load and work independently according to established procedures or standards.	50
3	Position requires that I plan my own daily work load and those of others in the department (first-level supervision).	65
4	Position requires an above average ability to analyze data and develop departmental plans, including plans where a number of difficult, technical and/or administrative problems must be addressed (Manager/Division level planning).	80
5	Position requires a high level of analytical ability to develop plans for a department or complex situation, including plans that involve integrating/involving/impacting other departments (Department Head level planning).	95
6	An extremely high level of planning and analysis is required for the entire organization. Work at this level often includes strategic planning for the organization, long range (five years or more) plans, etc (City Manager/Administrator level).	110

JOB EVALUATION INSTRUMENT
FACTOR 6: CONTACT WITH OTHERS

This factor considers the extent to which the employee requires meeting and dealing with the public and influencing other persons, as well as the level of authority the employee has to make commitments on behalf of the organization.

Level	Definition	Point Value
1	Position involves interaction with fellow workers on routine matters with relatively little public contact.	15
2	Position involves frequent internal and external contact, but generally on routine matters such as furnishing or obtaining information.	30
3	Position involves frequent internal contact and regular contact with outsiders generally on routine matters, including contacts with irate outsiders which require some public relations skill for taking complaints for others to follow up upon.	45
4	Position involves frequent internal and external contacts which require public relations skills in handling complaints. Contacts involve non-routine problems and require in-depth discussion and/or persuasion in order to resolve the problem. Handles more difficult contacts that are referred by front line employees.	60
5	Position involves frequent internal and external contacts which require skill in dealing with, and influencing others, and initiating changes in policy/procedures to address the issue so as to avoid having to deal with the issue again in the future.	75
6	Position involves frequent internal and external contacts in which position acts as the spokesperson for the department and is authorized to make commitments of significant resources on behalf of the department.	85
7	Position involves frequent internal and external contacts where position represents the entire organization and is authorized to make commitments in matters of broad or critical interest to the entire organization.	100

JOB EVALUATION INSTRUMENT
FACTOR 7: WORK OF OTHERS

This factor measures the extent to which the employee is responsible for determining work levels and work content for other employees.

Level	Size of Group	Point Value
0	No responsibility for the work of others.	0
1	Responsible for assigning work to an employee or employees, without acting in a supervisory role.	10
2	Responsible for the supervision of one full time or several part time employees.	25
3	Responsible for the supervision of two to five full time (or full time equivalent) employees.	40
4	Responsible for the supervision of six to 15 full time (or full time equivalent) employees.	65
5	Responsible for direct and/or indirect supervision of 16 to 29 full time (or full time equivalent) employees.	80
6	Responsible for direct and/or indirect supervision of 30 to 50 full time (or full time equivalent) employees.	85
7	Responsible for direct and/or indirect supervision of more than 51 full time (or full time equivalent) employees.	95
8	Responsible for direct and indirect supervision of the entire organization.	105

JOB EVALUATION INSTRUMENT
FACTOR 8: WORKING CONDITIONS

This factor considers the physical conditions surrounding the job that are beyond the employee's control, but which may be physically demanding, unpleasant, strenuous, and/or hazardous, and may impact the employee's physical well-being.

Level	Definition	Point Value
1	Office work only. Good working conditions with almost complete absence of physically demanding, unpleasant, strenuous, and/or hazardous elements.	15
2	Minimal external work or occasional exposure to physically demanding, unpleasant, strenuous, and/or hazardous situations.	30
3	Frequent exposure to physically demanding, unpleasant, strenuous, and/or hazardous elements.	45
4	Regular exposure to particularly physically demanding, unpleasant, strenuous, and/or hazardous elements such as dealing with inclement weather, operating heavy equipment, etc.	60
5	Continuous exposure to life threatening public safety situations which could jeopardize personal safety.	75

JOB EVALUATION INSTRUMENT
FACTOR 9: USE OF TECHNOLOGY/SPECIALIZED EQUIPMENT

This factor considers the extent to which the employee utilizes and supports technology, enhancing the efficiency and communication on behalf of the organization.

Level	Definition	Point Value
1	Position has no responsibility for, or use of, technology.	0
2	Position has some basic use of computers for data entry, and some use of the telephone, copier, etc.	10
3	Position has daily use of computers for data entry and use of the telephone, radios, fax machine, copier, etc. Position has daily use of light equipment such as push mowers, weed whackers, pole saws, custodial equipment, etc.	30
4	Position has daily use of computers, the Internet, Smartphones, etc. to create databases, spreadsheets, or reports. Position designs and creates customized reports, presentations, and/or documents using advanced software skills.	50
5A	Position provides routine consultation and technology support for everyday computer programming and/or software requests/questions to others in the organization; is an applications super user; or uses specialized software such as GIS, SCADA or telecommunications software.	65
5B	Position uses, repairs, and/or troubleshoots specialized equipment such as HVAC, lighting, gas flares, blowers, engines, heavy equipment, diagnostic equipment, large vehicles (vacuum trucks, street sweepers, fire apparatus) and/or medical or public safety equipment.	65
6	Position is responsible for advanced computer programming, system security, maintenance, training, and purchasing of items such as computers, printers, scanners, etc., for the computer system for the organization (IT personnel).	75
7	Position is responsible for the overall direction and supervision of the staff that are responsible for the computer and technology needs of the organization, including responsibility for developing technology policies for the organization (IT personnel).	85

City/Village Clerk - 2025 DCCVA Analysis			
Comparable Community	Title & Position Comments	Minimum Rate:	Maximum Rate:
Cedarburg (c)	City Clerk	75,000	95,000
Cottage Grove (v)	Village Clerk		
Deforest (v)	Village Clerk	65,250	87,000
Delafield (c)	City Clerk	70,571	94,095
Grafton (v)	Village Clerk	60,572	86,825
Hartland (v)	n/a		
Jackson (v)	n/a		
Monona (c)	City Clerk	91,381	123,364
Mount Horeb (v)	Village Clerk	54,662	81,994
Mukwonago (v)	Village Clerk	87,749	118,462
Oregon (v)	n/a		
Pewaukee (v)	n/a		
Stoughton (c)	City Clerk	74,599	99,466
Verona (c)	City Clerk	70,721	87,863
Waunakee (v)	City Clerk	75,379	96,512
Range Data		2025 Analysis	
Average		72,588	97,058
50th Percentile		72,660	94,548
60th Percentile		74,760	95,605
65th Percentile		74,940	96,285
70th Percentile		75,114	97,398
75th Percentile		75,284	98,727
80th Percentile		77,853	103,265
		2026 Updated Analysis - 3% Across The Board	
Average		74,766	99,970
50th Percentile		74,840	97,384
60th Percentile		77,002	98,473
65th Percentile		77,188	99,174
70th Percentile		77,367	100,320
75th Percentile		77,543	101,689
80th Percentile		80,189	106,363
Village Grade 9 Range		76,570	101,397


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on updating the Administration Organizational Chart to create the Village Clerk position effective July 1, 2026.

PREVIOUS ACTION:

N/A

ISSUE SUMMARY:

With adding a position to the Administration Department, the organizational chart also needs to be updated. The attached organizational chart shows the addition of the Village Clerk position and updates the reporting structure of the Deputy Clerk position to report to the Village Clerk position.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

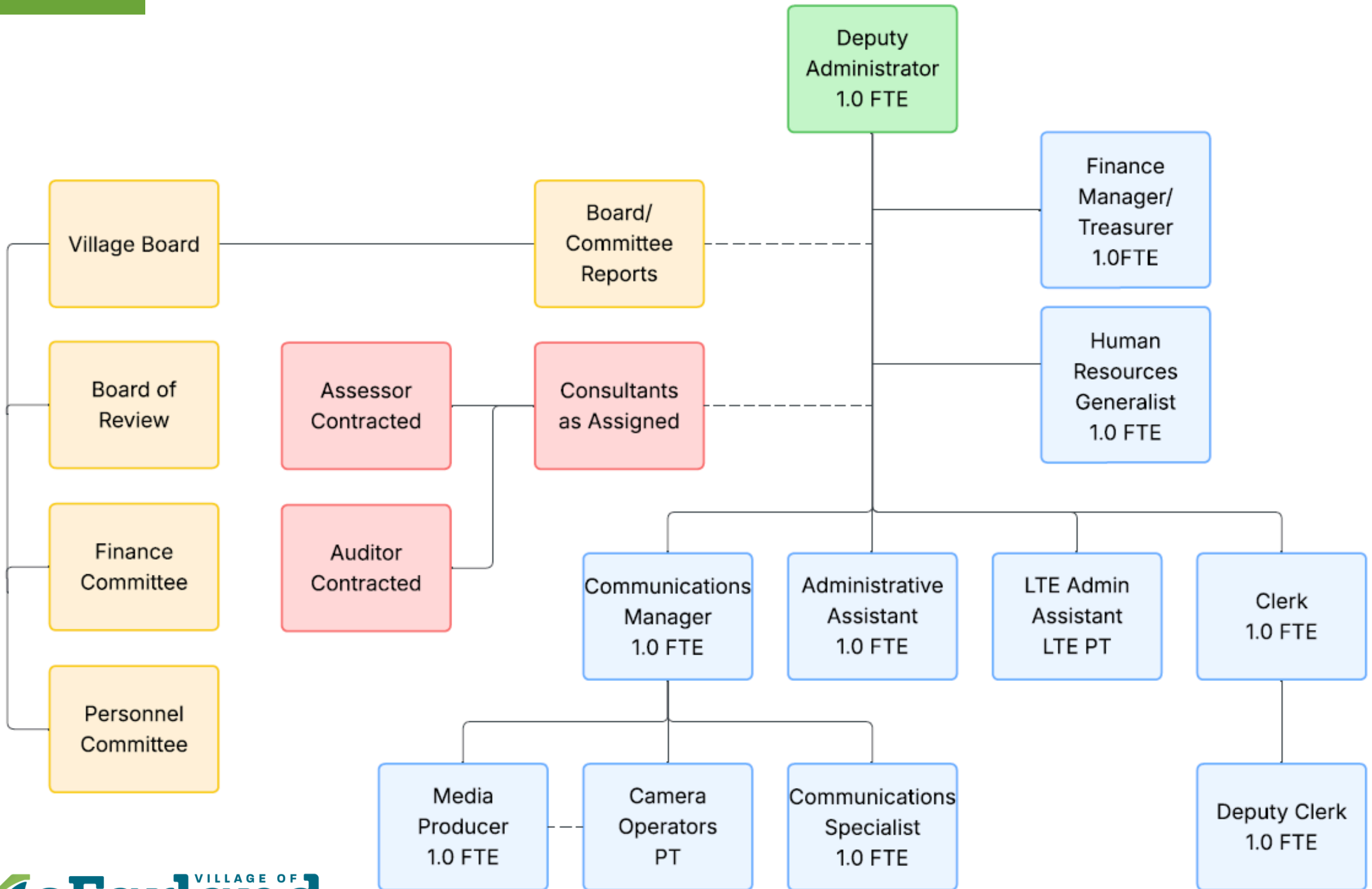
The Personnel Committee unanimously recommended approval.

Motion to approve updating the Administration Organizational Chart to create the Village Clerk position effective July 1, 2026.

ATTACHMENTS:

1. Administration Department Org Chart 04.14.2026

Administration Department




McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on updates to Chapter 39 of the Village's Personnel Policy Manual regarding usage of social media.

PREVIOUS ACTION:

ISSUE SUMMARY:

In 2013 the Village drafted a Policy on Social Media use for the Village. The policy was housed in the personnel policy manual. At that time, social media was still very much in its infancy. The policy contains elements of direction for employee use of social media while also providing policy direction on the use of social media. Staff has revised the policy to separate the current policy into two separate policies. One policy will remain as Chapter 30 of the Village Personnel Policy Manual and provide guidance on employee usage of social media. The second policy, will be a Village policy on the public and technical use of social media. The latter will be introduced in the next agenda item and is also recommended for creation to provide better policy direction and to also account for court case law direction since the creation of the policy.

Two versions of the Policy are included:

1. Version 1 - Redline Version - This version shows redlines and updates to the current Chapter 39 policy regarding the usage of social media. Because the changes are very substantive and the redline version is a bit difficult to read;
2. Version 2 - Clean Version - A clean copy of the new policy is also included in the packet to work from.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

[2025/2026 - McFarland Strategic Implementation Plan - Goal D - Village Government Objective \(3\) - Action Step ii. Review, adopt, and/or implement new ordinance policies as applicable for public notices, distribution distance, and social media.](#)

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



The Personnel Committee unanimously recommended approval with minor revisions that have been made by staff.

Motion to approve the updates to Chapter 39 of the Village's Personnel Policy manual regarding usage of social media.

ATTACHMENTS:

1. Social Media Policy Update - REDLINED 04.14.2026
2. Social Media Policy Update - CLEAN DRAFT 04.14.2026

SECTION 1: AMENDMENT “CHAPTER 39 - SOCIAL MEDIA USE” of the Village of McFarland Personnel Manual is hereby *amended* as follows:

AMENDMENT

CHAPTER 39 - SOCIAL MEDIA USE

39.01 Purpose

This policy ~~provides sets rules and restrictions, guidelines and procedures to Village staff in determining the proper utilization of~~ in the use of social media by Village employees. Social media consists of networks and online publications that enable individuals and groups to communicate between one another for different purposes. Examples of these online tools include Facebook, Instagram, Twitter, LinkedIn, YouTube, blogs and several others. Any violation of this policy by an employee may result in disciplinary action, up to and including termination of employment. ~~The Village may use certain social media sites in order to reach out to the public and educate individuals on events, activities, awards, and other news releases. Social media can help the Village and its departments to connect in different ways with other organizations and businesses in the community. This policy outlines the proper content and uses for social media since the Village has a significant interest and expectation in regulating the content that is posted on its sites.~~ **9.02 General Village Use of Social Media 39.03 Comment Policy** ~~Any comment posted by a resident or member of the public is solely that individual’s opinion. Allowing posts by the public does not imply that the views or opinions expressed are representative of or endorsed by the Village of McFarland. Comments and posts created by Village staff may only provide information regarding Village business and must be fact-based and professional. The Village reserves the right to remove any inappropriate or abusive content. This includes but is not limited to content which: The Village reserves the right to remove or block any members of the public who violate this policy. If content is removed, Village staff must document how the content violated the policy and notify the involved party/individual that the content was removed by sending the party/individual the following message: “The Village of McFarland removed your recent content from its social media site because it was in violation of the Village’s Policy on Use of Social Media. Please avoid from posting any inappropriate content in the future. Thank you for your cooperation.” Village Departments wishing to establish a social media site must submit a plan for approval to the Administrator and Communications and Technology Director that explains how the site will be used by the Department and identifies the Staff responsible for updating and monitoring the site. All social media sites, including posts and comments, must be monitored regularly~~

according to best analytic practices for each platform as directed by the Communications and Technology Director. Each social media site must clearly state that it is Village-operated and maintained by Village staff. Sites must also include the Village of McFarland logo as well as any other branding or logos that identify the involved party. All social media sites should include a link back to the Village of McFarland website: www.mefarland.wi.us. All Village staff must adhere to the Policy on Use of Technology Resources along with any other related federal, state, or local laws. The Village reserves the right to take down any abusive or inappropriate posts that violate this policy. Village of McFarland social media sites are subject to State of Wisconsin public record laws. Any content on these sites related to Village business is considered public record. All social media sites maintained by the Village shall have archival technology to retain all posts to maintain compliance with public records law. Content can range from messages, list of subscribers, images, videos and any other content that exists. The department that creates a social media site is responsible for responding to any public records request in coordination with the Deputy Administrator. If possible, each social media site should remind its viewers through a disclaimer that content on the site is considered public record. Employees managing Department social media sites represent the Village and are expected to conduct themselves accordingly. All posts by employees must be completed in a professional manner and provide information solely related to Village business. Employees who fail to conduct themselves in an appropriate manner may be subject to disciplinary action. Discriminates against others based on race, creed, color, sex, gender, national origin, religion, age, sexual orientation, marital status, or mental or physical disability; Makes threats towards an individual or organization; Supports or opposes a political campaign or ballot measure; Solicits commerce; Violates any federal, state, or local law; Encourages illegal activity; Contains sexual content (including links); Contains profane or abusive language and/or images; Violates the legal ownership interest (such as copyright) of any party; Or any other comments that do not relate to the original topic. The Village encourages all departments and staff to adopt and use the following disclaimer for their Department social media sites: "The Village of McFarland requires all viewers to use proper content. Any abusive or inappropriate content that violates the Village of McFarland Policy on Use of Social Media will be removed from the site. All information posted on this site is subject to public record." Every department having a social media site must designate one or more staff member(s) to update content on the site, respond to any requests or questions asked by the public, and at least weekly monitor the content posted on their social media sites. Only Village employees authorized under Section 39.02(a) are permitted to remove content posted on Village media sites by the Village or the public, and any such removal must be in accordance with Chapter 39 and all other Village Policies.

39.024 Personal Use of Non-Village Social Media Accounts

- (a) The Village recognizes that employees may ~~choose to~~ have their own personal social media sites and accounts unrelated to their work as an employee of the Village. These sites, as applicable, are private and are intended to share what personal information as the employee elects.
- (b) ~~Village e~~ Employees are prohibited from using ~~their~~ Village computers, electronic

- devices, or any other Village IT accounts ~~account or password~~ to access personal or other non-Village social media accounts and sites for personal purposes or interests.
- (c) Only employees authorized by the Village Administrator or Deputy Village Administrator may publish content on behalf of the Village on any social media site. Employees shall not post content on any non-Village social media site in their capacity as a Village employee about any Village meeting, event or activity unless the posting is specifically authorized.
 - (d) Unless on an authorized break, employees are prohibited from accessing any non-Village social media site for personal purposes or interests.
 - (e) Unless otherwise authorized by the Village Administrator or Deputy Administrator, employees are prohibited from representing in any posting on any non-Village social media site that their posting is representative of the opinions or views of the Village.
 - (f) ~~Employees who misuse the Village's image or likeness through their personal social media account~~Unless otherwise authorized by the Village Administrator or Deputy Administrator, employees are prohibited from posting, on any non-Village social media sites, the Village's image or likeness, photographs depicting Village events, Village Workspaces, Village employees while at work for the Village, confidential information and/or Village insignia including Village uniforms and logos.
 - (g) Unless otherwise authorized by the Village Administrator, employees ~~s,~~ are prohibited from posting, on any non-Village social media site, photographs depicting ~~while wearing~~ Village insignia, including uniforms and logos, ~~for example, may be subject to disciplinary action, up to and including termination of employment.~~
 - (h) Employees are prohibited from violating the standards of conduct provided under Chapter 43 of the Personnel Policy manual through any posting, ~~on and off-duty personal use of social media that violates the standards of conduct outlined in Chapter 43 of the Personnel Policy manual regarding personal behavior may be subject to disciplinary action, up to and including termination of employment on any social media site.~~

39.035 Professional Use of Village of McFarland Social Media Accounts

- (a) Only ~~individuals~~employees authorized by the Village Administrator or Deputy Administrator may publish content on behalf of the Village on any social media site. ~~in their work capacity as a Village employee. Authorization from the Village Administrator or Deputy Administrator is required prior to creating any new social media site or account for the Village and/or prior to posting any information on any social media site. Permission to create accounts/sites to publish content on behalf of the Village shall be approved by the Village Administrator. All approved social media sites shall identify themselves as approved accounts of the Village of McFarland.~~
Employees approved to publish content on behalf of the Village shall create a new account with their Village email address, if applicable, and ensure the account is linked to the Village's electronic archival software to ensure compliance with public records law.
- (b) Employees must provide their Department Head with the applicable username and password used for any Village account setup by an employee. If an employee changes

such username(s) or password(s) following the creation of a Village social media account, the employee shall immediately provide the same to the Department Head. All posting by any Village employee are considered public records and if not attached to the Village's archival software, must be saved prior to removal from any Village social media site.

- (c) All posts or communications must maintain a high level of ethical conduct and professional decorum. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, avoiding jargon, obscure terminology or acronyms. Failure to follow these standards may be grounds for revocation of authorization to hold a Village social media account.
- (d) Post on a Village social media account that are for political purposes or any private related activities or transactions are prohibited.
- (e) The Village Administrator or Deputy Administrator may, in their discretion, terminate any Village social media account, or require the removal of posts, when the account or posting is inappropriate, not utilized appropriate Village standards including but not limited to alignment with the Village's brand standards, mission and vision statement, and/or best practice recommendations regarding social media usage. Inappropriate use of a Village social media account shall be grounds for disciplinary action up to and including termination.
- (f) ~~Inappropriate use of a Village social media account shall be grounds for removal of the account under the discretion of the Village Administrator.~~

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

	AYE	NAY	ABSENT	ABSTAIN
Annen	_____	_____	_____	_____
Boyd	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Leamy	_____	_____	_____	_____
Peña	_____	_____	_____	_____
Prill	_____	_____	_____	_____

Presiding Officer

Attest

Stephanie Brassington, Village
President, Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of

McFarland

SECTION 1: AMENDMENT “CHAPTER 39 - SOCIAL MEDIA USE” of the Village of McFarland Personnel Manual is hereby *amended* as follows:

A M E N D M E N T

CHAPTER 39 - SOCIAL MEDIA USE

1 Purpose

This policy sets rules and restrictions in the use of social media by Village employees. Social media consists of networks and online publications that enable individuals and groups to communicate between one another for different purposes. Examples of these online tools include Facebook, Instagram, Twitter, LinkedIn, YouTube, blogs and several others. Any violation of this policy by an employee may result in disciplinary action, up to and including termination of employment.

39.02 Non-Village Social Media Accounts

- (a) The Village recognizes that employees may have their own personal social media sites and accounts unrelated to their work as an employee of the Village. These sites, as applicable, are private and are intended to share what personal information as the employee elects.
- (b) Employees are prohibited from using Village computers, electronic devices, or any other Village IT accounts to access personal or other non-Village social media accounts and sites for personal purposes or interests.
- (c) Only employees authorized by the Village Administrator or Deputy Village Administrator may publish content on behalf of the Village on any social media site. Employees shall not post content on any non-Village social media site in their capacity as a Village employee about any Village meeting, event or activity unless the posting is specifically authorized.
- (d) Unless on an authorized break, employees are prohibited from accessing any non-Village social media site for personal purposes or interests.
- (e) Unless otherwise authorized by the Village Administrator or Deputy Administrator, employees are prohibited from representing in any posting on any non-Village social media site that their posting is representative of the opinions or views of the Village.
- (f) Unless otherwise authorized by the Village Administrator or Deputy Administrator,

employees are prohibited from posting, on any non-Village social media sites, the Village's image or likeness, photographs depicting Village events, Village Workspaces, Village employees while at work for the Village, confidential information and/or Village insignia including Village uniforms and logos.

- (g) Unless otherwise authorized by the Village Administrator, employees are prohibited from posting, on any non-Village social media site, photographs depicting Village insignia, including uniforms and logos.
- (h) Employees are prohibited from violating the standards of conduct provided under Chapter 43 of the Personnel Policy manual through any posting, on any social media site.

39.03 Village of McFarland Social Media Accounts

- (a) Only employees authorized by the Village Administrator or Deputy Administrator may publish content on behalf of the Village on any social media site. Authorization from the Village Administrator or Deputy Administrator is required prior to creating any new social media site or account for the Village and/or prior to posting any information on any social media site. Employees approved to publish content on behalf of the Village shall create a new account with their Village email address, if applicable, and ensure the account is linked to the Village's electronic archival software to ensure compliance with public records law.
- (b) Employees must provide their Department Head with the applicable username and password used for any Village account setup by an employee. If an employee changes such username(s) or password(s) following the creation of a Village social media account, the employee shall immediately provide the same to the Department Head. All posting by any Village employee are considered public records and if not attached to the Village's archival software, must be saved prior to removal from any Village social media site.
- (c) All posts or communications must maintain a high level of ethical conduct and professional decorum. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, avoiding jargon, obscure terminology or acronyms. Failure to follow these standards may be grounds for revocation of authorization to hold a Village social media account.
- (d) Post on a Village social media account that are for political purposes or any private related activities or transactions are prohibited.
- (e) The Village Administrator or Deputy Administrator may, in their discretion, terminate any Village social media account, or require the removal of posts, when the account or posting is inappropriate, not utilized appropriate Village standards including but not limited to alignment with the Village's brand standards, mission and vision statement, and/or best practice recommendations regarding social media usage.

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

_____.

	AYE	NAY	ABSENT	ABSTAIN
Annen	_____	_____	_____	_____
Boyd	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Leamy	_____	_____	_____	_____
Peña	_____	_____	_____	_____
Prill	_____	_____	_____	_____

Presiding Officer

Attest

Stephanie Brassington, Village
President, Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland


McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion and action on creation of Chapter 4 of the Village Policy manual regarding social media.

PREVIOUS ACTION:

ISSUE SUMMARY:

As identified in the previous agenda item, the current Chapter 39 of the Village Personnel Policy manual contains a policy regarding the usage of social media. The current policy provides both personnel policy direction to employees and also general direction for administration of the Village's social media in general. Staff recommends creation

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

[2025/2026 - McFarland Strategic Implementation Plan - Goal D - Village Government Objective \(3\) - Action Step ii. Review, adopt, and/or implement new ordinance policies as applicable for public notices, distribution distance, and social media.](#)

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommend discussion, review and possible approval.

Motion to approve creation of Chapter 4 of the Village Policy manual regarding social media.

ATTACHMENTS:

1. Village Policy - Usage of Social Media - 04.01.2026

CHAPTER 4 SOCIAL MEDIA POLICY

SECTION 4.01 Purpose

This policy provides guidelines and procedures to Village staff in determining the proper utilization of social media on behalf of the Village. Social media consists of networks and online publications that enable individuals and groups to communicate with one another for different purposes. Examples of these online tools include Facebook, Instagram, Twitter, LinkedIn, YouTube, blogs and several others. The Village may use certain social media sites in order to reach out to the public and educate individuals on events, activities, awards, and other news releases. Social media can help the Village and its departments to connect in different ways with other organizations and businesses in the community. This policy outlines the proper content and uses for social media on Village sites since the Village has a significant interest and expectation in regulating the content that is posted on its sites.

SECTION 4.02 General Use of Social Media by Village Departments

1. Village Departments wishing to establish a social media site must submit a plan for approval to the Administrator and Deputy Administrator that explains how the site will be used by the Department and identifies the Staff responsible for updating and monitoring the site. All social media sites, including posts and comments, must be monitored regularly according to best analytic practices for each platform as directed by the Communications Manager.
2. Each social media site must clearly state that it is Village-operated and maintained by Village staff. Sites must also include the Village of McFarland logo as well as any other branding or logos that identify the involved party.
3. All social media sites should include a link back to the Village of McFarland website: www.mcfarland.wi.us.
4. The Village Administrator reserves the right to close any Village social media sites or remove posts by Village staff on those sites.
5. Village of McFarland social media sites are subject to State of Wisconsin public record laws. Any content on these sites related to Village business is considered public record. All social media sites maintained by the Village shall have archival technology to retain all posts to maintain compliance with public records law.

6. Content can range from messages, list of subscribers, images, videos and any other content that exists. The department that creates a social media site is responsible for responding to any public records request in coordination with the Village Clerk.
7. When comments by the public are permitted, the Village requires all departments and staff to adopt and use the following disclaimers for their Department social media sites:

“The Village of McFarland posts information on social media sites to provide information relevant to Village residents regarding Village news, activities and events. Comments and posts on the Village of McFarland’s social media sites are permitted if they are directly relevant to the Village’s posting. Comments may be removed pursuant to the Village’s social media policy, including, but not limited to, if the comments are profane, obscene, or abusive, or if the comments are not relevant to subject matter of the Village’s posting. All information posted on this site is subject to public record.”

A link to the comment policy, Section 4.03 below, must be linked to the disclaimer so that the full comments policy is available for review by the public.

8. Employees managing Department social media sites represent the Village and are expected to conduct themselves accordingly. All posts by employees must be completed in a professional manner and provide information solely related to Village business. Employees who fail to conduct themselves in an appropriate manner may be subject to disciplinary action.

SECTION 4.03 Social Media Public Comment Policy

1. Any comment posted by a resident or member of the public is solely that individual’s opinion. Allowing posts by the public does not imply that the views or opinions expressed are representative of or endorsed by the Village of McFarland. Comments and posts created by Village staff may only provide information regarding Village business and must be fact-based and professional.
2. The Village reserves the right to remove any comment from Village social media sites that:
 - a. Discriminates against others based on race, creed, color, sex, gender, national origin, religion, age, sexual orientation, marital status, or mental or physical disability;
 - b. Makes threats towards an individual or organization;
 - c. Supports or opposes a political campaign or ballot measure;

- d. Solicits commerce or is spam;
 - e. Violates any federal, state, or local law;
 - f. Encourages illegal activity;
 - g. Contains sexual content (including links);
 - h. Contains obscene, defamatory, profane, harassing or abusive language and/or images;
 - i. Violates the legal ownership interest (such as copyright) of any party;
 - j. Violates the privacy rights of any individual;
 - k. Is not relevant to the original posting by the Village. In considering whether a comment is relevant to a Village posting, the following factors are considered:
 - 1) Whether a reasonable person would consider the entire comment relevant to or pertaining to the subject matter of the Village posting.
 - 2) Whether the comment specifically addresses the subject matter of the Village’s posting.
 - 3) Whether the comment contains non-relevant content or links.
 - 4) Whether the substance of a comment in a chain of comments pertains to the Village’s posting or is off-topic to the Village’s posting.
 - 5) Whether the comment violates in any way the Village’s comments policy.
3. The Village reserves the right to remove or block any members of the public who violate this policy.

SECTION 4.04 Removal of Social Media Public Comments

- 1. If content is removed, Village staff must document how the content violated the policy and notify the involved party/individual that the content was removed by sending the party/individual the following message: “The Village of McFarland removed your recent content from its social media site because it was in violation

of the Village’s Policy on Use of Social Media. Please avoid posting any inappropriate content in the future. Thank you for your cooperation.”

2. Every department having a social media site must designate one or more staff member(s) to update content on the site, respond to any requests or questions asked by the public, and daily business day monitoring the content posted on their social media sites. Only Village employees authorized under Section 39.02(a) are permitted to remove content posted on Village media sites by the Village or the public, and any such removal must be in accordance with Chapter 39 and all other Village Policies.
3. A copy of the removed content should be saved for purposes of preserving a record.

Adopted: XXXXXXXX, 2026

Revised: XXXXXXXX, 2026


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action to replace the boilers with associated piping at the Municipal Center.

PREVIOUS ACTION:

On February 3 and March 19, 2026 staff gave a presentation and discussed the need to replace the boilers in the municipal building and water piping leading up to the boilers (pictures attached).

ISSUE SUMMARY:

One of the three boilers in the municipal center has been shut down, as it was not functioning correctly and the remaining two have needed repairs on a quarterly basis. All three have reached their useful life.

The pipes leading to the boilers have been leaking continuously for years. So much, that stalactites have begun growing on the piping. The leaks are caused by corrosion wear of the pipes.

The Village has contracted with JM Brennan, Inc. for maintenance on all their heating and cooling needs. This covers Public Works, Village Hall, the Library and the Public Safety center. With JM Brennan overseeing all of our heating and cooling, staff feels a sole source proposal from JM Brennan, for the boilers and the piping ,is best.

Their proposal for the boiler replacement is \$98,745 and for the boiler piping is \$7,215.

Staff is requesting approval to have both replaced by JM Brennan for a total cost of \$105,960.

FINANCIAL/BUDGET IMPACT:

The cost of the proposal of the boiler is \$98,745 and piping is \$7,215 for a total project cost of \$105,960.

Annually the Village budgets \$100,000 within the Capital Projects Fund to put towards a Facility Reserve. This is an assigned fund balance that we can draw from for large capital expenditures related to our facilities. As of the end of 2024, the amount available within that assignment is \$926,623. We are also planning to draw from this to repair/replace the roof at the Municipal Center in the not to distance future. Both expenses will fit within the funds available.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



Motion and second to approve the award of proposal to JM Brennan, Inc. for the replacement of the three boilers in the amount of \$98,745 and the boiler piping in the amount of \$7,215 for a total project cost of \$105,960.00.

ATTACHMENTS:

1. McFarland Municipal Center replacement of (Qty2) boiler 3-27-26
2. McFarland Municipal Center replacement of Vic fittings 11-12-25
3. MC Boilers 2026
4. MC Boiler piping 1 2026
5. MC Boiler piping 2 2026



TO	McFarland Municipal Center	DATE	11-12-25
	5915 Milwaukee St	PROJECT	Replacement of one Peerless 399 boiler
	McFarland, Wi, 53558	ATTN	Joe

SUBJECT TO THE FOLLOWING PROVISIONS AND CONDITIONS LISTED ON THIS PAGE AS WELL AS ANY OTHER ATTACHED PAGES.
J.M. BRENNAN, INC. PROPOSES:

Project
 Replacement of (Qty 2) Peerless boiler

- To provide labor and material as follows:**
- Remove Piping insulation required to remove all boilers
 - Remove (Qty 3) boilers and dispose of
 - Measure up piping and prefab.
 - Disconnect low and line voltage wiring.
 - Remove existing boiler, piping and dispose of.
 - Furnish and install (Qty 2) Lochinvar 399 boiler.
 - Installing new prefabricated piping and making final welds onsite.
 - Provide Y-strainers.
 - Provide new system pumps
 - Provide boiler pumps.
 - Reconnect to existing 4" pvc venting (fresh air and exhaust)
 - Gas piping.
 - Fill system and verify no leaks.
 - Insulating of piping installed
 - Line and low voltage wiring.
 - Installing of Outdoor air and system sensors so boiler will be standalone operation.
 - Startup and verify operation.

Base bid \$98,745.00

- Excludes:
- All work to be performed during the hours of 7:00 am -3:30pm
 - New Carrier controllers.
 - Leaks at existing Victaulic fitting in system piping.
 - Chemicals for systems

****Note****
 Boiler hot water system must be chemically treated to maintain warranty status.

Thank you for this opportunity.

Terms of Payment CASH 30 DAYS NET

Work completed and billed in one month is due and payable on the 30th day of the following month. Balance due within thirty days following completion of job and final billing. This proposal is subject to written acceptance within thirty days of its date. There are no representations, promises, warranties, agreements, or understandings not expressed herein. All prices subject to additional applicable sales tax.

Respectfully submitted,

• 6430 Ronald Reagan Ave. • Madison, WI 53704 • Phone 608-472-4745

J.M. Brennan, Inc.

ACCEPTED THIS _____ DAY, 20____

Dave Gundlach

BY _____ (SEAL)

BY _____ (SEAL)

Dave Gundlach
HVAC Service Fitter/Service Sales
dgundlach@jmbrennan.com
Mobile: 608-712-6143



TO McFarland Municipal Center DATE 11-12-25
5915 Milwaukee St PROJECT Replacement of leaking Vic Fittings
McFarland, Wi, 53558 ATTN Heidi Cox

SUBJECT TO THE FOLLOWING PROVISIONS AND CONDITIONS LISTED ON THIS PAGE AS WELL AS ANY OTHER ATTACHED PAGES.

J.M. BRENNAN, INC. PROPOSES:

Project

Replacement of leaking Vic fittings after system pumps with welded fittings (approx. 9 fittings)

To provide labor and material as follows:

- Remove any insulation required to get at Vic fittings leaking at system pumps to main piping.
- Measure up piping and prefab piping
- Remove existing Vic fittings and piping and dispose of.
- Installing new prefabricated piping and make final welds onsite.
- Fill system and verify no leaks

Base bid \$ 7,215,00
 \$ 7,860.00

Excludes:

- All work to be performed during the hours of 7:00 am -3:30pm
- Chemicals for system

Thank you for this opportunity.

Terms of Payment CASH 30 DAYS NET

Work completed and billed in one month is due and payable on the 30th day of the following month. Balance due within thirty days following completion of job and final billing. This proposal is subject to written acceptance within thirty days of its date. There are no representations, promises, warranties, agreements, or understandings not expressed herein. All prices subject to additional applicable sales tax.

Respectfully submitted,

J.M. Brennan, Inc.

ACCEPTED THIS _____ DAY, 20____

Dave Gundlach

BY _____ (SEAL)

BY _____ (SEAL)

Dave Gundlach
 HVAC Service Fitter/Service Sales
dgundlach@jmbrennan.com
 Mobile: 608-712-6143








VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Thursday, April 16, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Recognition of departing elected officials.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

This will be the last meeting for the current seated Village Board. We thank Trustee Miguel Peña for their service to the Community.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action.

ATTACHMENTS:

None