

Tuesday, April 21, 2026

6:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR: <https://us02web.zoom.us/j/83521304605>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 835 2130 4605

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. NEW BOARD WELCOMING CEREMONY
 - a. Ceremonial swearing in of elected Village Trustees Alisa Leamy, Mark Neidinger, and Lowell Prill.
 - b. Ceremonial swearing of the Municipal Judge Alberto Quiroga.
4. COMMENCE THE BUSINESS PORTION OF THE ANNUAL MEETING.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.
6. BUSINESS.
 - a. Committee Appointments
 - 1) Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.
 - 2) Election of Kathy Annen as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.
 - 3) Election of Trustee Luke Fessler as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.
 - 4) Discussion and action on resident appointments to Boards, Committees and Commissions.

b. Organizational Issues

- 1) Discussion on the tentative Village Board schedule for 2026-2027.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, April 28, 2026 at 5:30 pm - Committee of the Whole
- b. Tuesday, April 28, 2026 at 7:00 pm - Regular Village Board
- c. Tuesday, May 12, 2026 at 7:00 pm - Regular Village Board

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, April 21, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.

PREVIOUS ACTION:

ISSUE SUMMARY:

Please find enclosed the appointments of Village Board members to the various seats within our boards, commissions, and committees. These appointments are made by the Village President subject to confirmation by the Village Board. This list also includes the Village Presidents appointments of chairperson where applicable within the various groups. A simple majority is needed to confirm the appointments follows the board's consideration.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Village Ordinance 2-185 and also 2-187.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Action is required on this item by the Village Board in order to confirm the appointments presented by the Village President.

ATTACHMENTS:

1. 2026-2027 Village President Appointments

**Village President Appointments
2026-2027**

Elected Official	Committee Appointments
President Stephanie Brassington	Plan Commission (Chair) Diversity, Equity & Inclusion Committee Ethics Board (Chair) Joint Village/School District Personnel Committee
Trustee Ken Boyd	Finance Committee Public Safety Committee (Chair) Public Works & Utilities Committee
Trustee Kathy Annen	Diversity, Equity & Inclusion Committee (Chair) Finance Committee Library Board Community Development Authority Senior Outreach Committee
Trustee Luke Fessler	Community Development Authority Parks & Recreation Committee (Chair) Finance Committee (Chair) Plan Commission
Trustee Alisa Leamy	Parks & Recreation Committee Personnel Committee (Chair) Sustainability & Natural Resources Committee (Chair) Joint Village/School District (Chair)
Trustee Mark Neidinger	Public Works & Utilities Committee (Chair) Public Safety Committee Sustainability & Natural Resources Committee
Trustee Lowell Prill	Personnel Committee Senior Outreach Committee (Chair) Landmarks Commission (Chair)


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MEETING DATE: Tuesday, April 21, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Election of Kathy Annen as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.

PREVIOUS ACTION:

ISSUE SUMMARY:

By Village Ordinance, the Library Board shall consist of seven citizens, appointed by the Village President and subject to approval by the Village Board. Not more than one Village Trustee shall at any one time be a member of the Library Board. The Village President shall appoint the Superintendent of the McFarland School District, or a representative of the Superintendent, to represent the McFarland School District on the Library Board.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 2, Article IV, Division 8 - Library Board

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Action is required on this item by the Village Board in order to confirm the appointments presented by the Village President. This appointment, by Village Ordinance, requires a two-thirds vote. With the current 7 member composition of the Board, five votes are required to satisfy the requirement.

ATTACHMENTS:

None


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MEETING DATE: Tuesday, April 21, 2026

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DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Election of Trustee Luke Fessler as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.

PREVIOUS ACTION:

ISSUE SUMMARY:

By Ordinance the Plan Commission consists of seven members including the Village President, who shall be its presiding officer, and at least one but no more than two Village Trustees. The remaining members shall be citizens. In addition, the Community Development Director shall be an ex officio member of the Plan Commission, without voting rights. Citizen members shall be persons of recognized experience and qualifications.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 2, Article IV, Division - Plan Commission.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Action is required on this item by the Village Board in order to confirm the appointments presented by the Village President. This appointment, by Village Ordinance, requires a two-thirds vote. With the current 7 member composition of the Board, five votes are required to satisfy the requirement.

ATTACHMENTS:

None


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DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on resident appointments to Boards, Committees and Commissions.

PREVIOUS ACTION:

ISSUE SUMMARY:

Village Ordinance provides that appointments to each statutorily authorized authority, board, committee, commission, and standing committee shall be made at the annual meeting of the Village Board in April, or as soon thereafter as possible, and at such other times as vacancies may occur.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Village Ordinance 2-185 - Appointments](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval. *Motion to recommend approval of resident appointments to Boards, Committees, and Commissions*

ATTACHMENTS:

1. 2026-2027 Citizen Appointments



Statutorily authorized authorities, boards, committees and commissions:				
BCC Name	Appointee Last Name	Appointee First Name	Term Length	Term Date
Board of Zoning Appeals	Luetke	Art	3-Year Term	4/16/2029
Board of Zoning Appeals - Alternate	Rademacher	Joe	3-Year Term	4/16/2029
Community Development Authority	Ostermann	Josh	4-Year Term	4/15/2030
	Dixon	Zachary	Fill Vacancy	4/19/2027
Ethics Board	Eagon	Tristan	3-Year Term	4/16/2029
Landmarks Commission	Krusiec	Kathy	3-Year Term	4/16/2029
	Larson	Ron	3-Year Term	4/16/2029
Plan Commission	Shelton	Kyle	3-Year Term	4/16/2029
	Tanko	Benjamin	3-Year Term	4/16/2029
Police and Fire Commission	Boyd	Dustin	5-Year Term	4/21/2031
	Eagon	Tristan	Fill Vacancy	4/16/2029

Standing Committees				
BCC Name	Appointee Last Name	Appointee First Name	Term Length	Term Date
Diversity, Equity & Inclusion Committee	Thompson	Kelly	2-Year Term	4/17/2028
	Bruce	Monica	2-Year Term	4/17/2028
	Nelson	Mona	2-Year Term	4/17/2028
	Burdick	Danielle	Fill Vacancy	4/19/2027
Parks & Recreation Committee	Lancaster	Tanya	2-Year Term	4/17/2028
	Iwanski	Anita	2-Year Term	4/17/2028
	Meyer	Linda	2-Year Term	4/17/2028
Public Safety Committee	Olson	Dottie	2-Year Term	4/17/2028
	Morrison	Shannon	2-Year Term	4/17/2028
	Picone	Mary Ann	2-Year Term	4/17/2028
Public Works & Utilities Committee	Behm	CJ	2-Year Term	4/17/2028
	Freeman	Zach	2-Year Term	4/17/2028
Senior Outreach	Vander Werff	Barb	2-Year Term	4/17/2028
	Adrian	Jerry	2-Year Term	4/17/2028
	Lyons	Kathryn	2-Year Term	4/17/2028
Sustainability & Natural Resources	Coconate	Kaci	2-Year Term	4/17/2028
	Whitman	Lori	2-Year Term	4/17/2028
	Huntley-Schwartz	Claire	2-Year Term	4/17/2028


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SUMMARY SHEET

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SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion on the tentative Village Board schedule for 2026-2027.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Enclosed within your packet is a draft scheduled for the 2026-2027 Village Board year. This outlines your regular meeting schedule as well as special meetings as best as can be forecasted.

Likely there will be additional meetings that pop up from time to time and maybe not all of these will be needed, but the intent here is to provide a base level of scheduling to plan for meetings as is needed. Calendar invites will also be provided.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item.

ATTACHMENTS:

1. 2026-2027 DRAFT VB Schedule 04212026 mgs

2026-2027 Village Board Year

Tentative Meeting Schedule

All regularly scheduled Village Board meetings will be held at 7:00 pm on the second and fourth Tuesday of each month unless otherwise notified in advance. Special meetings as well as changes in dates and times are noted below. Committee of the Whole meetings will meet generally at 5:30 pm prior to regularly scheduled Village Board meetings when needed.

Please note the following schedule for the Village Board calendar year in 2026 and 2027:

2026

April

- 21st at 6:00 pm – Village Board (Annual Organizational Meeting)
- 25th at 8:00 am – Community Service Day
 - Village Board member sign up is suggested. [Please click this link for more information.](#)
- 28th at 7:00 pm – Village Board

May

- 12th at 7:00 pm – Village Board
- 26th at 7:00 pm – Village Board

June

- 3rd at 5:30 pm – Pride Flag Raising
- 3rd at 6:00 pm – Village Board (Special)
 - Implementation Plan Meeting #1
 - Department Head Engagement
- 9th at 7:00 pm – Village Board
 - This meeting will introduce the draft Capital Improvement Plan.
- 17th at 5:30 pm – Village Board (Special)
 - Strategic Implementation Plan Meeting #2
- 23rd at 7:00 pm – Village Board
 - Continued opportunity for Capital Improvement Plan review.

July

- 14th at 5:30 pm – Village Board (Special)
 - Strategic Implementation Plan Meeting #3
- 14th at 7:00 pm – Village Board
 - Continued opportunity for Capital Improvement Plan review.
- 28th at 7:00 pm – Village Board
 - Continued opportunity for Capital Improvement Plan review.

August

- 5th at 6:00 pm – Village Board (Special)
 - Strategic Implementation Plan Meeting #4
 - Department Heads Engagement
- 13th at 5:30 pm – Village Board (Special)
 - Moved to Thursday due to Election.
 - Final Draft for Strategic Implementation Plan (Meeting #5).
 - Continued opportunity for Capital Improvement Plan review.
- 13th at 7:00 pm – Village Board
 - Moved to Thursday due to Election.
 - Continued opportunity for Capital Improvement Plan review.
- 25th at 7:00 pm – Village Board
 - Targeted acceptance of the Strategic Implementation Plan.
 - Targeted acceptance of the Capital Improvement Plan.

September

- 8th at 5:30 pm – Special Joint Meeting (Village and Library Board)
- 8th at 7:00 pm – Village Board
- 22nd at 7:00 pm – Village Board
 - This meeting will target annual presentation from the McFarland Food Pantry.
 - This meeting will also be when the budget is transmitted.
- 29th at 6:00 pm – Village Board (Special, Budget Review #1)

October

- 7th – 9th – League of Wisconsin Municipalities Fall Conference
- 13th at 7:00 pm – Village Board
 - This meeting will target annual presentation from the McFarland Youth Center.
 - Budget Review #2
- 15th at 6:00 pm – Village Board (Special, Budget Review #3)
- 27th at 7:00 pm – Village Board
 - Budget Review #4
 - Budget Public Hearing #1
- 29th at 6:00 pm – Village Board
 - Special, Budget Review #5
 - Discussion of budget changes.

November

- 5th at 7:00 pm – Village Board
 - Budget Review #6, Optional.
 - Action on budget changes.
- 10th at 7:00 pm – Village Board
 - Budget Review #7, Optional.
 - Strategic Implementation Plan Check In.
- 24th at 7:00 pm – Village Board
 - Budget Public Hearing #2 & Adoption

December

- 8th at 7:00 pm – Village Board
- 22nd at 7:00 pm – Village Board
 - To be cancelled.
 - We schedule this meeting only if necessary.

2027

January

- 12th at 7:00 pm – Village Board
- 26th at 7:00 pm – Village Board

February

- 9th at 5:30 pm - Special Joint Meeting (Village Board and Sustainability/Natural Resources Committee)
- 9th at 7:00 pm – Village Board
- 23rd at 7:00 pm – Village Board

March

- 9th at 7:00 pm – Village Board
 - Strategic Implementation Plan Check In.
- 23rd at 7:00 pm – Village Board

April

- 13th at 7:00 pm – Village Board
- 19th – Last Day of Current Board Year